



**PEKELILING AKADEMIK BIL. 11/2018**

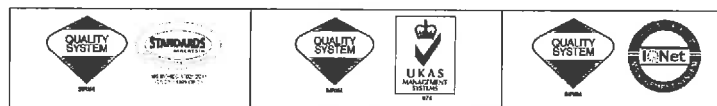
Semua Pelajar Prasiswazah dan Pascasiswazah

Saudara/i,

**PENDAFTARAN AWAL KURSUS SEMESTER I SESI AKADEMIK 2018-2019 DAN  
PENILAIAN PENGAJARAN KURSUS SEMESTER II SESI AKADEMIK 2017-2018**

Merujuk perkara di atas, sukacita sekiranya pelajar membaca dengan teliti pekeling ini dan mengambil tindakan seperti berikut:

Bil.	Aktiviti	Pra siswazah	Pasca siswazah
1.	Pelajar hendaklah menggunakan Pengenalan dan Kata laluan (NPP) masing-masing bagi mencapai dan menggunakan laman web <a href="http://www.ukm.my/smpweb">http://www.ukm.my/smpweb</a> . Pelajar adalah dinasihatkan supaya tidak mendedahkan NPP masing-masing untuk mengelakkan dari disalahgunakan oleh pengguna lain.	✓	✓
2.	Semua pelajar adalah disyaratkan:  <b>i. Membuat penilaian pengajaran kursus</b>  Pelajar disyaratkan membuat penilaian pengajaran kursus yang diambil pada semester semasa melalui laman web <a href="https://smp.ukm.my/sppk">https://smp.ukm.my/sppk</a> . Penilaian ini bermula dari <b>30 April 2018 – 27 Mei 2018</b> . Sebarang pertanyaan sila berhubung dengan Cik Hafizah Sa'don < <a href="mailto:fiza@ukm.edu.my">fiza@ukm.edu.my</a> >, Pusat Jaminan Kualiti;  <b>ii. Menjelaskan bayaran semua yuran/hutang tertunggak</b>  Sebarang masalah berkaitan dengan pembayaran yuran/hutang tertunggak, sila berhubung terus dengan Puan Nadia Mohd Ali < <a href="mailto:ukpbendahari@ukm.edu.my">ukpbendahari@ukm.edu.my</a> >, <b>Bahagian Kewangan Pelajar (BKP)</b> ;	✓	✓
3.	Pendaftaran Awal Kursus Semester I Sesi Akademik 2018-2019 akan diadakan pada <b>7 Mei 2018 - 3 Jun 2018 (4 minggu)</b> melalui <a href="http://www.ukm.my/smpweb">http://www.ukm.my/smpweb</a> ;	✓	-



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Universiti Kebangsaan Malaysia, 43600 UKM Bangi, Selangor Darul Ehsan, Malaysia

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Bil.	Aktiviti	Pra siswazah	Pasca siswazah
4.	Pendaftaran Awal adalah diwajibkan kepada semua pelajar Ijazah Pertama <b>KECUALI</b> pelajar Fakulti Perubatan dan Fakulti Pergigian. <b>Bayaran PTPTN akan ditahan dan denda sebanyak RM50.00 akan dikenakan</b> jika pelajar gagal membuat Pendaftaran Awal pada tempoh yang ditetapkan. Pelajar yang tidak membuat Pendaftaran Awal hanya dibenarkan membuat Pendaftaran Kursus Semester I Sesi Akademik 2018-2019 iaitu pada <b>10 September 2018</b> ;	✓	-
5.	<b>Proses Pemilihan (04 – 10 Jun 2018)</b> tertakluk kepada fakulti masing-masing untuk menentukan pelajar yang layak mengikut sesuatu kursus berdasarkan syarat-syarat yang ditetapkan;	✓	-
6.	Semakan keputusan pemilihan Pendaftaran Awal kursus boleh dilakukan mulai <b>11 – 17 Jun 2018</b> ;	✓	-
7.	Perlu diingatkan bahawa pendaftaran sebenar kursus Semester I Sesi Akademik 2018-2019 adalah tertakluk kepada keputusan peperiksaan semester sebelumnya dan keperluan prasyarat semester berikutnya.	✓	✓

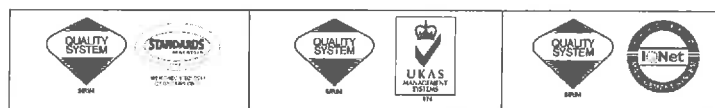
Jika menghadapi sebarang masalah mengenai perkara di atas, sila emelkan kepada [smpweb@ukm.edu.my](mailto:smpweb@ukm.edu.my) / [akad@ukm.edu.my](mailto:akad@ukm.edu.my) atau hadir ke kaunter Pusat Pengurusan Akademik / Fakulti untuk tindakan selanjutnya.

Sekian, terima kasih.

Yang benar,

  
**MUHAMAD WALID BIN OSMAN**  
 Timbalan Pengarah  
 b.p. Timbalan Naib Canselor  
 (Hal-ehwal Akademik dan Antarabangsa)

- s.k:
- Naib Canselor
  - Pengarah Eksekutif Pentadbiran
  - Ketua Bahagian Kewangan Pelajar
  - Dekan/Pengarah Fakulti/Institut/Pusat



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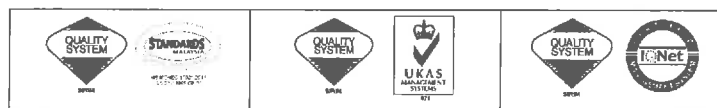
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- Pengarah, Pusat Teknologi Maklumat
- Timbalan Pengarah (Sistem Pengurusan Kualiti), Pusat Jaminan Kualiti
- Pengarah, Pusat Kembangan Pendidikan
- Ketua Pustakawan
- Pengetua Kolej
- Pengurus/Eksekutif Kanan/Eksekutif
- Presiden PMUKM
- Papan-papan notis pelajar



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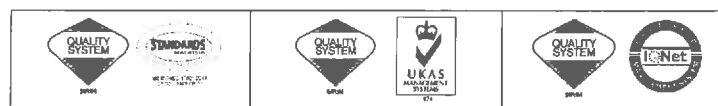
**ACADEMIC CIRCULAR NO. 11a/2018**

All Students,

**EARLY COURSE REGISTRATION FOR SEMESTER I OF THE 2018-2019 ACADEMIC SESSION AND COURSE TEACHING EVALUATION FOR SEMESTER II OF THE 2017-2018 ACADEMIC SESSION**

With reference to the above, please read this circular thoroughly and take action as follows:

No.	Activities	Under graduate	Post graduate
1.	Students should use their Identity and Password (NPP) for accessing and using this website ( <a href="http://www.ukm.my/smpweb">http://www.ukm.my/smpweb</a> ). Students are advised not to disclose the NPP to prevent any unauthorized usage;	✓	✓
2.	Students are required to: <ul style="list-style-type: none"> <li>i. <b>Complete The Teaching and Supervision Evaluation</b> taken in current semester. This evaluation can be accessed through <a href="https://smp.ukm.my/sppk">https://smp.ukm.my/sppk</a> starting from <b>30 April 2018 – 27 May 2018</b>. Any enquiries please refer to Cik Hafizah Sa'don &lt;<a href="mailto:fiza@ukm.edu.my">fiza@ukm.edu.my</a>&gt;, Centre for Quality Assurance;</li> <li>ii. <b>Pay all fees/outstanding debt</b> Any enquiries, please refer to Pn. Nadia Mohd Ali &lt;<a href="mailto:ukpbendahari@ukm.edu.my">ukpbendahari@ukm.edu.my</a>&gt;, <b>Student Finance Department</b>;</li> </ul>	✓	✓
3.	Early Course Registration for Semester I of the 2018-2019 Academic Session will be held on <b>07 May 2018 – 03 June 2018 (four weeks)</b> via the website <a href="http://www.ukm.my/smpweb">http://www.ukm.my/smpweb</a> ;	✓	-
4.	Early Registration is <b>compulsory</b> for all undergraduate student <b>EXCEPT</b> students from Faculty of Medicine and Faculty of Dentistry. Failing to register on the specified date will result in <b>PTPTN payment being detained and a fine of RM50.00 will be imposed</b> . Students who fail to register during the early registration period will only be allowed to register courses for Semester I 2018-2019 Academic Session on <b>10 September 2018</b> ;	✓	-



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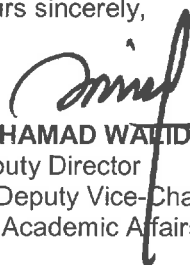
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No.	Activities	Under graduate	Post graduate
5.	<b>Student selection process (04 – 10 June 2018)</b> is subject to the faculty's requirement in selecting students eligible to register for a particular course;	✓	-
6.	The result of Early Registration is available beginning <b>11 – 17 June 2018</b> ;	✓	-
7.	Please be informed that the actual course registration for Semester I of the 2018-2019 Academic Session is subject to the examination results of the previous semester and pre requisite requirement next semester (if any).	✓	✓

Any enquiries regarding the above matter can be sent via email to [smpweb@ukm.edu.my](mailto:smpweb@ukm.edu.my) / [akad@ukm.edu.my](mailto:akad@ukm.edu.my) or walk-in to the Centre for Academic Management.

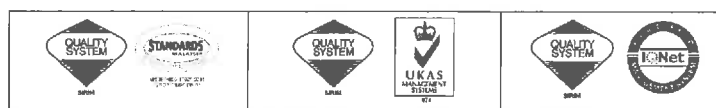
Thank you.

Yours sincerely,



**MUHAMAD WALID BIN OSMAN**  
Deputy Director  
for Deputy Vice-Chancellor  
(Academic Affairs and International)

- c.c: - Vice Chancellor
- Director for Executive Administration
  - Head, Student Finance Department, Bursar's Office
  - Dean/Director Faculty/Institute/Centre
  - Director, Centre for Information Technology
  - Deputy Director (Quality Management System) Centre for Quality Assurance
  - Director, Centre for Educational Extension
  - Chief Librarian
  - College Principals
  - Manager/Senior Executive/Executive Faculty/Centre
  - PMUKM President
  - Student's Notice board



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