



Reference : UKM.AKA.100-1/3/5
Date : 21st November 2019

ACADEMIC CIRCULAR NO. 32a/2019

All Undergraduate Students

Mr./Ms,

DISTRIBUTION OF ENTRANCE CARD AND EXAMINATION TIMETABLE FOR SEMESTER I OF THE 2019-2020 ACADEMIC SESSION

With reference to the matter above, the final examination for Semester I of the 2019-2020 Academic Session will commence on the **26th December 2019 to 10th January 2020**.

Beginning from Semester I of the 2014-2015 Academic Session, **students are required to print out the Entrance Card and Examination Timetable (KMJP) via SMPWEB. You can print the KMJP starting 4th December 2019.**

If you did **not verify your courses during the specified period, you will be imposed a fine of RM15.00 (Ringgit Malaysia: Fifteen only)**. Please make the payment at the Student Finance Department and bring the receipt to the Centre for Academic Management before you are allowed to print out your KMJP via SMPWEB. **You are required to present the KMJP for every examination. Failure which, you will be denied to sit for the examination.**

You are also advised to adhere to the exam rules and regulations. Notes (unless authorized by the lecturer) and hand phones are **PROHIBITED** to be brought into the exam hall. Failing to adhere to the regulations, the university will not hesitate to take disciplinary action.

Thank you.

Yours sincerely,

ROHANA TAN
Deputy Director
for Deputy Vice-Chancellor
(Academic Affairs and International)



CERTIFIED TO ISO 9001:2015

CERT. NO. QMS 01100

CENTRE FOR ACADEMIC MANAGEMENT (ACADEMIC UKM)

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- cc:
- Deputy Vice-Chancellor (Academic Affairs and International)
 - Dean/Director, Faculty/Institute/Centre
 - Director, Centre for Information Technology
 - Director, Centre for Educational Extension
 - Deputy Director (Quality Management System) Centre for UKM-Quality
 - Head, Student Finance Department, Bursar's Office
 - College Principals
 - Manager/Senior Executive/Executive, Faculty/Institute/Centre
 - PMUKM President
 - Student's Notice board



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