**LAPORAN PERJUMPAAN BERSAMA MENTOR**

**PERJUMPAAN BIL. 1**

**Tarikh:**

**Masa:**

**Tempat:**

**BAHAGIAN 1**

Mengenalpasti Keperluan

|  |  |
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| Kekuatan Mentee | Kelemahan Mentee |

**BAHAGIAN 2**

Penetapan Matlamat & Pelan Tindakan

|  |  |  |
| --- | --- | --- |
| Matlamat 1: | Tarikh Sasaran Pencapaian: | Pelan Tindakan: |
| Matlamat 2: | Tarikh Sasaran Pencapaian: |  |
| Matlamat 3: | Tarikh Sasaran Pencapaian: |  |
| Matlamat 4: | Tarikh Sasaran Pencapaian: |  |
| Matlamat 5: | Tarikh Sasaran Pencapaian: |  |

**BAHAGIAN 3**

**Catatan Perbincangan**

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|  |

Tandatangan:

|  |  |  |
| --- | --- | --- |
| Mentee | Mentor | Penolong Dekan HESA |
|  |  |  |
| Nama:  Tarikh: | Nama:  Tarikh: | Nama:  Tarikh: |