**TEMPLATE FOR THE UKM-GSB INTERNATIONAL COLLOQUIUM ON RESEARCH, INNOVATION & SOCIAL ENTREPRENEURSHIP 2019**

**(12 pt, Times New Roman)**

 **Author1, Author2 & Author3** (11 pt)
Affiliation of 1st Author, Affiliation of 2nd Author, Affiliation of 3rd Author
(1@domain.name, 2@domain.name, 3@domain.name)

This is a full paper template for the UKM-GSB Ic-RISE 2019 which isto be held on18 – 19 September 2019 at UKM-Graduate School of Business, Universiti Kebangsaan Malaysia, Malaysia. A full paper can be written conceptually or empirically. However, only empirical papers will be subject to reviewers’ recommendation to be included as a book chapter in a series of research book. Other empirical papers that are not recommended by the reviewers to be included in the research books and all conceptual papers will be included in the e-proceeding. All papers must have an abstract to be written underneath author’s information without mentioning the heading, approximately 150 words, in 11 point Times New Roman. Please leave two spaces between the Abstract and the heading of your first section. Please save your paper as a **Microsoft Word PC format**.Other format will not be accepted.

**KEYWORDS:** 3 to 5 keywords only

 **1. INTRODUCTION**

Knowledge sharing is an important aspect for an organization to move forward. Bartol and Srivastava (2002) argued that knowledge sharing is the impetus to knowledge creation, organizational learning, and performance achievement. Although knowledge resides at all levels within an organization, the knowledge that resides within an individual is the most important level of all (Ipe, 2003). Riege (2005) identified several barriers to knowledge sharing within an organization. One of the barriers that he mentioned was lack of contact time and interaction between knowledge sources and recipients.

To overcome this problem, UKM-Graduate School of Business (UKM-GSB) steps up with an initiative to gather all knowledge sources and recipients at one place so that contact time and interaction are no longer the barriers. Recognizing the different needs and preferred style in sharing knowledge, UKM-GSB provides various platforms for knowledge owners to share their knowledge. Overall, three platforms are provided to all participants – oral presentation, poster presentation and elevator pitching. Interested participants can refer to our webpage at [webpage link] for further details.

**2. OVERVIEW**

Papers must be written in **English** only. The base font is Times New Roman. Body text size is 11 pt. Body text written immediately after a heading is not indented.

New paragraphs in the body text start with a 0.25 cm indentation. Single line spacing is used and the text should be evenly justified. Each paragraph must have at least two (2) sentences. Avoid writing a long sentence. Use appropriate conjunctions.

All authors are required to send their papers for proofreading and language editing before submitting it to the organizers. The costs associated to the process, however, must be borne by the authors. The Ic-RISE 2019 and UKM-GSB will not bear the costs. Poorly written papers will be rejected, accordingly.

Kindly ensure that your paper is written using **American English**. Set the proofreading language in the Microsoft Words. The organizer will not set the proofreading language on behalf of the authors.

**3. PAGE LIMIT**

The length of paper must be in between eight (8) to twelve (12) printed pages. Any paper that exceeds this length will be returned to the author(s) to shorten the contents.

**4. SECTION NUMBERING**

Section headings are numbered using the following scheme:

1. Level 1 heading (11 pt)
	1. *Level 2 heading (11 pt)*

*1.1.1 Level 3 heading (11 pt)*

There should be one single-spaced (11 pt) line between a section heading and the subsequent text.

**5. PAGE SETUP**

The top margin (2.5 cm), bottom (2.5 cm), left (3.0 cm); and right (2.5 cm). Papers should be printed on A4 size paper (21 x 29.7 cm). Footnote is not encouraged. Try to integrate footnote information into the text.

**6. HEADERS AND FOOTERS**

There are no headers, footers or page numbers. These will be added when publishing the collection of papers later.

**7. TABLES**

The rest of the text should be written using Times New Roman 11 pt. However, author(s) are required to use Times New Roman 10 pt for tables as shown in Table 1. Text must be placed before tables and the tables must be placed immediately following the paragraph describing it.

**Table 1: Number of Targeted Participants**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Oral presenters | Poster presenters | Attendees |
|  Malaysia | 25 | 15 | 30 |
|  South East Asian countries | 15 | 5 | 10 |
|  European countries | 10 | 5 | 5 |
|  Australia | 10 | 5 | 5 |
|  Total  | 60 | 30 | 50 |

Source: UKM-GSB, 2019

Title of the table should be placed above the table. Source must be written underneath the table.

**8. EQUATIONS**

All equations must be centered and consecutively numbered. Displayed should be numbered simply as (1), (2) and so on. The numbers should appear at the right of the line in parentheses as follows:

Slope intercept, *y = mx + b*  (1)

**9. FIGURES**

There should be at least one single-spaced (11 pt) line between the figure and the surrounding text. Black and white or grayscale figures are preferred. Figure 1 is an example.

**Figure 1: Interaction Effect between Workplace Incivility and Coworker Helping**

A description about the figure must be placed immediately after the figure is represented. The description should provide sufficient information about what it is all about. Avoid leaving the interpretation of the figure up to the readers.

**ACKNOWLEDGEMENTS**

Any acknowledgement should be made before the reference section.

**REFERENCES**

References are to be listed at the end of the paper in alphabetical order of the last names of the first authors and referred in the text by the last name and the year of publication. References for journal, books, electronic book, chapter in book, chapter in electronic book, proceedings and online document is according to **American Psychological Association (APA)** style. The following are examples of proper form of APA style and for further details, please visit [www.apastyle.org/](http://www.apastyle.org/)

Australian Government Department of Families, Housing, Community Services and Indigenous Affairs. (2008). The road home: a national approach to reducing homelessness. Retrieved from <http://www.fahcsia.gov.au/sa/housing/progserv/homelessness/whitepaper/Documents/default.htm>

Branch, S., Ramsay, S., & Barker, M. (2008). The bullied boss: a conceptual exploration of upwards bullying. In A. Glendon, B. M. Thompson, & B. Myors (Eds.), Advances in organisational psychology (pp. 93-112). Retrieved from <http://www.informit.com.au/humanities.html>

Marlatt, G.A., & Witkiewitz, K. (Eds.). (2009). Addictive behaviors: new readings on etiology, prevention, and treatment. Retrieved from <http://www.apa.org/pubs/databases/psycbooks/index.aspx>

Mook, D. (2004). Classic experiments in psychology. Westport, CT: Greenwood.

Raghavan, M.A., Silvapulle, P.B. & Athanasopoulos, G.B. (2012). Structural VAR models for Malaysian monetary policy analysis during the pre-and-post 1997 Asian crisis period. *Applied Economics*, 44(29), 3841-3856.

Ramsey, J. K., & McGrew, W. C. (2005). Object play in great apes: studies in nature and captivity. In A. D. Pellegrini & P.K. Smith (Eds.), The nature of play: Great apes and humans (pp. 89-112). New York, NY: Guilford Press.