VISA APPLICATION REQUIREMENTS AT THE EMBASSY OF THE REPUBLIC OF INDONESIA IN KUALA LUMPUR

EMBASSY OF THE REPUBLIC OF INDONESIA IN KUALA LUMPUR (Kedutaan Besar Republik Indonesia)

Address : No. 233 Jalan Tun Razak, Kuala Lumpur, 50400 Malaysia

To apply for your visa, please make an online booking for visa service at http://onlineservice.kbrikl.org/visa/ before going to the Embassy. You may also use this online visa queue service when collecting your passport.

REQUIRED DOCUMENTS :

1. Fill the white form and fill in according to the sample attached.
2. The original passport and the copy (Biodata page and signature page). For non Malaysian passport holders, the applicants must copy Malaysian Visa and latest Malaysian Entry Stamp.
3. The passport must have at least 2 blank pages left for the use of visa sticker and stamps.
4. 2 photographs (any background color, passport size photo) – please attach using paper clip instead of glue / stapler
5. Offer letter from UKM
6. Supporting letter from UNPAD for visa application
7. Visa Fee : RM210 (cash payment)

NOTE :

1. The Approval Letter is Valid for 2 Months (60 Days) from the date signed.
2. The visa will be valid for 3 Months from the date signed.
3. Visa fee is paid in cash (Ringgit/RM). The embassy does not accept any other currencies.
4. The visa takes 4 (four) working days to procees. (e.g. Submit on Monday, collect on Thursday. You are advised to consult the embassy on when is the best time to collect your passport (4th day morning/afternoon).
5. The applicants must come in person, and bring all original documents and photocopies.
6. The applicants must not be in the immigration alert list
7. The applicant must come 15 minutes before the selected time.

KBRI visa application : http://onlineservice.kbrikl.org/visa/
1. Full name of applicant: ____________________________ Female / Male
   Place and date of birth: ____________________________
   Nationality: ______________________________________
   Passport number / travel document: ___________________
   Place and date of issue: ____________________________
   Valid until: ____________________________

2. Entry permit / visa to other country
   Number: ____________________________
   Place and date of issue: ____________________________
   Expiration date: ____________________________

3. Name(s) of the family members included in applicants’ passport who are applying for visa

<table>
<thead>
<tr>
<th>Full name (Chinese applicant, included code number)</th>
<th>Family relationship</th>
<th>Sex</th>
<th>Place and date of birth</th>
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4. Permanent address: ____________________________ Phone no.: ____________________________

5. Occupation: ____________________________
   Name of firm of employment: ____________________________
   Address of firm & telephone number: ____________________________

6. Name of reference in Indonesia: ____________________________
   Address of reference / firm: ____________________________
   Do you have a letter of invitation? Yes

7. Purpose of visit to Indonesia: Please circle one according to the nature of your visit
   BUSINESS VISIT
   SOCIAL / CULTURAL VISIT
   18. Others
   Length of intended stay in Indonesia: 30 days
   Port and date of entry into Indonesia: *insert airport and travelling date
   Place to be visited in Indonesia: Bandung, Indonesia

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KBRI visa application: [http://onlineservice.kbrikl.org/visa/](http://onlineservice.kbrikl.org/visa/)

### Previous visa for Indonesia to the applicant:

<table>
<thead>
<tr>
<th>Type</th>
<th>No.</th>
<th>Place and date of issue</th>
<th>Place and date previous entry into Indonesia</th>
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</thead>
</table>

8. Has your application for Indonesian visa ever been denied?
   - Yes
   - No

Have you ever been ordered to leave Indonesia?
   - Yes
   - No

Have you ever been arrested or convicted of a criminal act?
   - Yes
   - No

9. Other information which will be useful in considering this application
   a. Are you in possession of other country’s legal and valid immigration document?
   - Yes
   - No

   b. Number of return / through ticket
      - Airline company
      - Place and date of issue
      - Expiration date

I hereby declare that:

1. The statements given above are true and correct.
2. I realize that even though I possess a valid to Indonesia, permission for entry remains at the discretion of the immigration authorities in Indonesia.

I am also aware:

1. That during my visit to Indonesia I have refrain from:
   a. being engaged in any occupation or institution paid or unpaid.
   b. overstaying

2. That if I fail to comply with the above mentioned requirements, I am liable to prosecution and expulsion.

Kuala Lumpur,

[Signature of the applicant (same as in the passport)]

Full name printed

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FOR OFFICIAL USE ONLY

1. Telah diberikan visa atas Kuasa Sendiri:
   - Macam visa
   - Nomor visa
   - Lamanya diizinkan tinggal di Indonesia
   - Tanggal pemberian visa

2. Diajukan kepada Direktur Jenderal Imigrasi untuk mendapatkan keputusannya.

Kuala Lumpur,
Guidelines on KBRI's online visa queue

KBRI visa application: http://onlineservice.kbrikl.org/visa/
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