

KEMENTERIAN PERHUBUNGAN  
DIREKTORAT JENDERAL PERHUBUNGAN UDARA

PERATURAN DIREKTUR JENDERAL PERHUBUNGAN UDARA  
NOMOR : SKEP/350/ VI /2011

TENTANG

PERUBAHAN I  
PETUNJUK PELAKSANAAN (*STAFF INSTRUCTION*) (SI)  
NOMOR 47-01 TENTANG PROSEDUR PENDAFTARAN PESAWAT UDARA  
(*AIRCRAFT REGISTRATION PROCEDURES*)

DENGAN RAHMAT TUHAN YANG MAHA ESA

DIREKTUR JENDERAL PERHUBUNGAN UDARA,

- Menimbang : a. bahwa dalam Keputusan Menteri Perhubungan Nomor KM 49 Tahun 2009 telah diatur mengenai Peraturan Keselamatan Penerbangan Sipil (*Civil Aviation Safety Regulations*) Part 47 tentang Pendaftaran Pesawat Udara (*Aircraft Registration*);
- b. bahwa untuk melaksanakan hal sebagaimana dimaksud pada huruf a, perlu ditetapkan Perubahan I Petunjuk Pelaksanaan (*Staff Instruction*) (SI) nomor 47-01 tentang prosedur pendaftaran pesawat udara (*Aircraft Registration Procedures*), dengan peraturan Direktur Jenderal Perhubungan Udara;
- Mengingat : 1. Undang-Undang Nomor 1 Tahun 2009 tentang Penerbangan (Lembaran Negara Republik Indonesia Tahun 2009 Nomor 1, Tambahan Lembaran Negara Republik Indonesia Nomor 4956);
2. Peraturan Pemerintah Nomor 3 Tahun 2001 tentang Keamanan dan Keselamatan Penerbangan (Lembaran Negara Tahun 2001 Nomor 9, Tambahan Lembaran Negara Nomor 4075);
3. Peraturan Presiden Nomor 47 Tahun 2009 tentang Pembentukan dan organisasi Kementerian Negara;
4. Peraturan Presiden Nomor 24 Tahun 2010 tentang Kedudukan, Tugas dan Fungsi Kementerian Negara serta Susunan Organisasi, Tugas dan Fungsi Eselon I Kementerian Negara ;
5. Keputusan Menteri Perhubungan Udara Nomor T.11/2/4-U tentang Peraturan – Peraturan Keselamatan Penerbangan Sipil sebagaimana telah diubah terakhir dengan Peraturan Menteri Perhubungan Nomor KM 57 Tahun 2010 ;
5. Peraturan Menteri Perhubungan Nomor KM 60 Tahun 2010 tentang Stuktur Organisasi dan Tata Kerja Kementerian Perhubungan;

MEMUTUSKAN :

Menetapkan : PERUBAHAN I PETUNJUK PELAKSANAAN (STAFF INSTRUCTION) (SI) NOMOR 47-01 TENTANG PROSEDUR PENDAFTARAN PESAWAT UDARA (AIRCRAFT REGISTRATION PROCEDURES).

Pasal 1

- (1) Memberlakukan Perubahan I Petunjuk Pelaksanaan (Staff Instruction) (SI) nomor 47-01 tentang prosedur pendaftaran pesawat udara (Aircraft Registration Procedures).
- (2) Perubahan I Petunjuk Pelaksanaan (Staff Instruction) (SI) nomor 47-01 tentang prosedur pendaftaran pesawat udara (Aircraft Registration Procedures), tercantum dalam Lampiran Peraturan ini.

Pasal 2

Direktur Kelaikan Udara dan Pengoperasian Pesawat Udara mengawasi pelaksanaan Peraturan ini.

Pasal 3

Peraturan ini mulai berlaku pada tanggal ditetapkan.

Ditetapkan di : Jakarta  
Pada tanggal : 20 JUNI 2011

DIREKTUR JENDERAL PERHUBUNGAN UDARA

ttd

HERRY BAKTI

SALINAN Peraturan ini disampaikan kepada :

1. Sekretaris Jenderal Departemen Perhubungan;
2. Inspektur Jenderal Departemen Perhubungan;
3. Sekretaris Direktorat Jenderal Perhubungan Udara;
4. Para Direktur di lingkungan Ditjen Hubud.

Salinan Sesuai dengan aslinya

KEPALA BAGIAN HUKUM DAN HUMAS  
SESDITJEN HUBUD

DIREKTORAT JENDERAL  
PERHUBUNGAN UDARA

ISRAFULHAYAT, SH

## FOREWORD

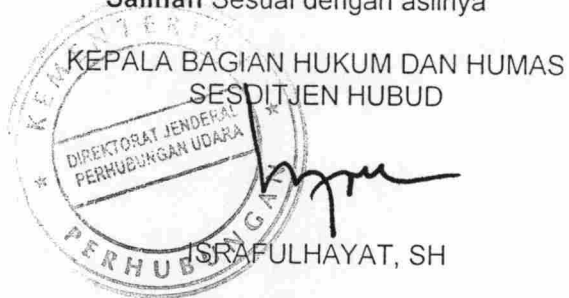
1. **PURPOSE** : This Staff Instruction prescribes responsibilities, policies, and procedures to be used by the Directorate of Airworthiness and Aircraft Operations (DAAO) for the evaluation and issuance of Certificate of Registration. This Staff Instruction may be made available to the public so that they may better understand the authority and responsibilities of DGCA.
2. **REFERENCE** : This Staff Instruction should be used in accordance with the applicable regulations.
3. **CANCELLATION** : Staff Instruction Number 47-01 Amendment Original is cancelled
4. **AMENDMENT**: Amendment of this Staff Instruction shall be approved by the Director General of Civil Aviation.

DIRECTOR GENERAL OF CIVIL AVIATION

ttd

HERRY BAKTI

Salinan Sesuai dengan aslinya



SUMMARY OF AMENDMENTS

Amendment No.	Source/s	Subject/s	Approved

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## CHAPTER I - GENERAL

### 1. PURPOSE

This staff instruction prescribes responsibilities, policies and procedures to be used by the Directorate General of Civil Aviation (DGCA) Inspector for processing civil aircraft registration and maintenance of the Indonesian Civil Aircraft Register.

### 2. REGULATORY AND REFERENCES

Civil Aviation Safety Regulations (CASR) Part 47 establishes the regulatory basis for aircraft registration. CASR Part 45 establishes the regulatory basis for aircraft marking.

- a. Chapter VII Registration And Nationality of Aircraft, of the Indonesia Aviation Law No. 1, 2009, requires every aircraft operated in Indonesia shall be obligated to have a registration marks.
- b. Chapter VIII Aircraft Airworthiness and Operation, of the Indonesia Aviation Law No. 1, 2009, requires each aircraft operated shall meet the requirements for airworthiness standard.
- c. CASR Section 47.14 permits the operation of an aircraft using DAAO Form 47-14 Temporary Certificate of Registration. The temporary certificate must be carried in the aircraft as evidence of temporary authority to operate the aircraft without a Certificate of Registration under certain conditions.

### 3. KNOWLEDGE OF REQUIREMENTS

The DAAO Inspectors should be thoroughly familiar with the regulatory and advisory references when using these instructions.

### 4. DEFINITIONS

#### a. Eligible person

A person or persons qualified to be the owner or owners of an aircraft registered in Indonesia includes an Indonesian citizen or Indonesian legal entity, a foreign citizen or foreign legal entity and operated by an Indonesian citizen or Indonesian legal entity for a minimum utilization period of 2 (two) years continuously based on an agreement/contract.

**b. Owner**

Owner includes a buyer in possession or if an aircraft is owned by more than one person, it must be appointed one to Law on their behalf in order to register the aircraft.



## CHAPTER II - INITIAL CERTIFICATE OF REGISTRTION

### 1. RESPONSIBILITIES

- a. The Sub-Directorate of Aeronautical Product (SDAP) is the office of primary responsibility for aircraft registration.
- b. The SDAP will distribute the application to the Head of Process Certification Section to assign an Inspector to review and evaluate the application and required evidence.
- c. The assigned Inspector will ensure that all requirements are fulfilled and prepare a recommendation for the issuance of Certificate of Registration (DAAO Form 47-02).

### 2. APPLICATION

- a. Application for an aircraft registration shall be made on DAAO Form 47-11 Application for Certificate of Registration, submitted with the following attachments:
  - 1) Aircraft procurement approval from DGCA for aircraft to be registered;
  - 2) A statement of aircraft historical of ownership from Manufacturer to the last owner;
  - 3) Evidence of ownership as required by CASR 47.9;
  - 4) Aircraft leasing agreement for leased aircraft;
  - 5) Evidence that all duties due and payable under the laws of Indonesia in respect of the importation of the aircraft into Indonesia have been paid;
  - 6) Radio permit issued by Ministry of Communications and Information Technology;
  - 7) Export Certificate of Airworthiness or equivalent issued by the Civil Aviation Authority Country of Registry;
  - 8) Confirmation of aircraft deregistration from the Civil Aviation Authority of the Country of Registry;
  - 9) Evidences that the aircraft is covered by insurance as required by Article 62 of the Indonesia Aviation Law No. 1, 2009.

- b. Compliance with the requirements of Ministry Decree No. 5 Year 2006:
  - 1) After January 17, 2006, initial registration for passenger operation of transport category aircraft, the total flight cycle must not exceed 50.000 cycles or the age of the aircraft must not exceed 20 years;
  - 2) After January 17, 2006, initial registration for passenger operation of transport category aircraft, which was previously registered in Indonesia, the total flight cycle must not exceed 70.000 cycles or the age must not exceed 35 years;
- c. Application for an aircraft registration of an amateur-built aircraft.

The owner of an amateur-built aircraft who applies for registration must describe the aircraft by class (airplane, rotorcraft, glider, or balloon), serial number, number of seats, type of engine installed (reciprocating, turbo propeller, turbojet or other), number of engine installed, and make, model, and serial number of each engine installed; and must state whether the aircraft is built for land or water operation. Also he/she must submit as evidence of ownership an affidavit of ownership, and stating that the aircraft was built from parts and that he/she is the owner. If he/she built the aircraft from a kit, the applicant must also submit a bill of sale from the kit Manufacturer.

### 3. REVIEW APPLICATION

- a. Upon received DAAO Form 47-11 Application for Aircraft Registration, Inspector will:
  - 1) Review the application, DAAO Form 47-11 Application for Aircraft Registration  

All applicable portion of the application form must be filled out correctly and signed by accountable manager, the person designated by applicant who is responsible for and has the authority over all operations.
  - 2) Review the aircraft procurement approval from DGCA  

Check availability and validity of Aircraft procurement approval and conformity to aircraft to be registered
  - 3) Review the statement of aircraft historical of ownership  

Statement of aircraft historical of ownership contains history of aircraft ownership from the delivery date from manufacture until the last owner of the aircraft and it shall be supported by adequate evidence of ownership.

Statement of aircraft historical of ownership shall be signed by the person who signed the application.

- 4) Review evidence of ownership
  - a) Review evidence of ownership as follows:
    - (1) Reference number, if applicable;
    - (2) Make and model object (aircraft type and serial number, engine type and serial number, propeller type and serial number) and other as necessary;
    - (3) Parties (seller and purchaser) name and address;
    - (4) Signatory and title;
    - (5) Date.
  - b) Transfer of ownership can be done by purchase or grant. Recognized evidence of ownership from purchase is normally in the form of Bill of Sale and from grant is a Grant Certificate, other than shall be accepted by DAAO.
- 5) Review aircraft lease agreement for leased aircraft
  - a) In accordance with Article 25 of Indonesia Aviation Law No.1, 2009 the minimum leasing period for a leased aircraft eligible for registration is 2 (two) years.
  - b) If the lessor is not the owner of the aircraft, a written consent from the owner shall be obtained. Normally, it is in the form of Head Lease Agreement or Letter of Owner Acknowledgement.
  - c) The content of Aircraft Leasing Agreement shall be reviewed in accordance with the guidance provided in the SI 8300 Chapter 72 Evaluating Aircraft Lease and Interchange Agreements.
- 6) Review evidence that all duties due and payable for the respective aircraft have been paid
  - a) Evidence that all duties due and payable have been paid shall be obtained from Directorate General of Customs and Excise, Ministry of Finance.
  - b) For the aircraft evaluated or inspected outside of Republic Indonesia, evidence of release from the customs will be obtained after the aircraft is delivered into Republic of Indonesia.

## 7) Review the Radio License

Radio Permit contains all communications and navigations frequencies used on aircraft and approved by Ministry of Communications and Information Technology.

## 8) Review the Export Certificate of Airworthiness

a) The Export Certificate of Airworthiness contains specific information of the aircraft, engine, and propeller (as applicable) such Manufacturer, type, model, serial number, flight hours, flight cycle, etc.

b) Any non-compliance to Indonesian applicable requirements should be submitted to DAAO for approval. The approval of the non-compliance shall be written in the Export Certificate of Airworthiness as an exception.

c) Validity of Export Certificate of Airworthiness is 60 (sixty) days from the date of issuance.

d) Exporting country shall be Republic of Indonesia.

e) Some ICAO member state, use other than form Export Certificate of Airworthiness which is considered to be equivalent and accepted by DAAO.

## 9) Review confirmation of deregistration

a) Confirmation of deregistration shall be obtained from the Civil Aviation Authority of the country where the aircraft was last registered, containing the statement that the aircraft has been deregistered from their Civil Aircraft Register, effective from the date as specified on the confirmation.

b) For a new manufactured aircraft, a confirmation of never been registered issued by country of manufacture can be recognized as confirmation of deregistration.

## 10) Review Insurance

Insurance should be reviewed carefully to ensure that:

a) The aircraft identification (type, model, serial number) are correct.

b) All required conditions by article 62 of Indonesia Aviation Law no. 1, 2009, shall be covered.

c) Insurance policy is still valid.

- b. DAAO Form 47-2A Document Evaluation for New Registered Aircraft List will be used by the assigned Inspector as a checklist, documentations and recommendations for the issuance of Certificate of Registration.
- c. Determination to issue Certificate of Registration is given by Deputy Director for Aeronautical Product of DAAO by signing DAAO Form 47-2A Document Evaluation for New Registered Aircraft List.

#### 4. ISSUANCE CERTIFICATE OF REGISTRATION, DAAO FORM 47-02

After evaluation complete and DAAO Form 47-2A Document Evaluation for New Registered Aircraft List has been signed a Certificate of Registration will be issued.

When preparing Certificate of Registration, the following criteria shall be assured:

- a. Registration Number and Registration Mark shall be crosschecked with Civil Aircraft Register database; it should be specific for one aircraft only and cannot be used for other aircraft at the same time.
- b. Registration number shall be written in Arabic number
- c. Nationality and Registration Marks shall be written in Roman capital letter
- d. Manufacturer and Manufacturer's Designation of Aircraft shall be written in accordance with Type Certificate;
- e. Aircraft serial number shall be written in accordance with Manufacturer designation serial number;
- f. An aircraft may be registered only by and in the legal name of its owner;
- g. Address as written on the certificate shall be a legal address of the owner;
- h. The validity of the Certificate of Registration shall not exceed three years.

#### 5. ISSUANCE TEMPORARY CERTIFICATE OF REGISTRATION, DAAO FORM 47-14

- a. Temporary Certificate of Registration, may be issued when:
  - 1) Aircraft produced by Indonesian Manufacturer for which the registration administration is not register in Indonesian Civil Aircraft Register; or

- 2) Customs clearance cannot be shown during the time of registration, for the aircraft evaluated or inspected outside Republic of Indonesia. Evidence of release from the customs will be obtained after the aircraft is delivered into Republic of Indonesia; or
  - 3) Radio permit from the Ministry of Communications and Information Technology cannot be shown during the time of registration.
- b. Reason for the issuance of a Temporary Certificate of Registration shall be written clearly on the certificate.
  - c. Validity of a Temporary Certificate of Registration shall not exceed three months from the date of issuance.
  - d. Certificate of Registration shall be issued when all pending items have been completed.
- 6. COMPLETION AIRCRAFT DETAIL CARD, DAAO FORM 47-2B**
- After the Certificate of Registration is issued, the Assigned Inspector will complete and sign a DAAO Form 47-2B Aircraft Registration Card:
- a. All specific information can be written in Bahasa Indonesia or English Language.
  - b. Data from the detail card will be used as basis information for Indonesia Civil Aircraft Register.

## CHAPTER III - RENEWAL CERTIFICATE OF REGISTRATION

### 1. PURPOSE

The purpose of this chapter is to determine requirements for renewal Certificate of Registration.

### 2. REVIEW OF APPLICATION

Upon received DAAO Form 47-13 Application for Renewal Certificate of Registration, the assigned inspector will review the application to determine its compliance with the requirement to renew Certificate of Registration.

- a. Review the application, DAAO Form 47-13 Application for Renewal Certificate of Registration  
All applicable portion of the application form must be completed correctly and signed by accountable manager, the person designated by applicant who is responsible for and has the authority over all operations.
- b. Review validity of Certificate of Airworthiness  
Certificate of Airworthiness shall not be expired more than three years.
- c. Review validity of Insurance.  
Insurance shall be valid at the time of application
- d. Review of Aircraft Leasing Agreement for leased aircraft.  
Leasing agreement shall be valid at the time of application.
- e. Any changes to previous data shall be indicated on the application letter and attached with the evidence.

After evaluating document of renewal for Certificate of Registration and found satisfactory, Certificate of Registration will be issued.

## CHAPTER IV - CANCELLATION OF AIRCRAFT REGISTRATION

### 1. PURPOSE

The purpose of this chapter is to determine requirements for cancellation of registration.

With reference to CASR 47.25 cancellation of registration can be done upon written request using DAAO Form 47-17 Application for Cancellation of Aircraft Registration, under IDERA refer to SI 47-02 Irrevocable Deregistration and Export Request Authorization or automatically when Certificate of Airworthiness can not be maintained continuously for more than three years.

### 2. REVIEW OF APPLICATION

Assigned Inspector will use DAAO Form 47-17A Check List Cancellation of Registration to review application for deregistration.

- a. DAAO form 47-17 Application for Cancellation of Aircraft Registration shall be signed by accountable manager.
- b. Acknowledgement/Consent Letter to cancellation of registration from parties other than applicant shall be available and complete.
- c. Power of Attorney shall be attached when correspondence made by applicant's attorney.
- d. When cancellation caused by total loss of aircraft during accident, applicant must attach evidence release of custody from National Transport Safety Committee/KNKT.
- e. When reason of cancellation caused by termination of lease agreement, applicant must attach termination evidence.
- f. It shall be ensure that no record of mortgage or any recorded mortgage has been cancelled prior to deregister of aircraft.

### 3. ISSUE CANCELLATION OF AIRCRAFT REGISTRATION

After evaluation is completed and recommendation for the issuance of Confirmation Letter of Cancellation of Aircraft Registration is given by Director of DAAO a Confirmation Letter will be issued.



## CHAPTER V - AIRCRAFT REGISTRATION DATABASE

### 1. PURPOSE

The purpose of the database is to store data for later recall and to display them in various forms that will aid in monitoring and management of aircraft registration in Indonesia and as basis information for ICAO web base.

### 2. RESPONSIBILITY

The Head of Production Certification Section of SDAP is responsible for maintaining the aircraft registration files. Access to the database for addition or updating data, shall be limited to designated persons only.

### 3. ENTERING DATA

The information on aircraft registration database should be the followings:

- a. Aircraft make and model;
- b. Nationality and Registration Mark;
- c. Serial number of the aircraft;
- d. Registration number of the aircraft;
- e. Aircraft Procurement Approval from DGCA;
- f. Bill of Sale;
- g. The owner's name and address;
- h. The operator's name and address;
- i. The lessor's name and address (if applicable);
- j. Date of registration;
- k. The expiry date of Certificate of Registration;
- l. Lease agreement(s) (if applicable).

### 4. REPORTS OF CIVIL AIRCRAFT REGISTER DATA


Reports of Civil Aircraft Register data is made in a form of Indonesia Civil Aircraft Register and is published in yearly basis.

## CHAPTER VI - RECORD AND RETENTION

Sub Directorate of Aeronautical Product of DAAO is responsible for the record and retention of aircraft registration data:


- a. DAAO Form 47-2A Evaluation Document for New Registered Aircraft, including DAAO Form 47-11 Application for Certificate of Registration and DAAO Form 47-13 Application for Renewal of Certificate of Registration shall be retained with all evaluation documents;
- b. DAAO Form 47-2B Aircraft Registration Card shall be maintained to control any changes to the registration status, including changes to ownership data, additional or revision to registration data, renewal of the certificate
- c. Registration records shall be maintained as long as the aircraft registered in the Indonesia Civil Aircraft Register
- d. Records of Cancellation of Aircraft Registration shall be maintained for two years.

## Appendix 1 - Application for Certificate of Registration, DAAO Form 47-11

		<b>KEMENTERIAN PERHUBUNGAN</b> <b>MINISTRY OF TRANSPORTATION</b> <b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA</b> <b>DIRECTORATE GENERAL OF CIVIL AVIATION</b> <b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA</b> <b>DIRECTORATE OF AIRWORTHINESS AND AIRCRAFT OPERATIONS</b>			
<b>PERMOHONAN SERTIFIKAT PENDAFTARAN PESAWAT UDARA</b> <b>APPLICATION FOR CERTIFICATE OF REGISTRATION</b>					
<b>I. KETERANGAN PEMOHON:</b> <i>Applicant Data</i>					
1. Nama <i>Name</i>	OPERATOR				
2. Alamat <i>Address</i>	OPERATOR				
3. Nama <i>Name</i>	PEMILIK PESAWAT UDARA				
4. Alamat <i>Address</i>	OWNER OF AIRCRAFT				
<b>II. KETERANGAN PESAWAT UDARA:</b> <i>Aircraft Data</i>					
1. Nama Pembuat: <i>Name of Manufacturer</i>					
2. Model: <i>Model</i>		Pesawat Terbang <i>Fixed Wing</i>	Helikopter <i>Helicopter</i>	Lain-lain (sebutkan): <i>Others (specify)</i>	
3. Nomor Seri: <i>Serial Number</i>			4. Nomor Sertifikat Produk / PC: <i>Production Certificate / PC</i>		
5. Keadaan : <i>Status</i>	Baru <i>New</i>	Bekas <i>Used</i>	6. Tahun Pembuatan: <i>Year of Manufacture</i>		
7. Tanda Pendaftaran <i>Registration Mark</i>			8. Negara <i>Country</i>	9. Tanggal Pembatalan Pendaftaran: <i>Date of Cancellation</i>	
<b>III. KETERANGAN KEPEMILIKAN PESAWAT UDARA:</b> <i>Aircraft Ownership Data</i>					
1. Dasar Kepemilikan : <i>Reference of ownership</i>	Beli Tunai <i>Cash Purchase</i>	Pemberian <i>Gift</i>	Lain-lain (sebutkan): <i>Others (specify)</i>		
2. Bukti Kepemilikan: <i>Evidence of ownership</i>	Nomor <i>Number</i>			Tanggal: <i>Date</i>	
<b>IV. DASAR PENGUSAHAAN PESAWAT UDARA :</b> <i>Reference of Aircraft Possession</i>					
1. Dasar Penguasaan**: <i>Reference of Possession</i>	Beli <i>Purchase</i>	Sewa Guna Usaha <i>Leasing</i>	Pembelian Bersyarat <i>Conditional Sale</i>	Lain-lain (tuliskan): <i>(Other) specify</i>	
2. Referensi* (Bukti Kepemilikan/Perjanjian): <i>Reference (Bill of Sale/Agreement)</i>					
3. Penjual* (Seller) / Pemberi Sewa (Lessor) / Penjual Bersyarat (Conditional Seller) / Lainnya* (other):			Alamat: <i>(Address)</i>		
4. Pembeli (Buyer) / Penerima Sewa (Lessee) / Pembeli Bersyarat (Conditional Buyer) / Lainnya* (other):			Alamat: <i>(Address)</i>		
<b>V. KETERANGAN LAIN-LAIN:</b> <i>Other Data</i>					
1. Pangkalan Pesawat <i>Aircraft Base</i>					
2. Tempat Pemeriksaan Pesawat <i>Place of inspection</i>					
<p>Pemohon menyatakan bahwa semua keterangan yang disebutkan di atas dibuat dengan sesungguhnya dan sebenarnya, dan berjanji akan mematuhi serta mengikuti semua ketentuan-ketentuan yang disebutkan pada Undang-Undang Nomor 1 Tahun 2009 tentang Penerbangan dan semua Peraturan-Peraturan yang berlaku.</p> <p><i>This is to certify that all of the aforementioned informations are true and correct and the undersigned will comply with Indonesia Aviation Act No. 1. 2009 and other applicable regulations.</i></p>					
Dibuat Rangkap 2 <i>Made in 2 copies</i> * Coret yang tidak diperlukan <i>Cross as necessary</i> ** Beri tanda X pada kotak yang terkait <i>Tick Applicable Box</i>		Tempat: <i>Place</i> Tanggal: <i>Date</i> Nama : <i>Name</i> Jabatan : <i>Title</i>		<div style="border: 1px solid black; padding: 5px; display: inline-block;">             Meterai dan Cap Perusahaan           </div> Tanda Tangan <i>Signature</i>	


DAAO Form 47-11 (04/11)

**Appendix 2 - Document Evaluation for New Registered Aircraft List, DAAO  
Form 47-2A**

 <b>KEMENTERIAN PERHUBUNGAN</b> <b>MINISTRY OF TRANSPORTATION</b> <b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA</b> <b>DIRECTORATE GENERAL OF CIVIL AVIATION</b> <b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA</b> <b>DIRECTORATE OF AIRWORTHINESS AND AIRCRAFT OPERATIONS</b>				
<b>DOKUMEN EVALUASI UNTUK PENDAFTARAN PERTAMA PESAWAT UDARA</b> <b>EVALUATION DOCUMENT FOR INITIAL REGISTERED AIRCRAFT</b>				
1. Persetujuan Pengadaan Pesawat Udara <i>Aircraft Procurement Approval</i>	No. Ref.: <i>Ref. No.</i>		Tanggal: <i>Date</i>	
	Operator			
	Tipe Pesawat <i>Aircraft Type</i>	1.	Total	dan
		2.	Total	dan
2. Bukti Kepemilikan <i>Evidence of Ownership</i>	Referensi.: <i>Reference</i>		Tanggal: <i>Date</i>	
	Pesawat Udara: <i>Aircraft</i>	Nama Pembuat & Tipe Pesawat Udara : <i>Make &amp; Model</i>		
		Nomor Seri: <i>Serial Number</i>	Tanda Pendaftaran: <i>Registration Mark</i>	
	Nama dan Alamat Pembeli / Penerima / Lainnya** (sebutkan): <i>Name &amp; Address of Purchaser / Acceptor / Others (specify)</i>			
	Nama dan Alamat Penjual / Pemberi / Lainnya** (sebutkan): <i>Name &amp; Address of Seller / Donator (grantor) / Others (specify)</i>			
	Ditandatangani oleh: <i>Signed By</i>		Jabatan: <i>Title</i>	
			Tanggal: <i>Date</i>	
3. Dasar Penguasaan <i>Term of Possession</i>	Hibah atau Pemberian <i>Grant or Gift</i>	Referensi: <i>Reference</i>	Tanggal: <i>Date</i>	
		Nama dan Alamat Donatur: <i>Donator Name and Address</i>		
	Pembelian <i>Purchase</i>	Nomor Order Pembelian: <i>Purchase Order Number</i>	Tanggal: <i>Date</i>	
		Nama dan Alamat Penjual: <i>Seller Name and Address</i>		
	Sewa Guna Usaha <i>Lease</i>	Referensi: <i>Reference</i>	Tanggal: <i>Date</i>	
		Nama dan Alamat Pemberi Sewa: <i>Lessor Name and Address</i>		
		Nama dan Alamat Penerima Sewa: <i>Lessee Name and Address</i>		
	Pembelian Bersyarat <i>Conditional Sale</i>	Nomor Perjanjian: <i>Title Reservation Agreement</i>	Tanggal: <i>Date</i>	
Nama dan Alamat Pembeli Bersyarat: <i>Conditional Seller Name and Address</i>				
Nama dan Alamat Penjual Bersyarat: <i>Conditional Buyer Name and Address</i>				

4. Penghapusan Registrasi sebelumnya <i>Cancellation of Registration</i>	Tanda Pendaftaran: <i>Registration Mark</i>					
	Nomor Surat Penghapusan: <i>Cancellation Letter Number</i>			Tanggal: <i>Date</i>		
	Tanggal Berlaku: <i>Effective Date</i>					
5. Export Certificate Of Airworthiness diterbitkan oleh <i>issued by</i>  Nama: <i>Name:</i>  Jabatan: <i>Title:</i>  Negara: <i>CAA</i>	Nomor: <i>Number</i>		Tanggal: <i>Date</i>			
	Pesawat Udara <i>Aircraft</i>	Jenis Produk* <i>Product Type</i>	Pesawat Terbang <i>Fixed Wing</i>	Helikopter <i>Rotary Wing</i>	Lainnya (sebutkan): <i>Others (specify)</i>	
		Pabrik Pembuat: <i>Manufacturer</i>				
		Model: <i>Model</i>		Nomor Seri: <i>Serial Number</i>		
	Mesin / Baling-baling** <i>Engine / Propeller</i>	Keadaan* <i>Condition</i>	Baru <i>New</i>	Bekas <i>Used</i>	Lainnya (sebutkan): <i>Others (specify)</i>	
		Pabrik Pembuat: <i>Manufacturer</i>				
		Model: <i>Model</i>				
		Nomor Seri: <i>Serial Number</i>		1.	1.	
			2.	2.		
			3.	3.		
		4.	4.			
6. Ijin Radio <i>Radio Permit</i>	Referensi: <i>Reference</i>			Berlaku sampai: <i>Validity</i>		
7. Asuransi <i>Insurance</i>	Referensi: <i>Reference</i>		Nama penanggung: <i>Insurer Name</i>		Berlaku sampai: <i>Validity</i>	
8. Kepabeanan <i>Customs Clearance</i>	Nomor dan tanggal PIB: <i>Date &amp; No. of PIB</i>		Jenis Impor*: <i>Import Type</i>	Tetap <i>Permanent</i>	Sementara <i>Temporary</i>	
	Nomor dan Tanggal SPPB: <i>Date &amp; No of SPPB</i>					
9. Pernyataan Sejarah Kepemilikan <i>Statement of Historical of Ownership</i>				Tanggal: <i>Date</i>		
Tanda Pendaftaran: <i>Registration Mark</i>	PK-	Nomor Pendaftaran: <i>Registration Number</i>		Tanggal: <i>Date</i>		
CATATAN: <i>Remarks</i>						
* Pilih kotak yang sesuai: <i>Tick applicable box</i> ** Coret yang tidak perlu: <i>cross as applicable</i>						
JAKARTA,  KEPALA SUB DIREKTORAT PRODUK AERONAUTIKA DEPUTY DIRECTOR OF AERONAUTICAL PRODUCT						
_____ Inspektur / <i>Inspector</i>			_____			

**Appendix 3 - Certificate of Registration, DAAO Form 47-02**

 <p> <b>REPUBLIK INDONESIA</b>  <i>Republic of Indonesia</i>  <b>DEPARTEMEN PERHUBUNGAN</b>  <i>Ministry of Transportation</i>  <b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA</b>  <i>Directorate General of Civil Aviation</i>  <b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA</b>  <i>Directorate of Airworthiness and Aircraft Operations</i> </p> <p> <b>SERTIFIKAT PENDAFTARAN</b>  <i>(Certificate of Registration)</i> </p>		<p>1. No. Pendaftaran <i>(Registration Number)</i></p>
<p>2. Tanda Kebangsaan dan Pendaftaran <i>(Nationality and Registration Marks)</i></p>	<p>3. Pabrik Pembuat dan Tipe/Model Pesawat Udara <i>(Manufacturer and Manufacturer's Designation of Aircraft)</i></p>	<p>4. Nomor Seri Pesawat Udara <i>(Aircraft Serial Number)</i></p>
<p>5. Nama pemilik : <i>(Name of Owner)</i></p> <p>6. Alamat Pemilik : <i>(Address of Owner)</i></p>		
<p>7. Yang bertanda tangan dibawah ini menerangkan bahwa pesawat udara tersebut di atas telah didaftar dalam Daftar Pesawat Udara Sipil Republik Indonesia sesuai dengan Perjanjian Penerbangan Sipil Internasional tanggal 7 Desember 1944, Undang-Undang Republik Indonesia No. 1 tahun 2009 tentang Penerbangan serta Peraturan Keselamatan Penerbangan Sipil (PKPS) yang berlaku.</p> <p><i>It is hereby certified that the above described aircraft has been registered in the Civil Aircraft Register of the Republic of Indonesia in accordance with the Convention on International Civil Aviation dated 7 December 1944, the Republic of Indonesia Aviation Law. No. 1 Year 2009 and applicable Civil Aviation Safety Regulations (CASR).</i></p>		
<p>Berlaku Sampai : <i>(Valid Until)</i></p>	<p>Tanggal Diterbitkan <i>(Date of issuance)</i></p>	<p>Jakarta,                   u.b. Direktur Jenderal Perhubungan Udara  <i>(On behalf of the Director General of Civil Aviation)</i></p> <p>Tanda tangan <i>(Signature)</i> .....</p>

DAAO Form 47-02 (08.09)

**Undang-Undang Republik Indonesia No. 1 Tahun 2009 tentang Penerbangan**  
**Republic of Indonesia Aviation Law No. 1 Year 2009**

**Pasal 404**

Setiap orang yang mengoperasikan pesawat udara yang tidak mempunyai tanda pendaftaran sebagaimana dimaksud dalam Pasal 24 dipidana dengan pidana penjara paling lama 5 (lima) tahun atau denda paling banyak Rp. 1.000.000.000,00 (satu miliar rupiah).

*Anybody operating an aircraft without any registration identity as meant in Article 24 shall be condemned with imprisonment for a maximum 5 (five) years or a fine of a maximum Rp. 1,000,000,000.00 (one billion rupiahs).*

**Pasal 405**

Setiap orang yang memberikan tanda-tanda atau mengubah pendaftaran sedemikian rupa sehingga mengaburkan tanda pendaftaran, kebangsaan, dan bendera pada pesawat udara sebagaimana dimaksud dalam Pasal 28 dipidana dengan pidana penjara paling lama 1 (satu) tahun atau denda paling banyak Rp. 250.000.000,00 (dua ratus lima puluh juta rupiah).

*Anybody giving signs or changing registration identity as such as to disguise the aircraft's registration marks, nationality, and flag as meant in Article 28 shall be condemned with imprisonment for a maximum 1 (one) year or a fine of a maximum Rp. 250,000,000.00 (two hundred fifty million rupiahs).*

**Appendix 4 - Temporary Certificate of Registration, DAAO Form 47-14**

	REPUBLIK INDONESIA <i>Republic of Indonesia</i> DEPARTEMEN PERHUBUNGAN <i>Ministry of Transportation</i> DIREKTORAT JENDERAL PERHUBUNGAN UDARA <i>Directorate General of Civil Aviation</i> DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA <i>Directorate of Airworthiness and Aircraft Operations</i>  <b>SERTIFIKAT PENDAFTARAN SEMENTARA</b> <i>(Temporary Certificate of Registration)</i>
Penerbitan Sertifikat Pendaftaran Pesawat Udara dibawah ini <i>(Where as the issuance Registration Certificate of the following aircraft)</i> :	
Pembuat dan Model <i>(Make and Model)</i> : Nomor Seri <i>(Serial Number)</i> : Alokasi Tanda Pendaftaran <i>(Allocated Registration Marks)</i> : Nomor Pendaftaran <i>(Reg. Number)</i> : Pemilik <i>(Owned by)</i> : Dioperasikan oleh <i>(Operated by)</i> :	
ditunda menunggu penyerahan dokumen <i>(is postponed pending submission of)</i> :	
Ijin terbang pesawat udara untuk sementara diberikan dengan kondisi dibawah ini : <i>(Temporary permission to fly the said Aircraft is hereby granted under the following conditions) :</i> 1. Sertifikat Pendaftaran Sementara ini bukan untuk penerbangan komersil. <i>(This Temporary Certificate of Registration IS NOT for revenue flight)</i> 2. Tanda Pendaftaran harus tetap pada posisi yang benar sesuai dengan peraturan yang berlaku. <i>(The Registration Mark should be affixed on the proper position in accordance with applicable regulation).</i>	
Berlaku Sampai : <i>(Valid Until)</i>	Tanggal Diterbitkan <i>(Date of Issuance)</i>
	Jakarta,  u.b. Direktur Jenderal Perhubungan Udara <i>(On behalf of the Director General of Civil Aviation)</i>
	Tanda Tangan (Signature) .....

DAAO Form 47-14 (08/09)

Undang-Undang Republik Indonesia No. 1 Tahun 2009 tentang Penerbangan  
 Republic of Indonesia Aviation Law No. 1 Year 2009


**Pasal 404**

Setiap orang yang mengoperasikan pesawat udara yang tidak mempunyai tanda pendaftaran sebagaimana dimaksud dalam Pasal 24 dipidana dengan pidana penjara paling lama 5 (lima) tahun atau denda paling banyak Rp. 1.000.000.000,00 (satu miliar rupiah).  
*Anybody operating an aircraft without any registration identity as meant in Article 24 shall be condemned with imprisonment for a maximum 5 (five) years or a fine of a maximum Rp. 1,000,000,000.00 (one billion rupiahs).*

**Pasal 405**

Setiap orang yang memberikan tanda-tanda atau mengubah identitas pendaftaran sedemikian rupa sehingga mengaburkan tanda pendaftaran, kebangsaan, dan bendera pada pesawat udara sebagaimana dimaksud dalam Pasal 28 dipidana dengan pidana penjara paling lama 1 (satu) tahun atau denda paling banyak Rp. 250.000.000,00 (dua ratus lima puluh juta rupiah).  
*Anybody giving signs or changing registration identity as such as to disguise the aircraft's registration marks, nationality, and flag as meant in Article 28 shall be condemned with imprisonment for a maximum 1(one) year or a fine of a maximum Rp. 250,000,000.00 (two hundred fifty million rupiahs).*

## Appendix 5 - Aircraft Detail Card, DAAO Form 47-2B

	<b>KEMENTERIAN PERHUBUNGAN</b> <b>MINISTRY OF TRANSPORTATION</b> <b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA</b> <b>DIRECTORATE GENERAL OF CIVIL AVIATION</b> <b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA</b> <b>DIRECTORATE OF AIRWORTHINESS AND AIRCRAFT OPERATIONS</b>				Nomor Pendaftaran: Registration Number
					Tanda Pendaftaran: Registration Mark
<b>KARTU PENDAFTARAN PESAWAT UDARA</b> <b>AIRCRAFT REGISTRATION CARD</b>					
<b>A. BAGIAN I (Section I)</b>					
<b>I. PENERBITAN SERTIFIKAT PENDAFTARAN PERTAMA (ISSUE OF INITIAL CERTIFICATE OF REGISTRATION)</b>					
Surat Persetujuan Pengadaan Pesawat Udara: Aircraft Procurement Approval				Tanggal: Date	
Tipe Pesawat Udara (Aircraft Type):	Nama Pabrik Pembuat (Manufacturer):	Nomor Seri Pesawat (Serial Number):	Tahun Pembuatan (Date of Manufacture):	Jml Penumpang (Number of Seat):	Tnd. Pendaftaran Lama (Previous Reg. Mark):
Kategori Pesawat Udara** Aircraft Category	Transport Transport	Normal Normal	Komuter Commuter	Lain-Lain (tuliskan): Other (specify):	
Pemilik (Owner):			Alamat (Address):		
Bukti Kepemilikan (Evidence of Ownership)			Tanggal (Date)		
Operator (Operator):			Alamat (Address):		
Dasar Penguasaan** Reference of Possession	Beli Purchase	Sewa Guna Usaha Leasing	Pembelian Bersyarat Conditional Sale	Lain-Lain (tuliskan): Other (specify):	
Perjanjian Sewa Guna Usaha: Lease Agreement					
Perjanjian Pengikatan Hak Bersyarat Title Reservation Agreement					
Nama Penjual (Seller) / Pemberi Sewa (Lessor) / Penjual Bersyarat (Conditional Seller) / Lainnya (Other):			Alamat (Address):		
Nama Pembeli (Buyer) / Penerima Sewa (Lessee) / Pembeli Bersyarat (Conditional Buyer) / Lainnya (Other):			Alamat (Address):		
<b>II. ASURANSI (INSURANCE)</b>					
Nama Penanggung: Insurer name		Tanggal Berlaku Asuransi: Insurance Period			
Jenis Tanggungan: Insurance Coverage					
<b>III. KEPABEANAN (CUSTOMS CLEARANCE)</b>					
Nomor dan Tanggal PIB Number of PIB		Jenis Impor**: Importation Type		Tetap Permanent	Sementara Temporary
Nomor dan Tanggal SPPB Number and Date of SPPB					
Tanggal Diterbitkan Sertifikat Pendaftaran Sementara: Temporary Certificate of Registration issuing date		Berlaku sampai dengan: Validity		Inspektur Inspector	
Tanggal Diterbitkan Sertifikat Pendaftaran Pertama: Initial Certificate of Registration issuing date		Berlaku sampai dengan: Validity			
<b>IV. PENGGANTIAN KEPEMILIKAN (CHANGE OF OWNERSHIP)</b>					
Pemilik (Owner):			Alamat (Address):		
Reference (Reference)			Tanggal (Date)		
Tanggal Diterbitkan Sertifikat Pendaftaran Pengganti: Date of Issuance Certificate of Registration Replacement			Berlaku sampai dengan: Validity		
			Inspektur Inspector		



<b>V. CATATAN PENJAMINAN (MORTGAGE RECORD)</b>			Inspektur Inspector
(Pencatatan penjaminan ini dilakukan berdasarkan permintaan dan informasi yang diberikan oleh pemohon terhadap adanya suatu penjaminan, dilengkapi dengan akta Hipotek dan akta Perjanjian Pinjaman dan surat keterangan tentang penjaminan dari para pihak yang terlibat) (Record of Mortgage is made according to the request and information submitted by applicant, along with Mortgage Deed and Loan Agreement and acknowledgement letter from each party) Nama dan Alamat Penerima Jaminan: Name and Address of Mortgagee			
Nomor surat pencatatan penjaminan: Referenced letter of mortgage record		Tanggal: Date	Inspektur Inspector
<b>VI. PENGHAPUSAN PENJAMINAN (RELEASE of MORTGAGE)</b>			
Nomor surat penghapusan pencatatan penjaminan: Referenced letter of cancellation of mortgage record		Tanggal: Date	Inspektur Inspector
<b>VII. CATATAN IDERA (IDERA RECORD)</b>			
Nama Debitur: Debtor Name	Alamat (Address):		Inspektur Inspector
Nama Pihak yang diberi Kuasa atau Orang yang Ditunjuk secara Sah*: Authorized Party of Certified Designee*	Alamat (Address):		
Referensi Perjanjian: Agreement made as Reference			
Tanggal Persetujuan dan Pencatatan DAAO Form 47-03 Date Agreed and Lodged of DAAO Form 47-03			
<b>VIII. PEMBATALAN IDERA (REVOCATION of IDERA)</b>			Inspektur Inspector
Nomor surat pembatalan IDERA: Referenced letter of revocation of IDERA		Tanggal: Date	
<b>IX. PENGHAPUSAN TANDA PENDAFTARAN PESAWAT UDARA (CANCELLATION OF REGISTRATION)</b>			
Nomor Persetujuan Penghapusan Tanda Pendaftaran: Cancellation Registration Approval Number		Tanggal: Date	Inspektur Inspector
Nomor Pemberitahuan Penghapusan Tanda Pendaftaran: Confirmation Cancellation Registration Number		Tanggal: Date	
Tanggal Penghapusan Tanda Pendaftaran: Cancellation Registration Date			
Alasan Penghapusan: Reason for Cancellation			

Catatan (note) : \* Coret yang tidak perlu (Cross as required)  
 \*\* Pilih yang sesuai (Tick applicable box)

<b>A. BAGIAN II (Section II)</b>				
<b>PERPANJANGAN SERTIFIKAT PENDAFTARAN PESAWAT UDARA (RENEWAL of CERTIFICATE OF REGISTRATION)</b>				
Tanggal (Date)	Berlaku Sampai Dengan (Validity)	Nama Inspektur (Inspector Name)	Tanda Tangan (Signature)	Keterangan (Remarks)

BAGIAN II (Section II)				
Lembar Lanjutan (continuation page)				
PERPANJANGAN SERTIFIKAT PENDAFTARAN PESAWAT UDARA (RENEWAL of CERTIFICATE OF REGISTRATION)				
Tanggal (Date)	Berlaku Sampai Dengan (Validity)	Nama Inspektur (Inspector Name)	Tanda Tangan (Signature)	Keterangan (Remark)

DAAO Form 47-2B (04/11)


Hal 3 dari 3

**Appendix 7 - Application for Cancellation of Aircraft Registration,  
DAAO Form 47-17**

 <p><b>KEMENTERIAN PERHUBUNGAN MINISTRY OF TRANSPORTATION</b></p> <p><b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA DIRECTORATE GENERAL OF CIVIL AVIATION</b></p> <p><b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA DIRECTORATE OF AIRWORTHINESS AND AIRCRAFT OPERATIONS</b></p>			
<p><b>PERMOHONAN PENGHAPUSAN TANDA PENDAFTARAN PESAWAT UDARA Application for Cancellation of Aircraft Registration</b></p>			
Tanda Pendaftaran <i>Registration Mark</i>	Nomor Pendaftaran <i>Registration Number</i>	Tipe Pesawat Udara <i>Aircraft Type</i>	Nomor Seri <i>Serial Number</i>
Nama Operator <i>Name of Operator</i>			
Nama & Alamat Pemilik <i>Nam &amp; Address of Owner</i>			
Alasan Penghapusan** <i>Reason for Cancellation</i>	Selesai Perjanjian Sewa Guna Usaha <i>Expiration of lease agreement</i>	Akan didaftar di negara lain <i>Intended to be register to another country</i>	
	Penghentian perjanjian yang disepakati para pihak <i>Terminating agreement as agreed upon each party</i>	Tidak digunakan secara permanen <i>Withdrawn from use</i>	
	Rusak total akibat kecelakaan <i>Total loss during accident</i>	Sengaja dirusak <i>Intentionally destroyed</i>	
	Pergantian kepemilikan <i>Change of Ownership</i>		
Melampirkan referensi : perjanjian/bukti kepemilikan/keterangan rusak* <i>Attached reference: agreement/evidence of ownership /evidence of return to custody</i>			
Keterangan catatan penjaminan di DKUPPU** <i>Record of Mortgage filed with DAAO</i>	Ada Yes	Tidak Ada No	
Nomor Surat Penjaminan DKUPPU: <i>DAAO referenced letter</i>			
Melampirkan bukti selesai penjaminan (apabila ada) / pernyataan tidak dijamin (apabila tidak ada)* <i>Attached settlement of mortgage (for a recorded mortgage) / statement of no mortgage (for no recorded mortgage)</i>			
Melampirkan surat kuasa (apabila permohonan dilakukan oleh selain operator atau pemilik) <i>Attached Power of Attorney (for application made by other than operator or owner)</i>			
Tanggal Efektif Penghapusan <i>Effective Cancellation Date</i>			
Dibuat Rangkap 2 <i>Made in 2 copies</i> * Coret yang tidak diperlukan <i>Cross as necessary</i> ** Beri tanda X pada kotak yang terkait <i>Tick Applicable Box</i>		Tempat: <i>Place</i> Tanggal: <i>date</i> Nama: <i>Name</i> Jabatan: <i>Title</i>	<div style="border: 1px solid black; padding: 5px; display: inline-block;">           Meterai dan Cap Perusahaan         </div> Tanda Tangan <i>Signature</i>

DAAO Form 47-17 (04/11)

**Appendix 6 - Application for Renewal of Certificate of Registration,  
DAAO Form 47-13**

 <p align="center"> <b>KEMENTERIAN PERHUBUNGAN</b>  <b>MINISTRY OF TRANSPORTATION</b>  <b>DIREKTORAT JENDERAL PERHUBUNGAN UDARA</b>  <b>DIRECTORATE GENERAL OF CIVIL AVIATION</b>  <b>DIREKTORAT KELAIKAN UDARA DAN PENGOPERASIAN PESAWAT UDARA</b>  <b>DIRECTORATE OF AIRWORTHINESS AND AIRCRAFT OPERATIONS</b> </p>			
<b>PERMOHONAN PERPANJANGAN SERTIFIKAT PENDAFTARAN</b> <b>APPLICATION FOR RENEWAL OF CERTIFICATE OF REGISTRATION</b>			
<b>A. DATA PESAWAT UDARA / AIRCRAFT DATA</b>			
01. Tanda Pendaftaran Pesawat Udara: <i>Aircraft Registration Marking</i>		02. Nomor Pendaftaran Pesawat udara: <i>Aircraft Registration Number</i>	
03. Masa berlaku Sertifikat Pendaftaran: <i>Validity of C of R</i>		04. Masa berlaku Sertifikat Kelaikudaraan: <i>Validity of C of A</i>	
05. Nomor dan Masa berlaku Asuransi Pesawat Udara (lampirkan): <i>Number and Validity of Insurance (attach)</i>			
<b>B. DATA OPERATOR PESAWAT UDARA / AIRCRAFT OPERATOR DATA</b>			
06. Nama Operator: <i>Operator's name</i>		07. Alamat Operator: <i>Operator's Address</i>	
<b>C. DATA KEPEMILIKAN / OWNERSHIP DATA</b>			
08. Bukti Kepemilikan: <i>Evidence of Ownership</i>		09. Tanggal : <i>Date</i>	
10. Pemilik: <i>Owner</i>		11. Alamat: <i>Address</i>	
<b>D. DASAR PENGUASAAN / TERM OF POSSESSION**</b>			
12. Referensi: <i>Reference</i>	Sewa Guna Usaha <i>Leasing</i>	Pembelian Bersyarat <i>Conditional Sale</i>	Lain-lain (tuliskan): <i>Other (specify)</i>
13. Perjanjian Sewa Guna Usaha (tanggal dan masa sewa): <i>Lease Agreement (date and leasing periods)</i>			
14. Perjanjian Pengikatan Hak Bersyarat (tanggal): <i>Title Reservation Agreement (date)</i>			
15. Nama Penyewa Baru (Lessor) / Penjual Bersyarat (Conditional Seller) / Lainnya (other)*:		16. Alamat : <i>Address</i>	
17. Nama Pemberi Sewa (Lessee) / Pembeli Bersyarat (Conditional Buyer) / Lainnya (other)*:		18. Alamat : <i>Address</i>	
<b>E. ALASAN PERPANJANGAN C OF R / REASON FOR RENEWAL**</b>			
19.	Habis Masa Berlaku C of R <i>Expiration of C of R</i>	Perubahan Pemilik/Pemberi sewa <i>Changes of Ownership/Lessor</i>	Hilang / Rusak* <i>Lost / destroyed</i>
20. Lampirkan Referensi C of R / Bukti Kepemilikan / Perjanjian Sewa / Keterangan Kehilangan (atau Kerusakan)* <i>Attach reference for C of R / Evidence of Ownership / Lease Agreement / Evidence of lost (or destroyed)</i>			
Dalam hal alasan perpanjangan adalah perubahan pemilik atau pemberi sewa, maka bagian C dan D diisi data baru <i>In the case reason for renewal is change of owner or lessor, fill in column C and D with the new data</i>			
<b>F. LAIN-LAIN / OTHERS **</b>			
20.	Kepabeanan <i>Customs Clearance</i>	Impor Tetap <i>Permanent Import</i>	Impor Sementara <i>Temporary Import</i>
		Lainnya (sebutkan) <i>Other (specify)</i>	
Catatan : <b>Note</b> * Coret yang tidak perlu <i>Cross as necessary</i> ** Pilih kotak yang sesuai <i>Tick applicable box</i>		Dibuat dengan sesungguhnya: <i>I certify that all information are true and correct</i>  Tempat: <i>Place</i> Tanggal : <i>Date</i> Nama : <i>Name</i> Jabatan: <i>Title</i>	
		<div style="border: 1px solid black; padding: 2px;">             Meterai dan Cap Perusahaan           </div>	Tanda Tangan <i>Signature</i>

DAAO Form 47-13 (04/11)

## Appendix 8 - Checklist Cancellation of Registration, DAAO Form 47-17



KEMENTERIAN PERHUBUNGAN  
DIREKTORAT JENDERAL PERHUBUNGAN UDARA  
DIREKTORAT KELAIKAN UDARA DAN  
PENGOPERASIAN PESAWAT UDARA  
JL. MEDAN MERDEKA BARAT NO. 8, JAKARTA PUSAT 10110, INDONESIA  
TEL.: (62-21) 350.6664, 350.6665 FAX.: (62-21) 350.6663  
P.O.BOX 3049, JAKARTA 10030, INDONESIA

CHECKLIST  
CANCELLATION OF REGISTRATION

Aircraft Type : Registration Mark :  
Serial Number : Registration Number :

1. Application of Deregistration, DAAO Form 47-17\* *(check one applicable box)*
  - a. Requested by Operator  
Name :
  - b. Requested by Lessor  
Name :
  - c. Requested by Owner  
Name :
  - d. Requested by authorised person\* or certified designee\* using IDERA *(cross as applicable)*  
Name :  
certificate of designation (as applicable), please specify :  
Form of IDERA, DAAO Form 47-03, dated :
2. Application is signed by 'company authorised' person.  
Evidence :
3. Acknowledgement/Consent Letter to the Deregistration from parties other than applicant (not applicable when it is requested using IDERA\* *(check any applicable box)*)
  - a. Operator  
Name & Address :
  - b. Lessor  
Name & Address :
  - c. Sub Lessor  
Name & Address :
  - d. Owner  
Name & Address :
3. Power of Attorney (or other delegation form) when correspondence made by attorney's of applicant :  
Name of Attorney in Fact :
4. Reason of Cancellation\* *(check one applicable box)*
  - a. Termination of Lease Agreement
  - b. Default of contract (non performance) by lessee or debtor (IDERA)
  - c. Transfer of ownership dated : 20 November 2010
  - d. Total loss of aircraft during accident
  - e. Permanently withdrawn from use of aircraft
  - f. Intentionally scrapped or destroyed of aircraft
  - g. Intended to be registered into other country
  - h. Airworthiness can not be maintained for more than 3 years continuously  
*(when this condition occurred, complete item 6, 7, 9, 10 only)*
5. When item 4.d. ticked (total loss on accident), attached evidence of return to custody form KNKT  
Reference :

6. Cancellation of Mortgage Record (for recorded mortgage)
  - a. Name of Mortgagor :
  - b. Name of Mortgagee :
  - c. Date of Cancellation :
7. Statement of 'No liens against the aircraft or the aircraft is not under mortgage nor any liens' form operator or owner.
8. Deregistration Permit from Director General :
9. Deregistration Letter number :
10. Issue 'Notification Letter' to importing country (check address of registration office)
11. Entry information of deregistration on DAAO Form 47-2B Kartu Pendaftaran
12. Entry data on Deregistration Log Book

**RESULT**

Data required for 'aircraft deregistration' has been checked and found :

SATISFACTORY       UNSATISFACTORY      to meet the requirements.

Letter or e-mail\* (cross one) regarding the required data has been delivered (applicable for UNSATISFACTORY condition, as an interim process).

Deregistration statement is recommended to be issued.

Data returned to PM (when deregistration statement has been issued) for filing.

(                    )  
Name of Inspector

**NOTE:**

- This check list (when fully completed) will substantiate as a report to Kasubdit and Kasi
- Correspondance letter or e-mail can be used as an evidence of processing the task
- Data (other than original form) is strongly recommended in electronic copy

## Appendix 9 - Sample Confirmation Letter of Cancellation of Registration

**MINISTRY OF TRANSPORTATION  
DIRECTORATE GENERAL OF CIVIL AVIATION**Jalan Medan Merdeka Barat No. 8  
Jakarta 10110  
PO BOX No : 1389  
Jakarta 10013Phone: + 62 21 3505136  
+ 62 21 3505137Fax: + 62 21 3505135  
+ 62 21 3505139  
+ 62 21 3507144

Our Ref. : Jakarta, (DD/MM/YYYY)  
Subject : Cancellation of Registration  
To : CAA

With reference to DAAO Form 47-17 Application of Deregistration requested by (name of applicant), dated (DD/MM/YYYY) and DGCA Letter ref. no: (xxxxx)  
This confirms that the aircraft (make&model, serial number) having registration number (xxxx)  
Has been deregistered from Indonesia Civil Aircraft Register effective from (DD/MM/YYYY)  
Our records show no unreleased recorded liens against the aircraft.

Faithfully Yours,

**Ir. YURLIS HASIBUAN**  
Director of Airworthiness and Aircraft Operations