



UNIVERSITI KEBANGSAAN MALAYSIA
The National University of Malaysia

UNIVERSITI KEBANGSAAN MALAYSIA
(GRADUATE STUDIES) REGULATIONS 2011

MASTERS AND DOCTORATE PROGRAMMES

UNIVERSITI KEBANGSAAN MALAYSIA
(GRADUATE STUDIES) REGULATIONS 2011

ARRANGEMENT OF REGULATIONS

PART I
PRELIMINARY

1. Citation
2. Interpretation

PART II
ADMISSION REQUIREMENTS

3. Requirements for admission to the Masters Degree programme
4. Requirements for admission to the Doctorate programme
5. English Language proficiency requirements

PART III
COURSE OF STUDY

6. Mode of study
7. Period of study
8. Forms of registration
9. Residency requirement
10. Malay Language proficiency requirement
11. Arabic Language proficiency requirement

PART IV
APPLICATION AND REGISTRATION

- 12. Application
- 13. New student registration
- 14. Payment
- 15. Postponement of registration for admission
- 16. Registration of existing student
- 17. Deferral of study
- 18. Registration of candidate who has not registered for an extended period of time
- 19. Registration of candidate who has submitted his thesis

PART V
COURSEWORK, RESEARCH AND SUPERVISION

- 20. Course registration
- 21. Course workload
- 22. Programme or course requirement
- 23. Research
- 24. Course addition, dropping or withdrawal
- 25. Credit transfer
- 26. Credit exemption
- 27. Thesis/dissertation
- 28. Thesis/dissertation submission
- 29. Forms of thesis
- 30. Supervision and guidance
- 31. Supervision of research mode candidate

PART VI
EXAMINATION AND ASSESSMENT

- 32. Examination and assessment for the Masters Degree programme
- 33. Assessment for the Doctorate programme
- 34. Oral examination result
- 35. External examiner
- 36. Internal examiner
- 37. Graduate Examiners Committee
- 38. Oral Examination Committee for thesis/dissertation
- 39. Coursework assessment
- 40. Research progress assessment
- 41. Postponement of examination
- 42. Repeating a course or sitting for a special examination
- 43. Conversion from the Masters Degree programme to the Doctorate programme
- 44. Comprehensive examination

PART VII
APPEAL

- 45. Appeal for a review of the final examination result
- 46. Appeal for a review of the oral examination assessment result
- 47. Appeal for continuance of study for candidate under paragraph 6(1)(b) and (c)
- 48. Appeal for continuance of study for candidate under paragraph 6(1)(a)
- 49. Appeal for continuance of study for candidate under paragraph 6(1)(d)

PART VIII
RESEARCH MISCONDUCT

50. Research misconduct

PART IX
CONFERMENT OF DEGREE

51. Requirement for conferment of degree

PART X
GENERAL

- 52. Dismissal of candidate
- 53. Non Graduating Student
- 54. Guidelines
- 55. Application
- 56. Commencement
- 57. Authority of the Senate
- 58. Repeal

THE CONSTITUTION OF UNIVERSITI KEBANGSAAN MALAYSIA

UNIVERSITI KEBANGSAAN MALAYSIA (GRADUATE STUDIES)

REGULATIONS 2011

IN exercise of the powers conferred by section 38 of the Constitution of Universiti Kebangsaan Malaysia [*P.U.(A) 446/2010*], the Senate makes the following regulations:

PART I

PRELIMINARY

Citation

1. (1) These regulations may be cited as the **Universiti Kebangsaan Malaysia (Graduate Studies) Regulations 2011**.

(2) These Regulations shall apply to every candidate who registers for a programme which confers a Masters Degree or a Doctorate on or after the date of commencement of these Regulations.

Interpretation

2. In these Regulations, unless the context otherwise requires–

“payment” means any fees and other payments imposed by the University on a candidate for a programme;

“candidate” means a registered candidate of the University who attends graduate studies for a programme in the University;

“dissertation” means the academic writing submitted by a candidate as partial fulfillment of the requirements for the conferment of a degree for the coursework and research mode of study which comprises of at least 50% research component;

“Faculty” means any Faculty/Institute/Centre established in the University including the Centre for Graduate Management;

“Doctorate Degree” means a certification granted by the University to a candidate who has fulfilled the requirements of the Doctorate of Philosophy, Doctorate in Clinical, Doctorate in Public Health, Doctorate in Business Administration, Doctorate in Clinical Dentistry or other Doctorate programmes recognised by the Senate;

“Masters Degree” means a certification granted by the University to a candidate who has fulfilled the requirements of the Masters Degree, Masters Degree in Clinical programmes or equivalent thereto;

“Department” means any Department or Centre of Studies established in the Faculty to handle a programme;

“Graduate Examiners Committee” means a committee consisting of the Dean of the Faculty or his representative/Director of the Institute or his representative/Director of the

Centre for Graduate Management or his representative, as Chairman, Chairman of the Centre/Head of Department, Head of the Graduate Programme (where applicable) and the Graduate Programme Coordinator (where applicable) to consider and certify the examination results of the candidates other than the candidates under paragraph 6(1)(a);

“Graduate Studies Committee” means a committee established at the Faculty/Centre for Graduate Management to manage the Faculty/Institute programmes which consists of the Dean of the Faculty or his representative/Director of the Centre for Graduate Management or his representative, as Chairman, Director of the Institute or his representative, Chairman of the Centre/Head of Department and Head of the Graduate Programme (where applicable);

“Oral Examination Committee” means a committee established to assess, consider and certify the candidate’s thesis/dissertation assessment and the thesis oral examination or dissertation examination results;

“Supervisory Committee” means a committee consisting of a University lecturer appointed as Chairman and at least two other members as Members of the Supervisory Committee to supervise research, thesis/dissertation preparation and to guide as well as assess the candidate’s studies;

“Campus” means a place of study recognised by the Senate;

“Head of programme” means a lecturer appointed by the University to coordinate a programme;

“credit” means the workload value for one credit hour which is equivalent to the study hour or equivalent learning time for one semester of study;

“course” means a subject offered in the requirements of the study programme;

“course work mode” means a study programme which focuses on coursework;

“coursework and research mode or mixed mode” means a study programme which consists of both course work and research components;

“coursework and practicum/clinical work with case study and/or research mode” means a study programme which consists of coursework and practicum or clinical and research components;

“Non Graduating Student” means a student who registers to attend a pre-requisite course prior to the registration as a candidate of the Masters Degree or Doctor of Philosophy programmes;

“Internal Examiner” means a lecturer of the University appointed by the Faculty/Centre for Graduate Management to assess the achievements of a candidate’s research findings;

“External Examiner” means a lecturer or specialist from outside the University appointed by the Senate to assess the achievements of a candidate’s research findings;

“Academic Advisor” means a lecturer from the Faculty/Institute appointed to guide a candidate on course selection and monitor the candidate’s progress;

“Supervisor” means a lecturer of the University appointed to supervise research, thesis/dissertation preparation and to guide and assess candidate’s studies which may consist of a Main Supervisor and/or a Second Supervisor or a Supervisory Committee or an External Supervisor as stated under regulation 29;

“Main Supervisor” means a lecturer of the University appointed individually or to lead a group of two supervisors to supervise research, thesis/dissertation preparation and

to guide and assess the study of a research mode candidate;

“Second Supervisor” means a lecturer who has been appointed together with the Main Supervisor (where applicable) to supervise research, thesis/dissertation preparation and to guide and assess the candidate’s study;

“External Supervisor” means a lecturer or specialist appointed from outside the University as a Second Supervisor or Member of the Supervision Committee to supervise research, thesis/dissertation preparation and to guide and assess the candidate’s study;

“Comprehensive Examination” means the overall examination of the major and minor fields of study which has been attended by the candidate of the Doctorate by coursework and research mode and Masters Degree/Clinical Doctor by coursework and practicum or clinical with case study and/or research mode;

“Oral Examination” means an examination for candidates to defend his research findings as presented in the thesis/dissertation before the Oral Examination Committee;

“programme” means the plan of study for a Masters Degree or a Doctorate in a particular area;

“semester” means a specific period in a session specified by the Senate;

“Senate” means the Senate of the Universiti Kebangsaan Malaysia;

“session” means the academic year which dates are specified by the Senate;

“thesis” means a piece of academic writing for the candidates of the Masters and Doctoral studies who has attended the research mode studies only;

“University” means the Universiti Kebangsaan Malaysia .

PART II

ADMISSION REQUIREMENTS

Requirements for admission to the Masters Degree programme

3. A person who wishes to apply for admission to the Masters Degree programme shall possess the following qualifications:

- (a)* Bachelor's Degree with a good Cumulative Grade Point Average (CGPA) from the University or any higher learning institution recognised by the Senate; or
- (b)* Degree in Medical or Dentistry from the University or any higher learning institution or an equivalent degree thereto from any higher learning institution recognised by the Senate; or
- (c)* other qualifications recognised by the Senate obtained through Accreditation of Prior Experiential Learning (APEL) or through Recognition of Prior Learning (RPL); and
- (d)* fulfills other requirements prescribed by the programme (where applicable).

Requirements for admission to the Doctorate programme

4. A person who wishes to apply for admission to the Doctorate programme shall possess the following qualifications:

- (a)* Masters Degree from the University or any higher learning institution recognised by the Senate; or

- (b)* other qualifications equivalent to a Masters Degree or having other qualifications with experience recognised by the Senate; or
- (c)* a candidate who is currently attending a full time Masters programme under paragraph 6(1)(a) in the University and is certified by the Faculty Graduate Studies Committee/Centre for Graduate Management to convert his status to a Doctorate programme with the approval of Dean of the Faculty/Director of the Institute; or
- (d)* Bachelor's Degree with excellent results from the University or any higher learning institution recognised by the Senate; or
- (e)* other qualifications recognised by the Senate obtained through Accreditation of Prior Experiential Learning (APEL) or through Recognition of Prior Learning (RPL); and
- (f)* fulfills other requirements prescribed by the programme (where applicable).

English Language proficiency requirements

5. (1) An international candidate is required to fulfill the English Language proficiency requirements as follows:

- (a)* obtained TOEFL or IELTS results which fulfill the score or minimum band requirements prescribed by the programme; or
- (b)* for certain programmes, a candidate is required to sit for an English Proficiency Placement Test (EPPT) and if he fails to achieve the level specified by the programme, the candidate is required to attend and pass the English Proficiency Module (EPM) in a maximum period of

two (2) semesters before he is allowed to register for the study programme. The candidate shall register as a Non Graduating Student.

(2) For an international candidate who will be writing his thesis/dissertation in the Malay/Arabic languages, he may be exempted from the requirements stated in paragraph (1)(a), but the candidate shall sit for the English Proficiency Placement Test (EPPT) and if he fails to obtain the level specified by the programme, the candidate is required to attend and pass the English Proficiency Module (EPM).

(3) An international candidate who has the academic qualifications obtained from any local universities recognised by the Senate may be exempted from the requirements stated in paragraph (1)(a), but the candidate shall sit for the English Proficiency Placement Test (EPPT) and if he fails to obtain the level specified by the programme, he is required to attend and pass the English Proficiency Module (EPM).

(4) The Faculty/Institute may grant exemption to the requirements specified in subregulation (1) for the international candidate who is originally from a country where the English Language is the official language or has the academic qualifications obtained from any higher learning institution which uses the English Language as the medium of instruction.

PART III

COURSE OF STUDY

Mode of study

6. (1) Subject to the Senate and the offer of the study programme, the mode of study for a Masters Degree or Doctorate programme are as follows:

- (a) research mode only;
- (b) coursework mode only;
- (c) coursework and research mode or mixed mode; or
- (d) coursework and practicum or clinical work with case study and/or research mode.

Period of study

7. (1) The period of study for a Masters Degree programme under paragraph 6(1)(a) and (c) are as follows:

- (a) for full time studies, the minimum period is two (2) semesters and the maximum period is six (6) semesters; and
- (b) for part time studies, the minimum period is four (4) semesters and the maximum period is eight (8) semesters.

(2) The period of study for a Masters Degree programme under paragraph 6(1)(b) and (c) are as follows:

(a) for full time studies, the minimum period is two (2) semesters and the maximum period is four (4) semesters; and

(b) for part time studies, the minimum period is four (4) semesters and the maximum period is eight (8) semesters.

(3) The period of study for a Masters Degree/Clinical Doctor programme under paragraph 6(1)(d) is minimum four (4) academic sessions and maximum seven (7) academic sessions in full time only.

(4) The period of study for a Doctorate programme are as follows:

(a) for full time studies, the minimum period is six (6) semesters and the maximum period is twelve (12) semesters;

(b) for part time studies, the minimum period is eight (8) semesters and the maximum period is fourteen (14) semesters.

(5) Subject to the Senate's approval, a Doctorate candidate under paragraph 6(1)(a) may apply in writing to the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of the Institute to be exempted from the requirement of minimum study period, and the candidate shall-

(a) obtain approval from the Faculty/Centre for Graduate Management; and

(b) has published at least two (2) articles in high impact journals related to his research or other journals or article publication approved by the Senate.

(6) A candidate is allowed to make an application for an extension of the period of study subject to a maximum of four (4) semesters.

(7) A candidate whose study period exceeds the maximum number of semesters including the extension referred to in subregulation (6) may be dismissed and given the status of "Failed and Dismissed due to Expiration of the Period of Study".

(8) A research mode candidate who has obtained the approval under subregulation (5) shall pay all fees for his minimum period of study.

(9) The third semester study shall not be considered in determining the number of allowable semesters.

Forms of registration

8. (1) A local candidate other than the candidate specified in subregulation 7(3) is allowed to choose whether to attend the study programme on full time or part time basis, starting from the date of his initial registration until the completion of studies.

(2) A Masters/Clinical Doctor candidate referred to in paragraph 6(1)(d) is only allowed to attend a full time study programme.

(3) Only a local candidate may apply to the Director of the Centre for Graduate Management through the respective Faculty/Institute to change his registration status from full time to part time or vice versa.

(4) An international candidate shall register and attend all the study programmes on full time basis only, starting from the date of his initial registration until the completion of studies.

(5) A candidate who attends the graduate programme managed by the Centre of

Educational Advancement shall register for full time studies only except for certain programmes which has full time or part time study options, starting from the date of his initial registration until the completion of studies.

Residency requirement

9. An international candidate shall be on campus for at least a minimum period of two (2) semesters or one (1) academic session except for a candidate who attends the graduate programmes managed by the Centre of Educational Advancement, the International Collaboration Programme, the Double Degree Programme, the Off Campus Programme, the Industrial Collaboration Programme or the Industrial Attachment Programme which have been approved by the Senate.

Malay Language proficiency requirement

10. An international candidate shall attend and pass the the Malay Language course to qualify for the degree conferment as prescribed by the University and subject to the following:

- (a)* an exemption may be granted to a candidate who has attended and passed an equivalent Malay Language course organised by other parties approved by the Senate;
- (b)* in certain cases, the Senate may grant exemption from the Malay Language proficiency requirement.

Arabic Language proficiency requirement

11. (1) A candidate for certain programmes shall sit for the Arabic Language qualifying test.

(2) The candidate who fails the test referred to in subregulation (1) shall attend and pass the Arabic Language Reinforcement Course determined by the related Faculty/Institute and in certain cases, the Senate may grant exemption from the Arabic Language proficiency requirement;

PART IV

APPLICATION AND REGISTRATION

Application

12. (1) Each application shall be made through forms and procedures prescribed by the University.

(2) Each application received from the applicant shall be referred to the respective Graduate Study Committee of the Faculty/Institute for selection.

New student registration

13. (1) A candidate who has been accepted for admission shall register within the period prescribed by the University.

(2) A candidate who fails to register during the offered semester/session without written approval from the Dean of the Faculty/Director of the Centre of Graduate Management to postpone the registration, the offer will be revoked.

(3) A candidate is not allowed to register after the fourth (4) week of the semester/session except for a candidate of the research mode study only.

Payment

14. (1) A candidate shall settle all payment to the University at the beginning of each semester or session during the period of study.

(2) A candidate who fails to settle any payment under subregulation (1) may cause his examination results to be suspended and shall not be allowed to register for the following semester.

Postponement of the admission registration

15. (1) A candidate who has been accepted for admission but has not registered may apply to postpone his admission registration for a period of not less than one (1) semester and not exceeding two (2) semesters.

(2) The application of postponement of admission registration shall be made in writing to the Director of the Centre for Graduate Management within four (4) weeks from the date of the admission registration.

(3) If a candidate fails to apply for the postponement within the prescribed period, the offer will be revoked.

Registration of existing student

16. (1). All candidates shall register within the prescribed period.

(2) A candidate who fails to register within four (4) weeks after semester/session begins without written approval from the Dean of the Faculty/Director of the Centre for Graduate Management to postpone his studies will be given a status of "Dismissed Due to Failure to Register".

Deferment of study

17. (1) A candidate may apply for deferment of study based on reasonable grounds and the deferment period shall not be considered as a part of the prescribed period of study.

(2) The application for deferment of study shall be made in writing to the Dean of the Faculty/Director of the Centre for Graduate Management with on recommendation of the Director of Institute.

(3) The deferment may be allowed for a period not less than one (1) semester and not exceeding two (2) semesters throughout the period of study.

(4) Notwithstanding the period prescribed under subregulation (2), a candidate may apply an additional of one (1) semester only for deferment of study subject to the Senate's approval.

(5) A candidate whose deferment of study has been approved shall not be treated as a registered candidate and he is not entitled to use any of the facilities provided by the University.

Registration of candidate who has not registered for an extended period of time

18. (1) A candidate who fails to register for a period not exceeding two (2) semesters will be given the status of “Dismissed Due to Failure to Register” .

(2) A candidate who has been given the status referred to in subregulation (1) may appeal in writing to the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute to continue his study with the imposition of payment for application processing and a late registration fine as prescribed.

(3) The unregistered period shall not be considered as part of the permissible maximum requirement for a candidate to qualify himself for the conferment of a degree.

Registration of candidate who has submitted his thesis

19. (1) A candidate who has submitted his thesis for assessment shall continue to register and be given the status of “Thesis Submitted for Assessment” until the completion of his thesis oral examination without the imposition of study fee.

PART V

COURSEWORK, RESEARCH AND SUPERVISION

Course registration

20. A candidate shall register for the course prescribed by the programme as follows:

(a) Compulsory registration that is the registration of a course which is necessary for the purpose of obtaining a Degree. A course which is

registered as compulsory will be included in the calculation to determine the grade point average (where applicable) for the candidate's study. The compulsory registration may consist of core and elective courses;

- (b)* Registration without a grade that is the registration of a prerequisite course without a grade for the purpose of obtaining a general result in the form of either a pass or fail (L/K) only. This course shall not be considered in determining the grade point average. The credit of a course without a grade is still taken into account in determining coursework workload in each semester (where applicable); and
- (c)* Audit registration that is the registration of a course which will be attended by audit. This course shall not be taken into account in determining the grade point average and generally will not be considered as fulfilling the requirement of a programme in order to obtain a Degree except otherwise stated. A candidate who attends a course by audit needs to fulfill the course requirements.

Course workload

21. (1) A candidate who attends course of study other than those specified in paragraph 6(1)(a) is allowed to register number of courses and credits as follows:

- (a)* for full time candidate, minimum of twelve (12) credits or three (3) courses up to a maximum of twenty (20) credits or five (5) courses for each semester;
 - (b)* for part time candidate, not exceeding twelve (12) credits or three (3) courses for each semester.
- (2) The courses that are required to be attended for a study programme shall

have to be registered within four (4) weeks from the commencement date of a semester.

(3) For certain programmes or for a candidate in his final semester, the Dean of the Faculty/Director of the Centre for Graduate Management with the approval from the Director of Institute may allow an exemption from the minimum and maximum limits of credit registration.

Programme or course requirement

22. (1) A candidate who attends a registered course shall fulfill the course requirements as prescribed by the programme to enable him to be qualified for the final examination (where applicable).

(2) A candidate specified under subregulation (1) who is not allowed to sit for the final examination due to not fulfilling the related course requirements will be given an E grade.

(3) A candidate specified under paragraph 6(1)(d) who is not allowed to sit for the final examination due to not fulfilling the related course requirements is considered failed.

(4) The examination result of a candidate who fulfills the course requirements and sits for an examination for an unregistered course shall not be taken into account in determining the grade point average.

Research

23. A candidate who attends the Masters Degree or Doctorate programme under paragraph 6(1)(a) may conduct research either in the University or by attachment with the industry/other research institutions recognised by the University.

Course addition, dropping or withdrawal

24. (1) A candidate may add or drop a course within a period of the first four (4) weeks of each semester.

(2) A candidate is allowed to drop a course after the fourth (4) weeks of the semester and up to the tenth week at the latest with approval from the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute.

(3) A candidate referred to in subregulation (2) shall be given the status of Withdrawn and will be given a grade of TD which will not be taken into account in determining the grade point average (where applicable).

(4) A candidate referred to in subregulation (3) needs to settle all payment of fees.

(5) The process of adding and dropping a course shall fulfill the total minimum and maximum credit requirements that need to be taken in each semester.

(6) A candidate who has registered for a course but has not attended and does not apply to drop the course will be given an E grade for the course.

Credit transfer

25. (1) A candidate who transfers from another university recognised by the Senate and has attended equivalent courses may apply to transfer part of the credit obtained from the equivalent course to the course that needs to be attended.

(2) A candidate involved in an outbound mobility programme may apply to transfer the credits obtained as an equivalent to the course that needs to be attended.

(3) The equivalent course that has been taken should not exceed a period of five years from the date of registration of admission to the University.

(4) The maximum total credits which may be transferred is twelve (12) credits or three (3) courses with at least a B grade or the equivalent and subject to the processing fee prescribed.

(5) An application for credit transfer shall be made in writing in the first semester of study to the Dean of the Faculty/Director of the Centre for Graduate Management with the approval from the Director of Institute.

(6) The grade of the credit transferred course will be taken into account in the calculation to determine the grade point average.

Credit exemption

26. (1) A candidate who has attended a course in the University or in another University recognised by the Senate may apply for credit exemption for a course already attended which is equivalent to the course that needs to be attended.

(2) A candidate who possesses qualifications through the process of Accreditation for Prior Experiential Learning (APEL) or Recognition of Prior Learning (RPL) approved by the Senate may apply for credit exemption for the course that needs to be attended.

(3) The given accreditation shall not exceed a period of five (5) years from the date of registration of admission to the University.

(4) The maximum total credits which may be exempted is twelve (12) credits or three (3) courses with at least a B grade or the equivalent and subject to the processing fee prescribed.

(5) No grade is given for credit exemption and this credit shall not be taken into account in determining the grade point average.

(6) An application for credit exemption shall be made in writing in the first semester of study to the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute.

(7) A candidate who has applied for credit transfer shall not apply for credit exemption or otherwise.

Thesis/dissertation

27. (1) In preparing the thesis/dissertation, a candidate shall comply with the following conditions:

- (a) in accordance with the format of writing and preparation of thesis/dissertation as contained in the *Guide on Thesis/Dissertation Writing UKM Style* book;
- (b) does not submit a thesis/dissertation which has been submitted to the University or other universities, but may include any part of the work provided that the part of the work included are clearly cited;
- (c) publishes papers about his research findings within the period of his programme provided that he obtains the consent of his supervisor or a Supervisory Committee;
- (d) a thesis/dissertation shall be written in the Malay Language;

(2) Notwithstanding paragraph 1(d), a thesis/dissertation may be written in the English language or the Arabic language provided that the approval from the Dean of the

Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute.

(3) A candidate may obtain the approval referred to in subregulation (2) by making an application in writing not later than the fourth semester of his study for a Doctorate candidate and second semester for the Masters Degree candidate.

(4) All thesis/dissertations written in the Malay or English or Arabic language must be preceded by an abstract written in the Malay language followed by the English and Arabic language (where applicable).

(5) The maximum limit for a Doctorate programme thesis shall not exceed one hundred thousand (100,000) words and for a Masters Degree programme thesis shall not exceed sixty thousand (60,000) words.

(6) The maximum limit for a Masters Degree programme dissertation for a candidate who attends the coursework and research mode shall not exceed thirty thousand (30,000) words.

(7) The maximum limit for a Doctorate programme dissertation for a candidate who attends the course work and research mode shall not exceed sixty thousand (60,000) words.

(8) The total number of words shall not include the footnotes, quotations, excerpts, appendix, formula, schedules, diagrams and others.

(9) The minimum limit of words is prescribed by the Faculty/Institute and an approval to write a thesis/dissertation which exceeds the prescribed length limit may be obtained by applying to the Director of the Centre for Graduate Management, at least three months prior to the submission of the thesis/dissertation for assessment.

(2) All the theses/dissertations, publications relating the research findings of a candidate are subject to the University Intellectual Property Policy for students.

Thesis/dissertation submission

28. (1) A candidate shall give a written notice to the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute at least three months prior to the submission of the thesis/dissertation for assessment.

(2) A candidate who will submit a Submission Notice of Thesis/Dissertation for the purpose of assessment shall fulfill the programme, publication requirements and other requirements as prescribed by the Faculty/Institute/Centre for Graduate Management and these Regulations.

(3) A candidate who will submit the thesis/dissertation for the purpose of assessment shall–

(a) submit thesis/dissertation in a digital and printed form in accordance with the number of copies prescribed by the Faculty/Centre for Graduate Management;

(b) settle the examination fee; and

(c) fulfill all requirements prescribed by the University.

(4) A candidate who has obtained the approval under subregulation 7(5) is also subjected to this regulation.

(5) A candidate who has passed the oral examination of the thesis/dissertation and approved by the Oral Examination Committee after fulfilling all the prescribed requirements shall submit the thesis/dissertation in bounded and digital forms in

accordance with the numbers of copies prescribed by the University, to the Faculty and the Centre for Graduate Management.

Forms of thesis

29. The thesis of a candidate for a Doctorate programme may be prepared either in the form of a conventional thesis or in the form of a thesis which consists of an integration of at least three high impact journal articles.

Supervision and guidance

30. (1) A candidate other than those specified in paragraph 6(1)(a) who attends a course of study will be guided by at least one Academic Advisor appointed by the Faculty/Institute from amongst the lecturers of the University.

(2) The Academic Advisor is responsible to advise and guide candidates on course selection and monitor the progress of the candidates while attending the course work.

Supervision of a research mode candidate

31. (1) Supervisor for a candidate under paragraph 6(1)(a) may consist of the following:

- (a) the Main Supervisor;
- (b) a group of two Supervisors, one of whom will be appointed as the Main Supervisor and the other as the Second Supervisor; or
- (c) A Supervisory Committee.

(2) All supervisors specified in subregulation (1) shall be appointed by the Dean

of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute and are responsible to supervise and guide the research, thesis/dissertation/project report writing and assess the progress of the candidates.

(3) A lecturer who is on secondment, has resigned, or is retired from the University or a lecturer from other universities or a qualified individual from other institutions/industries may be appointed as a Second Supervisor or a Member of the Supervisory Committee.

(4) Subject to the Senate's approval, the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute may appoint the lecturer referred to in regulation (3)(a) as the Main Supervisor or Chairman of the Supervisory Committee.

(5) If the Supervisor is unable to carry out his duties, the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute shall appoint another lecturer to carry out such duties for a period deemed necessary.

(6) The Main Supervisor or Chairman of the Supervisory Committee may apply in writing to change and/or add a Second Supervisor or a Member of the Supervisory Committee to the Dean of the Faculty/ Director of the Centre for Graduate Management on recommendation of the Director of Institute.

(7) A candidate may apply in writing to change and/or add a supervisor to the Dean of the Faculty or Director of the Centre for Graduate Management on recommendation of the Director of Institute not later than three (3) semesters for a Doctorate programme or two (2) semesters for a Masters Degree programme after the related appointment has been made.

(8) The Main Supervisor or Chairman of the Supervisory Committee shall deliver a progress report on the candidate to the Secretariat/Graduate Committee of the Faculty/Institute/Centre for Graduate Management for each semester throughout the candidate's study period.

PART VI

EXAMINATION AND ASSESSMENT

Examination and assessment for the Masters Degree programme

32. (1) The assessment of a Masters Degree candidate, the study mode of which is under paragraph 6(1)(a) shall consist of—

- (a) one thesis to be assessed by at least one (1) External Examiner and one(1) Internal Examiner; and
- (b) an oral examination in defence of the thesis before the Oral Examination Committee.

(2) The assessment of a Masters Degree candidate, the study mode of which is under paragraph 6(1)(b) shall consist of —

- (a) an examination and/or continuous assessment of the coursework attended in every semester; and
- (b) a comprehensive examination (where applicable).

(3) The assessment of a Masters Degree candidate, the study mode of which is under paragraph 6(1)(c) shall consist of —

- (a) an examination and/or continuous assessment of the coursework attended in every semester; and
- (b) a comprehensive examination (where applicable); and
- (c) a dissertation to be assessed by at least one Internal Examiner and/or External Examiner; or
- (d) a masters project report to be assessed by a lecturer of the University appointed by the Faculty/Institute; and
- (e) an oral examination in defence of the dissertation/masters project report before the Oral Examination Committee (where applicable).

(4) The examination of a Masters Degree candidate, the study mode of which is under paragraph 6(1)(d) shall consist of —

- (a) a written examination/ report, oral examination and clinical/practicum of the course work attended; and
- (b) a dissertation/masters project report to be assessed by at least one External Examiner and at least one Internal Examiner (where applicable); and
- (c) an oral examination in defence of the dissertation/masters project report before the Oral Examination Committee (where applicable).

(5) An exemption to paragraph (4)(a) and (c) is subject to a candidate who produces one indexed publication.

Assessment for the Doctorate programme

33. (1) The assessment of a Doctorate candidate, the study mode of which is under paragraph 6(1)(a) shall consist of–

- (a) a thesis to be assessed by at least one Internal Examiner and at least one External Examiner; and
- (b) an oral examination in defence of the thesis before the Oral Examination Committee.

(2) The assessment of a Doctorate candidate, the study mode of which is under paragraph 6(1)(c) and (d) shall consist of–

- (a) an examination and/or continuous assessment of the course work attended in every semester or session (where applicable); and
- (b) a comprehensive examination (where applicable); and
- (c) a dissertation to be assessed by at least one External Examiner and one Internal Examiner (where applicable); and
- (d) an oral examination in defence of the dissertation before the Oral Examination Committee (where applicable).

Oral examination result

34. (1) A candidate specified under subregulations 31(1) and 32(1) is subjected to the maximum period of thesis correction approved by the Oral Examination Committee.

(2) The maximum correction period for the first time is twelve (12) months and the maximum correction period for the second time is three (3) months.

(3) For a candidate who is given a maximum correction period of twelve (12) months on the first assessment is required to submit the corrected thesis for the purpose of re-assessment and needs to undergo a repeat oral examination.

(4) A candidate who fails to re-submit his thesis within the maximum period is considered as failed and will be given a status of “Failed and Dismissed Due To Failure”.

(5) For a candidate who is given a maximum correction period of three (3) months in the second assessment is required to submit the corrected thesis for the purpose of confirmation as prescribed by the Oral Examination Committee.

(6) The candidate who fails to re-submit his thesis within the maximum period referred to in subregulation (5) is considered as failed and will be given a status of “Failed and Dismissed Due To Failure”.

External Examiner

35. (1) The external examiner for a Masters Degree programme candidate, the study mode of which is under paragraph 6(1)(a) shall consist of a lecturer appointed by the Senate to assess the achievement of a candidate and the examiner shall at least has the qualifications as follows:

- (a) possesses Doctorate Degree;
- (b) has produced Masters graduates;
- (c) three years experience in the related field of research starting from the conferment date of the Doctorate degree; and
- (d) exhibits academic excellence.

(2) The external examiner for a Doctorate programme candidate shall consist of

a lecturer appointed by the Senate to assess the achievement of candidate and the examiner shall at least has the qualifications as follows:

- (a) an Associate Professor;
- (b) possesses a Doctorate Degree;
- (c) has produced Doctor of Philosophy graduates;
- (d) five years experience in the related field of research starting from the conferment date of the Doctorate degree; and
- (e) exhibits academic excellence.

(3) The external examiner for a candidate of a Masters in Clinical programme or the Doctorate in Clinical programme is appointed by the Faculty and recognised as a specialist in the related field and consists of lecturers or an experts appointed by any other university senates or other institutions and approved by the Senate.

(4) The experts from other industries/institutions to be appointed shall have at least five years experience in the related field for assessment at the Masters level or eight years for assessment at the Doctorate level.

(5) The External Examiner appointed shall not have any relationship with and/or interest in the candidate.

Internal Examiner

36. (1) The Internal Examiner for a candidate of a Masters Degree and Doctorate programme under paragraph 6(1)(a) and (c) shall consist of a lecturer from the University and has been appointed by the Dean of the Faculty/Director of the Centre for Graduate Management upon the recommendation of the Director of Institute to assess the achievement of a candidate as follows:

- (a) for a candidate of the Masters Degree, the Internal Examiner shall at least possess a Masters Degree or other qualifications recognised by the Senate and experience in the related field;
- (b) for a candidate of the Doctorate degree, the Internal Examiner shall at least possess a Doctorate or other qualifications recognised by the Senate and experience in the related field.

(2) The Internal Examiner for a candidate of a Masters Degree and a Doctorate Degree under paragraph 6(1)(d) shall be appointed according to the field of expertise and is recognised as a specialist in the field by the Dean of the Faculty.

Graduate Examiners Committee

37. The Graduate Examiners Committee is responsible to deliberate the examination results of a candidate who attends studies other than specified in paragraph 6(1)(a) and if satisfied, recommends to the Senate for the conferment of the Degree.

Oral Examination Committee for thesis/dissertation

38. (1) The Oral Examination Committee for thesis shall comprise—
- (a) a Professor or an Associate Professor of the University appointed by the Vice-Chancellor as Chairman;
 - (b) Dean of Faculty or Director of Institute or his representative;
 - (c) Head of Department or Chairman of the Centre of Studies or his representative;
 - (d) External Examiner (where applicable); or
 - (e) Internal Examiner.

- (2) The Oral Examination Committee for dissertation shall comprise—
- (a) a Professor or an Associate Professor of the University as Chairman;
 - (b) Dean of Faculty or Director of Institute or his representative;
 - (c) Head of Department or Chairman of the Centre of Studies or his representative;
 - (d) External Examiner (where applicable); or
 - (e) Internal Examiner.

(3) A candidate's supervisor may be present as an observer in the oral examination session.

Coursework assessment

39. (1) The grade point awarded for each semester is for the coursework and other assessments that have been carried out throughout the semester and for the semester's final examination.

(2) Grade and grade point for the coursework shall be assessed as follows:

Grade	Grade Point	Status
A	4.00	Pass with distinction
A-	3.67	Pass with distinction
B+	3.33	Pass with merit
B	3.00	Pass with merit
B-	2.67	Pass
C+	2.33	Pass
C	2.00	Pass

C-	1.67	Fail
D	1.00	Fail
E	0.00	Fail
L/K		Pass/Fail (for courses without grades)
TL		Incomplete
AU		Audit
TD		Withdraw
SM		In Progress
TP		Examination Postponement
DK		Exempted

(3) Grades without points are as follows:

- (a) L/K (Pass/Fail) that is a grade given to a candidate who undertakes a course for which the result is not given a grade but in the form of remarks as 'Pass' or 'Fail' only;
- (b) TL (Incomplete) that is a grade given to a candidate who fails to complete the course requirements on reasonable grounds. A candidate needs to complete the requirements at least within two (2) weeks after the following semester's registration to obtain the full assessment and grades;
- (c) SM (In Progress) that is a grade used for a piece of work or a project which exceeds one semester to be completed. It shall not be given any point value but the unit of it shall only be calculated to determine the general unit for a semester and not for the necessary requirement for obtaining a degree. The unit and grade point for such work or project shall only be considered for the purpose of calculating the total unit for the requirements of a degree and the average value when the SM

symbol is substituted for a grade;

- (d) AU (Audit) that is a grade given to a candidate who registers, attends a course and sits for the examination for the course but the grade value is not awarded and only AU is recorded if the candidate passes the course's examination;
- (e) TD (Withdraw) that is a grade given to a candidate who withdraws from a course between the fourth week to the tenth week of a semester with permission from the lecturer and the Dean of the Faculty/Director of Centre for Graduate Management on recommendation of the Director of Institute;
- (f) TP (Examination Postponement) that is a grade given to a candidate who applies for the postponement of an examination under subregulation (1). A replacement examination shall be held as soon as possible depending on the candidate's health.

(4) Calculation of the unit and grade point average are as follows:

- (a) A course which is registered as compulsory shall be accepted for calculation to fulfill the needs of unit. A course registered as an audit (AU), without grade (L/K) or which receives Incomplete Grade (TL), In-progress (SM), withdraw (TD) or dropped courses, shall not be included in the unit calculation;
- (b) A grade point average shall be determined according to the method below—
 - (i) Semester Grade Point Average (GPA) that is the Total Grade Point (grade point x course unit) for all courses divided by the

total unit for all courses attended in each semester;

(ii) Cumulative Grade Point Average (CGPA) that is the Total Grade Point (grade point x course unit) for all courses divided by the total unit for all courses in all the semesters attended.

(c) The formula for the calculation of the Grade Point Average is as follows:

$$GPA = \frac{\sum_{i=1}^n G_i U_i}{\sum_{i=1}^n U_i}$$

G_i : the i^{th} Course Grade Point Value

U_i : the i^{th} Course Credit

n : Number of courses undertaken

(5) The standard of academic achievement and the conditions for continuing studies are as follows:

(a) The standard of academic achievement of a candidate will be determined in accordance with the CGPA at each period of study and shall be determined as follows:

Grade Point Average	Achievement Status	Qualified for Continuation	Qualified for a Degree Conferment
CGPA ≥ 3	Pass	Qualified	Qualified

$2 \leq \text{CGPA} < 3$	Conditional Pass	Probation	Not Qualified
$\text{CGPA} < 2$	Failed and Dismissed	Not Qualified	Not Qualified

- (b) A candidate shall achieve at least a CGPA of 3.0 for each semester and at least a C grade for any courses as prescribed by the programme;
- (c) A candidate who does not achieve a CGPA as prescribed in paragraph (5)(b) will be given a “Conditional Pass” status in the following semester to improve his performance to at least a CGPA of 3.0 at the end of such semester;
- (d) A candidate who does not improve his performance to at least a CGPA of 3.0 in his semester in which he had been given the “Conditional Pass” status, shall be dismissed from his study programme. A candidate shall not be given a “Conditional Pass” status for two consecutive semesters throughout his period of study;
- (e) A candidate is allowed to repeat the course in which he has obtained a B- grade or below. For a repeated course, the latest grade of the course shall be considered for the purpose of calculating the overall grade of the programme although the grade obtained is lower than the prior grade.

Research progress assessment

40. A candidate who attends studies under paragraph 6(1)(a) may be given a “Failed and Dismissed Due To Academic Performance” status if the candidate obtains a progress report as follows:

- (a) A total of four “with Reminder” throughout the study period;
- (b) A total of two “with Warning” throughout the study period;
- (c) A combination of two “with Reminder” and one “with Warning” throughout the study period; or
- (d) A “Failed and Dismissed” in any semester.

Postponement of examination

41. (1) A candidate who is ill or experiencing health problems during the examination may apply to postpone the sitting for the related examination from the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation of the Director of Institute.

(2) The application to postpone the examination for a related course shall be made not later than forty eight hours after the course examination is conducted.

(3) An application to postpone the sitting for the semester examination based on medical reasons shall include a medical certificate or confirmation from the doctor in charge and the doctor shall be a Government or University medical officer.

(4) An application based on other reasons may be considered at the discretion of the Faculty/Institute/Centre for Graduate Management.

(5) A replacement examination may be arranged based on the merit of such cases.

Repeating a course or sitting for a special examination

42. (1) A candidate who fails a compulsory course is required to repeat the course.

(2) A candidate under paragraph 6(1)(d) who fails to achieve the satisfactory level for each assessment period shall repeat such study period.

(3) A candidate who is in the final semester of studies and needs to complete the credit is permitted to sit for a special examination for the purpose of obtaining a degree. The special examination is allowed for one attended course only. An application shall be made to the Dean of the Faculty/Director of Centre for Graduate Management on recommendation of the Director of Institute within two (2) weeks after his final semester registration.

Conversion from the Masters degree to the Doctorate programme

43. (1) A candidate who attends the Masters Degree Programme under paragraph 6(1)(a) may apply for a conversion from a Masters Degree to a Doctorate programme.

(2) An application shall be made in writing to the Dean of the Faculty/Director of Centre for Graduate Management through the Director of Institute on recommendation from the Main Supervisor/Chairman of the Supervisory Committee, the latest by the third semester of a candidate's study.

(4) A panel of assessors shall comprise—

(a) Dean of Faculty/Director of Institute or his representative as Chairman; dan

- (b)* Head of Department/Chairman of Centre of Studies or his representative; dan
 - (c)* Three (3) lecturers of the University consisting of Professors/Associate Professors from the related field; and
 - (d)* Main Supervisor or Chairman of the Supervisory Committee.
- (5) The panel of assessors are responsible to—
 - (a)* assess the candidate's research proposal and achievement of in a presentation session, and if he qualifies, the panel may certify the application to convert from a Masters Degree to a Doctorate programme; and
 - (b)* notify in writing about the conversion of the candidate's study programme to the Director of the Centre for Graduate Management.

Comprehensive examination

44. (1) A candidate of a Masters or Doctorate Degree for a certain programme is required to complete the coursework, coursework and practicum or clinical work with case study and/or research, in order to qualify the candidate to sit for a comprehensive examination.

(2) A Comprehensive Examination Subcommittee shall be established to handle all work and matters in relation to such examination.

PART VII

APPEAL

Appeal for a review the final examination course result

45. (1) A candidate may appeal against the final examination result of the course that he has attended.

(2) The application for an appeal shall be submitted in writing to the Dean of the Faculty/Director of Centre for Graduate Management on recommendation of the Director of Institute within four (4) weeks from the date of the letter bearing the official examination results.

(3) Any appeal received after the period referred to in subregulation (2) shall not be entertained.

(4) Each appeal submitted shall state relevant information regarding the course to be reviewed with the inclusion of the prescribed processing payment such payment is not refundable.

(5) The Dean of the Faculty/Director of Graduate Management Centre who receives the application for an appeal shall refer it to the Chairman of the Centre of Studies/Head of Department/Director of Institute of the candidate for the purpose of establishing a panel of examiners to review the assessment result of the related course.

(6) The panel of examiners shall consist of at least three (3) lecturers of the University not including the original examiner.

(7) The recommendation from the panel of examiners shall be

submitted for consideration by the Faculty/Institute/Centre for Graduate Management and the decision of the Faculty/Institute/Centre for Graduate Management is subjected to the confirmation of the Senate.

(8) Any decisions made by the Faculty/Institute/Centre for Graduate Management in accordance to these Regulations and approved by the Senate is final and any further appeal against such decision shall not be considered.

Appeal for a review the oral examination assessment result

46. (1) A candidate who attends studies under paragraph 6(1)(a) may appeal against the oral examination assessment result.

(2) The application for an appeal shall be submitted in writing to the Dean of the Faculty/Director of the Centre for Graduate Management within four (4) weeks after the issuance of the letter bearing the official examination results.

(3) Any appeal received after the period referred to in subregulation (2) shall not be entertained.

(4) Each appeal shall specify the reasonable grounds for review and shall be accompanied with the prescribed payment and such payment is not refundable.

Appeal for continuance of study for candidate under paragraph 6(1)(b) and (c)

47. (1) A candidate who attends studies under paragraph 6(1)(b) and (c) and has been dismissed from studies and given a “Failed and Dismissed Due To Academic Performance” status may submit an appeal if he fulfills the conditions as follows:

- (a) has shown an improvement in his academic performance that is the increase of CGPA and achieved at least a CGPA of 2.90;
- (b) a candidate may repeat a course to improve his grade; and
- (c) a candidate who is able to obtain a CGPA of 3.0 after repeating the related course.

(2) Each appeal shall be submitted to the Dean of the Faculty/Director of the Centre for Graduate of Management within four (4) weeks from the date of the letter bearing the official examination results.

(3) Any appeal received after the period referred to in subregulation (2) shall not be entertained.

(4) Each appeal shall be accompanied with the prescribed payment and such payment is not refundable.

Appeal for continuance of study for candidate under paragraph 6(1)(a)

48. (1) A candidate who attends studies under paragraph 6(1)(d) and has been dismissed from studies and given a “Failed and Dismissed Due To Academic Performance” status may appeal for continuance of study subject to the consent of the Main Supervisor/Chairman of the Supervisory Committee and approved by the Faculty.

(2) An appeal shall be submitted to the Dean of the Faculty/Director of the Centre for Graduate Management on recommendation the Director of Institute within four (4) weeks from the date of issuance of the official letter based on the Candidate Progress Report.

(3) Any appeal received after the period referred to in subregulation (2) shall not be entertained.

(4) Each appeal shall be accompanied with the prescribed payment and such payment is not refundable.

(5) Upon receiving an application for appeal, the Dean of the Faculty/Director of the Centre for Graduate Management shall forward the application to the Chairman of the Centre of Studies/ Head of Department/ Director of Institute for consideration by the Graduate Study Committee.

(6) Subject to the Senate's approval, the Graduate Study Committee is has the right to—

(a) accept or reject an appeal; and

(b) make a decision for the considered appeal.

(5) Each decision made by the Faculty/Centre for Graduate Management /Institute is final and any further appeal shall not be considered.

Appeal for continuance of study for candidate under paragraph 6(1)(d)

49. (1) A candidate specified in paragraph 6(1)(d) and has been dismissed from studies and given a "Failed and Dismissed Due To Academic Performance" status may appeal to continue study on recommendation from the Supervisor/Programme Coordinator/Head of Department subject to improvement of his academic performance as approved by the Graduate Study Committee.

(2) Subject to the Senate's approval, the Graduate Study Committee has

the right to—

- (a) accept or reject an appeal; and
- (b) make a decision for the considered appeal.

(3) Each decision made by the Faculty/Institute/Centre for Graduate Management is final and any further appeal shall not be considered.

PART VIII

RESEARCH MISCONDUCT

Research misconduct

50. (1) Research misconduct is an act against research ethics such as fabrication, falsification or plagiarism in producing and writing thesis, dissertation, masters project report, paper work, assignment and research findings in part or in full as follows:

- (a) Fabrication is an act of creating data, recording or reporting data/results which do not exist;
- (b) Falsification is an act of manipulating the research findings or process or altering or removing the data results in order that the research findings do not reflect the actual results;
- (c) Plagiarism is an act of adopting ideas, processes, findings, writings without acknowledging to the original source and claiming it as one's own work.

(2) Research misconduct does not include *bona fide* errors or differences in opinion.

(3) A candidate who is found guilty of committing research misconduct shall be imposed with disciplinary punishment under the Universiti Kebangsaan Malaysia (Discipline of Students) Regulations 1999 or other actions prescribed by the Senate.

PART IX

DEGREE CONFERMENT

Requirement for conferment of degree

51. (1) A candidate who attends studies under paragraph 6(1)(a) shall—
- (a) fulfill all the requirements of these Regulations;
 - (b) pass the thesis examination and oral examination;
 - (c) fulfill the publication requirements as prescribed by the Faculty/Centre for Graduate Management on recommendation of Institute;
 - (d) fulfil other requirements prescribed by the Faculty/Institute/Centre for Graduate Management;
 - (e) fulfill the Malay Language requirement for international students as prescribed by the University;
 - (f) be recommended by the Oral Examiner Committee for Senate

approval;

(g) return all books belonging to the University library:

(h) settle all payments as prescribed.

(2) A candidate who attends studies under paragraph 6(1)(b) shall—

(a) fulfill all the requirements of these Regulations;

(b) obtain a final CGPA of at least 3.00;

(c) complete the number of credits as prescribed by the programme;

(d) fulfill all the requirements as prescribed by the Faculty/Institute/Centre for Graduate Management ;

(e) fulfill the Malay Language requirement for international students as prescribed by the University;

(f) be recommended by the Graduate Examiner Committee for Senate approval;

(g) return all books belonging to the University library;

(h) settle all payments as prescribed.

(3) A candidate who attends studies under paragraph 6(1)(c) shall—

- (a)* fulfill all the requirements of these Regulations;
 - (b)* fulfill the requirements of course component and research component as prescribed by the programme;
 - (c)* fulfill other requirements prescribed by the Faculty/Institute/Centre for Graduate Management;
 - (d)* fulfill the Malay Language requirement for international students as prescribed by the University;
 - (e)* be recommended by the Oral Examiner Committee for Senate approval;
 - (f)* return all books belonging to the University library;
 - (g)* settle all payments as prescribed.
- (4) A candidate who attends studies under paragraph 6(1)(d) shall—
- (a)* fulfill all the requirements of these Regulations;
 - (b)* pass all examinations as prescribed by the programme;
 - (c)* fulfill the Malay Language requirement for international students as prescribed by the University;
 - (d)* fulfill the requirements prescribed by the Faculty/Institute/Centre for Graduate Management;

- (e) be recommended by the Graduate Examiner Committee for Senate approval;
- (f) return all books belonging to the University library;
- (g) settle all payments as prescribed.

PART X

GENERAL

Dismissal of candidate

52. (1) The Senate has the right to take an appropriate action including suspending or dismissing a candidate at any time if the candidate –

- (a) is providing false information regarding his admission or throughout his study period or for the purpose of obtaining the Degree;
- (b) is mentally or physically incapable;
- (c) is contacting or harassing or threatening the External Examiner and/or Internal Examiner in relation to his thesis assesment;
- (d) has failed to maintain a good academic performance as prescribed by the University;
- (e) is committing research misconduct;
- (f) has exceeded the period of study allowed under

subregulation 7(6).

(2) Each candidate is subjected to the Universities and College Universities Act 1971, the Constitution of Universiti Kebangsaan Malaysia, statutes, rules and other regulations in force including the Universiti Kebangsaan Malaysia (Discipline of Students) Regulations 1999, Intellectual Property Policy of the Universiti Kebangsaan Malaysia and the Publication and Writing Integrity Ethics Policy of the Universiti Kebangsaan Malaysia.

Non Graduating Student

53. The Dean of the Faculty/Director of Centre for Graduate Management on recommendation of the Director of Institute is authorized to admit a person as a Non Graduating student subject to the requirements prescribed by the Faculty/Institute/Centre for Graduate Management.

Guidelines

54. (1) The Faculty/Institute/Centre for Graduate Management may make any guidelines as necessary for the purpose of enforcing the provisions of these Regulations.

(2) If there is any inconsistency between the guidelines and these Regulations, the provision of the guidelines which is inconsistent shall be revoked.

Application

55. Except when clearly stated, every related application and appeal made under these Regulations shall be submitted to the Director of Centre for Graduate Management through the related Supervisor or Chairman of the Supervisory Committee or Chairman of the Graduate Committee or Director of Institute or

Chairman of the Centre of Studies or Head of Department or the Dean of the Faculty.

Commencement

56. These Regulations and all interpretations made by the Senate from time to time shall have effect on all registered candidates on and after the date of the enforcement of these Regulations.

Powers of the Senate

57. The Senate has the powers dan authority to make, cancel or amend any regulation which governs the degree programme as provided in these Regulations.

Repeal

58. The Universiti Kebangsaan Malaysia (Graduate Studies) Act 1984, (Amendment of 2005) and the Universiti Kebangsaan Malaysia (Graduate Studies) Regulations is repealed.

Made

Senate of the Universiti Kebangsaan Malaysia

