



SENARAI SEMAK / CHECKLIST

PERMOHONAN PEMINDAHAN PAS PELAJAR APPLICATION FOR STUDENT PASS ENDORSEMENT

Please sort your documents as arrangement below.

No.	Type of Document	No. of Copy
1	Borang Permohonan Pass (UKM-SPKP-PHA-PK03-B004) <i>Application Form (UKM-SPKP-PHA-PK03-B004)</i>	1
2	UKM-SPKP-PHA-PK03-L01 Surat Pengesahan Pelajar <i>UKM-SPKP-PHA-PK03-L01 Student Acknowledgement Letter</i>	1
3	Surat Daripada Kedutaan (Surat Pemberitahuan Pelajar memegang dua pasport) <i>Letter from Embassy (Letter that inform student holding two passports)</i>	3
4	Resit Pembayaran Pengajian ATAU Penyata Akaun daripada Bendahari UKM (semester terkini atau Surat Jaminan) <i>Tuition Fees Receipt of Payment OR Account Statement from UKM Bursary (Current semester or Guarantee Letter)</i>	3
5	Surat Tawaran UKM dan Surat Pengesahan Pelajar UKM <i>Student Offer Letter and Confirmation Letter UKM</i>	3
6	Salinan Pasport Baru Pelajar (Setiap Muka Surat) <i>Copy of New Student Passport (Whole pages)</i>	3
7	Salinan Pasport Lama Pelajar (Setiap Muka Surat) <i>Copy of Old Student Passport (Whole pages)</i>	3

Please submit all the documents to:
International Relations Centre (ISC - UKM Global)
Universiti Kebangsaan Malaysia Level 7 Pusanika Building
Tel. No. : +603-8921 4927 | Email : isc@ukm.edu.my