

**Please sort your documents as arrangement below.
Sila susun dokumen anda mengikut turutan senarai di bawah.**

No.	Type Of Document / Jenis Dokumen	No. of Copy
1	Renewal Pass Application Form (UKM-SPKP-PHA-PK03-B002) <i>Borang Permohonan Pass (UKM-SPKP-PHA-PK03-B002)</i>	1
2	UKM-SPKP-PHA-PK03-L01 Student Acknowledgement Letter <i>UKM-SPKP-PHA-PK03-L01 Surat Pengesahan Pelajar</i>	1
3	Letter from Embassy (If the student apply student visa using the new passport) <i>Surat daripada Embassy (Jika pelajar memohon visa pelajar menggunakan pasport baru)</i>	3
4	Tuition Fees Receipt of Payment (Current semester or Guarantee Letter) <i>Resit Pembayaran Pengajian (Semester terkini atau Surat Jaminan)</i>	3
5	Offer Letter from UKM <i>Surat Tawaran UKM</i>	3
6	Confirmation Letter issued by UKM Academic Centre <i>Surat Akuan Pelajar dari Pusat Pengurusan Akademik UKM</i>	3
7	Progress Report / Latest Exam Results <i>Keputusan Peperiksaan Terkini</i>	3
8	Copy of whole pages of passport (If the latest exit stamp to Malaysia is not in the new passport, please make copy of your old passport) <i>Salinan pasport pelajar setiap muka surat (Jika cop masuk ke Malaysia tiada di dalam pasport baru, sila buat salinan pasport lama)</i>	3
9	Passport Size Photo (White backgroud with no face expression) <i>Gambar berukuran Pasport (Latar belakang putih dan tiada ekspresi muka)</i>	2