

**SENARAI SEMAK / CHECKLIST****PERMOHONAN PAS TANGGUNGAN (BARU / LANJUTAN / VDR)  
APPLICATION FOR DEPENDANT PASS (NEW / EXTENSION / CALLING VISA)**

NAME OF APPLICANT : .....

FACULTY : .....

TELEPHONE NUMBER : .....

E-MAIL : .....

BIL. NO.	DOKUMEN YANG DIPERLUKAN REQUIRED DOCUMENTS	JUMLAH SALINAN NO. OF COPY
1	Borang DP11A <i>DP11A form</i>	1
2	Gambar ukuran pasport 3.5cm x 5.0cm ( <b>latarbelakang biru</b> ) <i>Passport photo size 3.5cm x 5.0cm (blue background)</i>	1
3	<b>(Permohonan Baru &amp; VDR)</b> Salinan Pasport tanggungan ukuran A4 (Semua muka surat) <b>(For New Application &amp; Calling Visa)</b> <i>A4 size copy of Dependant's Passport (All pages including the blank pages)</i>	1
4	<b>(Permohonan Lanjutan)</b> Salinan Pasport (Muka surat pertama) dan Visa terkini ukuran A4 <b>(For Extension)</b> <i>A4 size copy of Passport (Front page) and Latest Visa</i>	1
5	Salinan passport kakitangan (muka surat pertama dan visa terkini) ukuran A4 <i>A4 size copy of staff's passport (1<sup>st</sup> pages and latest visa)</i>	1
6	Salinan surat tawaran kakitangan <i>Copy of Appointment Letter of staff</i>	1
7	Salinan Perjanjian Kontrak Kakitangan (Jika Pensyarah) <i>Copy of Contract Agreement of staff (For Lecturer)</i>	1
8	Surat Pengesahan pertalian keluarga dari Kedutaan atau Salinan sijil nikah / salinan surat beranak yang disahkan oleh Kedutaan <i>Letter of Kinship from Embassy or Copy of Marriage Certificate or Copy of Birth Certificate endorsed by Embassy</i>	1
9	<b>(Permohonan baru sahaja)</b> Borang Personel Bond untuk ibu bapa atau anak berumur 18 tahun ke atas dan matikan setem di Lembaga Hasil Dalam Negeri (LHDN) <b>(New application)</b> <i>Personal Bond form for parents or children 18 years and above and get a stamp duty RM10 from the Inland Revenue Board Malaysia (Income Tax Office)</i>	1

Please submit all the documents to:

MS. AZLEN AB RAHMAN  
International Relations Centre (UKM Global)  
Universiti Kebangsaan Malaysia Level 2 Chancellory Building  
Tel. No. : +603-8921 5057 | Email : len.rahman@ukm.edu.my



**JABATAN IMIGRESEN MALAYSIA  
IMMIGRATION DEPARTMENT OF MALAYSIA  
MAKLUMAT TANGGUNGAN / DEPENDANT INFORMATION**

DP11A

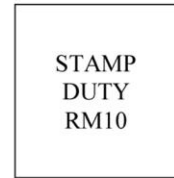
Tandakan (X) Dalam Petak Berkenaan / Mark (X) in Appropriate Box

Untuk Kegunaan Pejabat / For Office Use

<p><b>A. MAKLUMAT PRINSIPAL / PARTICULARS OF PRINCIPAL</b></p> <p>1. No. Rujukan / Reference No. <input type="text"/></p> <p>2. No. Pasport / Passport No. <input type="text"/></p> <p>3. Nama Prinsipal / Principal Name <input type="text"/></p> <p>4. Tempoh Sah Laku Pas / Validity of Pass <input type="text"/> / <input type="text"/> / <input type="text"/></p> <p>5. Jenis Pas / Type of Pass <input type="checkbox"/> Pas Ekspatriat / Expatriate Pass <input type="checkbox"/> Lain-lain / Others _____</p>	<p><u>Jenis Permohonan / Type of Application</u></p> <p><input type="checkbox"/> BARU / NEW <input type="checkbox"/> LANJUTAN / EXTENTION</p> <p><u>Jenis Pas / Type of Pass</u></p> <p><input type="checkbox"/> VDR / Visa With Reference Tempat / Place : _____ <input type="checkbox"/> JP Visa <input type="checkbox"/> Pas Khas / Special Pass <input type="checkbox"/> Pinda Tempoh Sah Laku Pas/ Amendment To Validity of The Pass <input type="checkbox"/> Pindah Pas / Transfer Endorsement <input type="checkbox"/> Lain-lain (Sila Nyatakan) / Others (Please State) _____</p> <p><u>Kod Hubungan / Relationship Code</u></p> <p>01 – Bapa / Father 02 – Ibu / Mother 03 – Anak / Children 04 – Suami / Husband / Isteri / Wife 05 – Common Law Wife 06 – Anak Tiri / Step Children 07 – Anak angkat / Adopted Children 08 – Lain-lain / Others</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p align="center">Tampal Sekeping Gambar Tanggungans 1 (Berukuran passport latarbelakang biru)</p> <p align="center">Paste a Photo Of Dependant 1 (Passport size blue background)</p> <p align="center">Permohonan Baru New Application</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p align="center">Tampal Sekeping Gambar Tanggungans 2 (Berukuran passport latarbelakang biru)</p> <p align="center">Paste a Photo Of Dependant 2 (Passport size blue background)</p> <p align="center">Permohonan Baru New Application</p> </div>	
<p><b>B. MAKLUMAT TANGGUNGAN 1 / PARTICULAR OF DEPENDANT 1</b></p> <p>1. Nama (Seperti di dalam pasport) / Name (As stated in passport) <input type="text"/></p> <p>2. No. Pasport / Passport No. <input type="text"/></p> <p>3. Warganegara / Nationality <input type="text"/></p> <p>4. Jantina / Gender <input type="checkbox"/> Lelaki / Male <input type="checkbox"/> Perempuan / Female</p> <p>5. Hubungan / Relationship <input type="text"/> <small>*Rujuk Kod Hubungan / Refer to Relationship Code</small></p> <p>6. Tarikh Lahir / Date of Birth <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>7. Tarikh Tamat Pasport / Passport Expiry Date <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>8. Tarikh Dikeluarkan / Date of Issue <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>9. Tempat Dikeluarkan / Place of Issue <input type="text"/></p> <p>10. Nombor Pasport Lama / Old Passport No. <input type="text"/></p> <p>11. Tarikh Masuk Malaysia / Date of Present Entry <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p>		
<p><b>C. MAKLUMAT TANGGUNGAN 2 / PARTICULAR OF DEPENDANT 2</b></p> <p>1. Nama (Seperti di dalam pasport) / Name (As stated in passport) <input type="text"/></p> <p>2. No. Pasport / Passport No. <input type="text"/></p> <p>3. Warganegara / Nationality <input type="text"/></p> <p>4. Jantina / Gender <input type="checkbox"/> Lelaki / Male <input type="checkbox"/> Perempuan / Female</p> <p>5. Hubungan / Relationship <input type="text"/> <small>*Rujuk Kod Hubungan / Refer to Relationship Code</small></p> <p>6. Tarikh Lahir / Date of Birth <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>7. Tarikh Tamat Pasport / Passport Expiry Date <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>8. Tarikh Dikeluarkan / Date of Issue <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p> <p>9. Tempat Dikeluarkan / Place of Issue <input type="text"/></p> <p>10. Nombor Pasport Lama / Old Passport No. <input type="text"/></p> <p>11. Tarikh Masuk Malaysia / Date of Present Entry <input type="text"/> / <input type="text"/> / <input type="text"/> <small>HARI(DAY) BULAN(MONTH) TAHUN(YEAR)</small></p>		
<p><b>D. AKUAN OLEH MAJIKAN / DECLARATION BY EMPLOYER</b></p> <p>Saya memperakui bahawa maklumat / kenyataan di atas adalah benar; I hereby declare that the particulars / informations given above are true;</p> <p>Tandatangan Majikan / Signature of Employer : _____ Nama / Name : _____ No. MyKad/No. Pasport / MyKad No./Passport No. : _____ Jawatan / Position : _____ Tarikh / Date : _____</p>		<p>Cop Syarikat Company's Stamp</p>

\* Jika lebih dari 2 Tanggungan sila sertakan Borang DP11A baru / If more than 2 Dependants please attach new DP11A Form

**GOVERNMENT OF MALAYSIA**  
**Immigration Ordinance 1959**  
**(F.M 12 of 1969)**  
**(Immigration of Regulation, 1963)**  
**(P.L.N. 228/83)**



**PERSONAL BOND**  
**Regulation 18**

WHEREAS it a condition of the issue of ..... Pass to  
*(Type of Visa / Pass)*  
me/the said ..... of  
*(Name of Applicant)*  
..... that there furnished by  
*(Country)*  
me/on behalf the said ..... security  
*(Name of Applicant)*  
in the sum ..... dollars as a guarantee that I/the said  
*(Refer Personal Bond Rate)*  
..... will comply with the provisions  
*(Name of Applicant)*  
of the Ordinance and of any Regulations made there under and with any conditions imposed in  
respect of or instructions endorsed on such pass.

Now I ..... NRIC No ..... of  
*(Name of Employer or UKM Representative)* *(MyKad Number)*  
..... do hereby bind myself that I/said  
*(UKM Faculty or Institute)*  
..... will comply with the provisions  
*(Name of Applicant)*  
imposed in respect if instruction endorsed on such ..... Pass.  
*(Type of Visa / Pass)*

AND in case of my/the said .....  
*(Name of Applicant)*  
making default therein, I hereby bind myself to forfeit to the Government of Malaysia to sum of  
..... dollars. Date this ..... day of ..... 2016 at  
*(Refer Personal Bond Rate)* *(Day)* *DD/MM*  
..... in the State of .....  
*(Location of LHDN)* *(City)*

Signature of the above named

.....  
*(Signature of Employer or UKM Representative)*

Signed and executed by the above named ..... in my presence  
*(Name of Employer or UKM Representative)*

Signature of Witness : .....  
Full name Witness : .....  
Address of Witness : .....  
.....

FILE REF: .....

<b>PERSONAL BOND PAYMENT RATE</b>		
<b>COUNTRY</b>	<b>PERSONAL BOND RATE</b>	<b>CONFISCATION PAYMENT</b>
BANGLADESH	RM 750.00	RM 750.00
CAMBODIA	RM 500.00	RM 500.00
INDIA	RM 750.00	RM 750.00
INDONESIA	RM 500.00	RM 500.00
LAOS	RM 1,500.00	RM 1,500.00
MYANMAR	RM 750.00	RM 750.00
NEPAL	RM 750.00	RM 750.00
PAKISTAN	RM 750.00	RM 750.00
PHILIPPINES	RM 750.00	RM 750.00
SINGAPORE	RM 200.00	RM 200.00
SRI LANKA	RM 750.00	RM 750.00
THAILAND	RM 300.00	RM 300.00
CANADA USA	RM 2,000.00	RM 2,000.00
HONG KONG JAPAN MACAO SOUTH KOREA	RM 1,000.00	RM 1,000.00
AFRICA AUSTRALIA BRITISH C.I BRUNEI CHINA EUROPE IRAN IRAQ PURTUGAL C.I SAUDI ARABIA TAIWAN TUNISIA VIETNAM	RM 1,500.00	RM 1,500.00
OTHER	RM 1,500.00	RM 1,500.00