

Checklist of New Application (With VAL)

STUDENT PASS NEW APPLICATION

(Please sort your documents as arrangement below)

No.	Type of Document	No. of Copy
1.	Student Pass Application Form (UKM-SPKP-PHA-PK03-BO01) * Please download this form at www.ukm.my/pha <i>Borang Permohonan Pass (UKM-SPKP-PHA-PK03-BO01)</i> * Sila muat turun borang di www.ukm.my/pha	1
2.	Student Acknowledgement Letter (UKM-SPKP-PHA-PK03-L01) * Please download this form at www.ukm.my/pha <i>Surat Pengesahan Pelajar (UKM-SPKP-PHA-PK03-L01)</i> * Sila muat turun borang di www.ukm.my/pha	1
3.	Student Registration Slip <i>Slip Pendaftaran Pelajar</i>	2
4.	Tuition Fees Receipt of Payment <i>Resit Pembayaran Yuran Pengajian</i>	2
5.	Student Offer Letter from UKM <i>Surat Tawaran UKM</i>	2
6.	Release Letter from previous University / College <i>Surat Pelepasan dari Universiti / Kolej terdahulu</i>	2
7.	Copy of passport (Whole pages) <i>Salinan passport (Semua muka surat)</i>	2
8.	Certificate and Transcript of Master Degree / Bachelor Degree <i>Sijil dan Transkrip Ijazah / Master</i>	2
9.	Release Letter / Resignation Letter from previous employer (If applicable) OR Senate Letter (From student same university upgrade level of studies) <i>Surat Pelepasan / Surat Berhenti Kerja dari Majikan terdahulu (Jika berkaitan) ATAU Surat Senat (Bagi pelajar di UKM yang menyambung pengajian ke peringkat lebih tinggi)</i>	2
10.	Health Examination (Endorsed by UKM Medical Centre) <i>Laporan Kesihatan (Disahkan oleh Pusat Kesihatan UKM)</i>	3
11.	Copy of Visa Approval Letter (VAL) <i>Salinan Surat Kelulusan Visa (VAL)</i>	3

Please submit the above documents to:

International Student Service Division

International Relations Centre

Level 7 PUSANIKA Building UKM Bangi

Tel: +603 8921 4927 / +603 8921 4925

Email: isc@ukm.edu.my