



PUSAT PENGURUSAN AKADEMIK • CENTRE FOR ACADEMIC MANAGEMENT

Reference : UKM.AKA.100-1/3/5  
Date : 22<sup>nd</sup> December 2021

**ACADEMIC CIRCULAR NO. 36a/2021**

All Undergraduate Students

Mr./Ms,

**DISTRIBUTION OF ENTRANCE CARD AND EXAMINATION TIMETABLE FOR SEMESTER 1 OF THE 2021/2022 ACADEMIC SESSION**

With reference to the matter above, the Final Examination for Semester 1 of the 2021/2022 Academic Session will commence on the 7<sup>th</sup> till 27<sup>th</sup> February 2022.

2. Beginning from Semester 1 of the 2014/2015 Academic Session, **students are required to print out the Entrance Card and Examination Timetable (KMJP) via SMPweb. You can print the KMJP starting 3<sup>rd</sup> January 2022.**

3. If you did **not verify your courses during the specified period, you will be imposed a fine of RM15.00 (Ringgit Malaysia: Fifteen only).** Please make the payment through the portal <https://ekewangan.ukm.my/> (Select Payment Without Invoice). Then email a copy of the proof of payment to Academic UKM ([akad@ukm.edu.my](mailto:akad@ukm.edu.my)) before you are allowed to print out your KMJP via SMPweb. **You are required to present the KMJP for every examination. Failure which, you will be denied to sit for the examination.**

4. You are also advised to adhere to the exam rules and regulations. Notes (unless authorized by the lecturer) and hand phones are **PROHIBITED** to be brought into the exam hall. Failing to adhere to the regulations, the university will not hesitate to take disciplinary action.

Thank you.

Yours sincerely,

**MUHAMAD WALID OSMAN**  
Deputy Registrar  
Centre for Academic Management



CERTIFIED TO ISO 9001:2015

CERT. NO. QMS 01100

**CENTRE FOR ACADEMIC MANAGEMENT (ACADEMIC UKM)**

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- c.c
- Deputy Vice-Chancellor  
(Academic and International)
  - Dean  
Faculty/Centre
  - Director  
Centre for Information Technology
  - Director  
Shaping Advanced and Professional Education Center (UKMShape)
  - Director  
Centre for Quality Assurance (UKM-Quality)
  - Head  
Student Finance Unit, Bursar's Office
  - Chief Assistant Registrar /Senior Assistant Registrar/Assistant Registrar  
Faculty/Centre
  - KMUUKM President



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