



Reference : UKM.AKA.100-1/3/5
Date : 10th June 2022

ACADEMIC CIRCULAR NO. 22a/2022

All Undergraduate Students

Dear Students,

DISTRIBUTION OF ENTRANCE CARD AND EXAMINATION TIMETABLE FOR SEMESTER 2 OF THE 2021/2022 ACADEMIC SESSION

With reference to the matter above matter.

2. We are pleased to inform you that the Final Examination for Semester 2 of the 2021/2022 Academic Session will commence on the **18th July 2022 till 7th August 2022**. Therefore, **students are required to print out the Entrance Card and Examination Timetable (KMJP) via SMPweb starting from 20th June 2022 till 7th August 2022**.

3. Students who do **not verify their courses during the specified period, must follow the instructions as below:-**

- i) You will be imposed a fine of RM15.00 (Ringgit Malaysia: Fifteen only). Please make the payment through the portal <https://ekewangan.ukm.my/> (Select Payment Without Invoice).
- ii) e-mail a copy of the proof of payment to Academic UKM (akad@ukm.edu.my).
- iii) You are allowed to print out your KMJP via SMPweb after payment has been made and verified by the Centre for Academic Management.

You are required to present the KMJP for every examination. Failure which, you will be denied to sit for the examination.

4. You are also advised to adhere to the exam rules and regulations. Any notes (digital/physical) except with permission and mobile phone are **PROHIBITED** to be brought into the examination venue. Failing to adhere to the regulations, the university will not hesitate to take disciplinary action against the student.

Your cooperation in this matter is very much appreciated.



CERTIFIED TO ISO 9001:2015

CERT. NO. QMS 01100

CERTIFIED TO ISO/IEC 27001:2013

CERT. NO. ISMS 00249

CENTRE FOR ACADEMIC MANAGEMENT (ACADEMIC UKM)

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Thank you.

Yours sincerely,



MUHAMAD WALID OSMAN
Deputy Registrar
Centre for Academic Management

- c.c
- Deputy Vice-Chancellor
(Academic and International)
 - Dean
Faculty/Centre
 - Director
Centre for Information Technology
 - Director
Shaping Advanced and Professional Education Center (UKMShape)
 - Director
Centre for Teaching & Curriculum Development (*Pengajaran-UKM*)
 - Director
Centre for Quality Assurance (UKM-Quality)
 - Head
Student Finance Unit, Bursar's Office
 - Chief Assistant Registrar /Senior Assistant Registrar/Assistant Registrar
Faculty/Centre
 - KMUKM President



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