

SENARAI SEMAK / CHECKLIST

**PERMOHONAN PAS KHAS PELAJAR
APPLICATION FOR STUDENT SPECIAL PASS**

No	TYPE OF DOCUMENT	No of Copy
1	Borang Permohonan Pass (UKM-SPKP-PHA-PK03-B003) (Sila Muat Turun borang di laman sesawang - http://www.ukm.my/akademik/international-student-visa/ Application Form (UKM-SPKP-PHA-PK03-B003) (Please Download this form at website - http://www.ukm.my/akademik/international-student-visa/	1
2	UKM-SPKP-PHA-PK03-L01 Surat Pengesahan Pelajar (Sila Muat Turun di laman sesawang - http://www.ukm.my/akademik/international-student-visa/ UKM-SPKP-PHA-PK03-L01 Student Acknowledgement Letter (Please Download this form at website - http://www.ukm.my/akademik/international-student-visa/	1
3	Resit Pembayaran Pengajian ATAU Penyata Akaun daripada Bendahari UKM (Semester terkini atau Surat Jaminan) <i>Tuition Fees Receipt of Payment OR Account Statement from UKM Bursary</i> (Current semester or Guarantee Letter)	3
4	Surat Tawaran UKM dan Surat Pengesahan Pelajar UKM <i>Offer Letter and Confirmation Letter UKM</i>	3
5	Salinan Pasport Pelajar (Setiap Muka Surat) Copy of Student Passport (Whole pages)	3
6	Jika memohon Pas Khas untuk pulang ke negara, sila sediakan: <i>If apply Special khas for below reason, please prepare:</i> 6.1 Urusan untuk Pulang ke Negara Making Arrangement to Leave the Country a) Tiket Penerbangan (Tarikh tiket 3minggu dari tarikh serah dokumen) <i>Flight Ticket (Date of flight ticket 3 weeks from the date of documents submission)</i>	3

Please submit all the documents to:

International Student Service Division, Centre of Academic Management (UKM)
Universiti Kebangsaan Malaysia Level 7 Pusanika Building
Tel. No. : +603-8921 4927 | Email : isc@ukm.edu.my