



SENARAI SEMAK / CHECKLIST

PERMOHONAN PAS TANGGUNGAN BARU APPLICATION FOR DEPENDENT PASS (NEW) / CALLING VISA

No	TYPE OF DOCUMENT	No of Copy
1	Borang Permohonan Pas Pelajar (UKM-SPKP-PHA-PK03-B001) (Sila Muat Turun di laman sesawang) - http://www.ukm.my/akademik/international-student-visa/ <i>Student Pass Application Form (UKM-SPKP-PHA-PK03-B001)</i> *Please Download this form at website - http://www.ukm.my/akademik/international-student-visa/	1
2	UKM-SPKP-PHA-PK03-L01 Surat Pengesahan Pelajar (Sila Muat Turun di laman sesawang) - http://www.ukm.my/akademik/international-student-visa/ <i>UKM-SPKP-PHA-PK03-L01 Student Acknowledgement Letter</i> (Please Download this form at website) - http://www.ukm.my/akademik/international-student-visa/	1
3	Surat Tawaran UKM dan Surat Pengesahan Pelajar UKM <i>Student Offer Letter and Confirmation Letter UKM</i>	3
4	Surat Keluarga daripada Kedutaan (dengan pengesahan dari Kedutaan mengikut tahun terkini) <i>Family Letter from the Embassy</i> (Original Certified from Embassy current year)	3
5	Sijil Kelahiran Anak (disahkan oleh Jabatan Pendaftaran Negara (JPN), jika lahir di luar Malaysia, sila dapatkan salinan sijil yang asal DAN yang telah diterjemahkan dengan cop pengesahan asal dari Kedutaan beserta tarikh dan tahun terkini) <i>Birth Certificate for CHILDREN (certified by National Registration Department), if born out from Malaysia, please get the original copy AND translated birth certificate with the original stamp from Embassy for the current year)</i>	3
6	Sijili Perkahwinan (Sijil dari negara asal dan pengesahan daripada Kedutaan beserta tahun terkini) <i>Marriage Certificate</i> (Original and Translated Certified from Embassy for the Current year)	3
7	Salinan pasport keluarga (setiap muka surat) (jika cop masuk ke Malaysia tiada di dalam pasport baru, sila buat salinan pasport lama) <i>Copy of dependent (whole pages)</i> <i>(if the latest exit stamp to Malaysia is not in the new passport, please make copy of your old passport)</i>	3
8	Salinan Pasport Pelajar (Setiap Muka Surat) <i>Copy of Student Passport (Whole Pages)</i>	3
9	Insurans Perubatan sekurang-kurangnya satu(1) tahun atau lebih (Kad Insurans/ Polisi Insurans/ Resit Bayaran) <i>Medical Insurance at least one (1) year or more validity</i> (Insurans Card/Insurans Policy / Payment Receipt)	3
10	Penyata Bank (3 bulan terkini)- Bukti kemampuan sara diri di Malaysia <i>Bank Statement (Latest 3month) – Proof of ability to sustain live in Malaysia</i>	3
11	Gambar Berukuran Pasport (latar belakang berwarna putih dan tiada ekspresi muka) <i>Passport Size Photo (White Background with no face expression)</i>	2

Please submit all the documents to:

International Student Service Division, Centre of Academic Management (UKM)
Universiti Kebangsaan Malaysia Level 7 Pusanika Building
Tel. No. : +603-8921 4927 | Email : isc@ukm.edu.my