

## Checklist of New Application (With VAL)

### STUDENT PASS NEW APPLICATION

*(Please sort your documents as arrangement below)*

| No. | Type of Document   | No. of Copy |
|-----|--|-------------|
| 1.  | Student Pass Application Form<br>* Please download this form at <a href="http://www.ukm.my/akademik/international-student-visa/">www.ukm.my/akademik/international-student-visa/</a><br><i>Borang Permohonan Pas</i><br>* Sila muat turun borang di <a href="http://www.ukm.my/akademik/international-student-visa/">www.ukm.my/akademik/international-student-visa/</a>     | 1           |
| 2.  | Student Acknowledgement Letter<br>* Please download this form at <a href="http://www.ukm.my/akademik/international-student-visa/">www.ukm.my/akademik/international-student-visa/</a><br><i>Surat Pengesahan Pelajar</i><br>* Sila muat turun borang di <a href="http://www.ukm.my/akademik/international-student-visa/">www.ukm.my/akademik/international-student-visa/</a> | 1           |
| 3.  | Student Registration Slip<br><i>Slip Pendaftaran Pelajar</i>   | 2           |
| 4.  | Tuition Fees Receipt of Payment<br><i>Resit Pembayaran Yuran Pengajian</i>   | 2           |
| 5.  | Student Offer Letter from UKM<br><i>Surat Tawaran UKM</i>  | 2           |
| 6.  | Release Letter from previous University / College<br><i>Surat Pelepasan dari Universiti / Kolej terdahulu</i>  | 2           |
| 7.  | Copy of passport (Whole pages)<br><i>Salinan passport (Semua muka surat)</i>   | 2           |
| 8.  | Certificate and Transcript of Master Degree / Bachelor Degree<br><i>Sijil dan Transkrip Ijazah / Master</i>  | 2           |
| 9.  | Release Letter / Resignation Letter from previous employer (If applicable) OR Senate Letter (From student same university upgrade level of studies)<br><i>Surat Pelepasan / Surat Berhenti Kerja dari Majikan terdahulu (Jika berkaitan) ATAU Surat Senat (Bagi pelajar di UKM yang menyambung pengajian ke peringkat lebih tinggi)</i>                                      | 2           |
| 10. | Health Examination (Endorsed by UKM Medical Centre)<br><i>Laporan Kesihatan (Disahkan oleh Pusat Kesihatan UKM)</i>  | 3           |
| 11. | Copy of Visa Approval Letter (VAL)<br><i>Salinan Surat Kelulusan Visa (VAL)</i>  | 3           |

Please submit the above documents to:

Pass and Visa Unit  
Centre for Academic Management  
Level 7 PUSANIKA Building UKM Bangi  
Tel: +603 8921 4927 / +603 8921 4925  
Email: [isc@ukm.edu.my](mailto:isc@ukm.edu.my)