



Reference : UKM.AKA.100-1/3/4  
Date : 27<sup>th</sup> May 2024

**ACADEMIC CIRCULAR NO. 21a/2024**

**ALL UNDERGRADUATE STUDENTS**

Dear Students,

**NOTIFICATION ACCESS ENTRANCE CARD AND EXAMINATION TIMETABLE FOR SEMESTER 2 OF THE 2023/2024 ACADEMIC SESSION**

With reference to the matter above matter. We are pleased to inform you that the Final Examination for Semester 2 of the 2023/2024 Academic Session will commence on the **1<sup>st</sup> till 21<sup>st</sup> July 2024**.

2. Therefore, **students are required to print out the Entrance Card and Examination Timetable (KMJP) via SMPWeb starting from 3<sup>rd</sup> June 2024 until 21<sup>st</sup> July 2024.**
3. **You are required to present the KMJP for every examination sessions. Failure which, you will be denied to sit for the examination.**
4. You are also advised to adhere to the exam rules and regulations including dress code which is allowed on the campus. Any notes (**digital/physical**) EXCEPT with permission lecturer's and mobile phone are **PROHIBITED** to be brought into the examination venue. Failing to adhere to the regulations and dress code, **the university will not hesitate to penalize and/or disciplinary action against the student will be taken.**

Your cooperation in this matter is very much appreciated.

Thank you.

Yours sincerely,

**ASSOCIATE PROFESSOR DR. IRMAN BIN ABDUL RAHMAN**  
Director  
Centre for Academic Management

c.c. - Deputy Vice-Chancellor  
(Academic and International Affairs)



CERTIFIED TO ISO 9001:2015

CERT. NO. QMS 02549

CERTIFIED TO ISO/IEC 27001:2013

CERT. NO. ISMS 00249

**PUSAT PENGURUSAN AKADEMIK (AKADEMIK UKM)**  
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- Deputy Director (Academic Governance)  
Centre for Academic Management
- Dean/Director  
Faculty/Centre
- Director  
Centre for Information Technology
- Director  
Shaping Advanced and Professional Education Center (UKMShape)
- Director  
Centre for Teaching & Curriculum Development (Pengajaran-UKM)
- Director  
Centre for Quality Assurance (UKM-Quality)
- Head of Student Finance Unit  
Bursar's Office
- Head of Administration/Administrative Officer for Undergraduate  
Faculty/Institute/Centre
- The President  
Kesatuan Mahasiswa Universiti Kebangsaan Malaysia (KMUKM)



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