Table 4: Summary of Course Information / Jadual 4: Ringkasan Maklumat Kursus

1	Course Name /Nama Kursus	Industrial Training / Latihan Industri	
	Course Code / Kod Kursus	PPPL1996	
	Course Classification /Klasifikasi Kursus	Core / Teras	

| 2 | Synopsis /Sinopsis | The objective of the Industrial Training program is to align with the Ministry of Higher Education's policies in fulfilling the strategic need for a competent national workforce. As part of this program, students must complete practical training in industries related to their academic field, whether it's conducted domestically or abroad, within a specified timeframe prior to the conferral of their Bachelor's Degree. The grades attained during this training are factored into the Cumulative Grade Point Average (CGPA). Furthermore, the course also familiarizes students with various aspects of pre-placement preparation, including crafting a curriculum vitae, enhancing communication skills, and instilling a sense of professional ethics.

Kursus Latihan industri bertujuan melaksanakan dasar Kementerian Pendidikan Tinggi bagi memenuhi tuntutan strategik sumber tenaga negara yang kompeten. Pelajar diwajibkan menjalankan latihan praktikal di industri yang dipilih dan bersesuaian dengan bidang pengajian mereka, sama ada di luar ataupun di dalam negara, dalam jangka masa yang ditetapkan sebelum mereka dianugerahkan Ijazah Sarjana Muda. Markah yang diperoleh adalah diambilkira dalam Purata Nilai Gred Kumulatif (PNGK). Kursus ini turut mendedahkan kepada pelajar beberapa aspek persediaan sebelum penempatan seperti penulisan curriculum vitae, komunikasi yang berkesan dan etika dalam perkhidmatan. |

3	Name(s) of Academic Staff / Nama Staf Akademik	1	Azlin Alisa Ahmad
		2	
		3	

4	Semester and Year offered / Semester dan Tahun Penawaran	Year Offered / Tahun Penawaran	4	Semester / Semester	1	Remarks/ Catatan:

5	Credit Value / Nilai Kredit	**6**	

6	Pre-requisite/ co-requisite (if any) / Pra Syarat (jika ada)	

7	Course Learning Outcomes (CLO) / Hasil Pembelajaran Kursus (HPK)	CLO1 / HPK1	Analyse competencies and high competitiveness in the specialisation field.(C4, HPP1). Menganalisis kompetensi dan daya saing yang tinggi dalam bidang pengkhususan. (C4, HPP1).
		CLO2 / HPK2	Connect their workplace experience with the knowledge acquired in Higher Education Institutions (HEIs). (A4, HPP4). Menghubungkaitkan pengalaman di tempat kerja dengan ilmu yang dipelajari di IPT. (A4, HPP4).
		CLO3 / HPK3	Effectively plan, organize, and manage tasks.(A3, HPP6). Merancang, menyusun dan mengurus tugasan dengan berkesan. (A3, HPP6).
		CLO4 / HPK4	Engage in effective interaction and communication.(P4, HPP5). Membina interaksi dan komunikasi secara berkesan. (P4, HPP5).

8 | Mapping of the Course Learning Outcomes to the Programme Learning Outcomes, Teaching Methods and Assessment Methods / Pemetaan terhadap HPP, HPK, Kaedah Penyampaian dan Kaedah Penilaian

Course Learning Outcomes (CLO) / Hasil Pembelajaran Kursus (HPK)	PLO /HPP1	PLO2 /HPP2	PLO /HPP3	PLO4 /HPP4	PLO5 /HPP5	PLO6 /HPP6	PLO7/HPP7	PLO8 /HPP8	PLO9 /HPP9	PLO10 /HPP10	PLO11 /HPP11		Teaching Methods / Kaedah Penyampaian	Assessment Methods / Kaedah Penilaian
CLO1/ HPK1	√												Tutorial / Tutorial	Quiz / Kuiz
CLO2 / HPK2				√									Project / Projek	Industry Supervisor Report / Laporan Penyelia Industri
CLO3/ HPK3						√							Project / Projek	Academic Supervisor Report / Laporan Penyelia Akademik
CLO4 / HPK4													Practical / Praktikal	LI Report / Laporan LI
Mapping with MQF Cluster of Learning Outcomes / Pemetaan Terhadap Kluster MQF														

Indicate the primary causal link between the CLO and PLO by ticking 'v' in the appropriate box.

C1 = Knowledge & Understanding (HPP1), C2 = Cognitive Skills (HPP2), C3A = Practical Skills (HPP3) , C3B = Interpersonal Skills (HPP4) , C3C = Communication Skills (HPP5), C3D = Digital Skills (HPP6) , C3E = Numeracy Skills (HPP7) , C3F = Leadership, Autonomy & Responsibility (HPP8) , C4A = Personal Skills (HPP9), C4B = Entrepreneurial Skills (HPP10) , C5 = Ethics & Professionalism (HPP11)

9	Transferable Skills (if applicable) / Kemahiran Boleh Pindah (jika ada)		
	Skills learned in the course of study which can be useful and utilized in other settings / Kemahiran yang dipelajari dalam kursus pengajian yang boleh berguna dan digunakan dalam tetapan lain)	1	Cognitive skills / Kemahiran Kognitif
		2	Communication Skills / Kemahiran Komunikasi
		3	Leadership, Autonomy and Responsibility / Kepimpinan, Autonomi dan Kebertanggungjawaban
			Open-ended response (if any) / Lain-lain (jika ada)
		4	

10. Distribution of Student Learning Time (SLT) / Agihan Masa Pembelajaran Pelajar (SLT)

Note: This SLT calculation is designed for home grown programme only / Nota: Pengiraan SLT ini direka untuk program sendiri sahaja

Course Content Outline and Subtopics / Kandungan Kursus dan Subtopik		CLO/HPK*	Face-to-Face (F2F) / Bersemuka — Physical / Fizikal				Face-to-Face (F2F) — Online/ Technology-mediated (Synchronous) / Dalam Talian/ Pengantar Teknologi (Segerak)				NF2F Independent Learning (Asynchronous) / Pembelajaran Kendiri (Tidak Segerak)	Total /Jumlah SLT
			L	T	P	O	L	T	P	O		
1	Preparation for a career in the industry / Persediaan mengenai kerjaya di industri	1								4	9	
2	A study on industries related to Islamic studies / Kajian mengenai industri yang berkaitan dengan pengajian Islam	1								4	11	
3	Application of theories or concepts learned at higher education institutions in actual industry practice / Aplikasi teori atau konsep yang dipelajari di IPT dalam amalan sebenar industri	2			4					2	10	
4	Challenges in the workplace or industry / Cabaran di tempat kerja atau industri	2			4					3	15	
5	Formal, professional, and effective communication in the industry / Komunikasi secara rasmi, profesional dan berkesan di industri	2			8					4	16	
6	Teamwork / Kerja berkumpulan	4			8					5	17	
7	Preparing reports to be presented to academic supervisor / Menyediakan laporan untuk dibentangkan kepada penyelia akademik	3			8					5	15	
8	Preparing reports to be presented to industry supervisor / Menyediakan laporan untuk dibentangkan kepada penyelia industri	2			7					3	10	
9	Final report preparation / Penyediaan laporan akhir	4			8	4				5	12	
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
										SUB-TOTAL /SUB-JUMLAH SLT:		**201**

Continous Assessment / Penilaian Berterusan		%	Face-to-Face (F2F) / Bersemuka — Physical / Fizikal	Face-to-Face (F2F) — Online/ Technology-mediated (Synchronous) / Dalam Talian/ Pengantar Teknologi (Segerak)	NF2F Independent Learning (Asynchronous) / Pembelajaran Kendiri (Tidak Segerak)	
1	Quiz / Kuiz	20		1	5	
2	Report / Laporan	30		2	7	
3	Report / Laporan	30		2	7	
4						
5						
					SUB-TOTAL /SUB-JUMLAH SLT:	**24**

	Final Assessment / Penilaian Akhir	%	Face-to-Face (F2F) / Bersemuka		NF2F Independent Learning (Asynchronous) / Pembelajaran Kendiri (Tidak Segerak)	
			Physical / Fizikal	Online/ Technology-mediated (Synchronous) / Dalam Talian/ Pengantar Teknologi (Segerak)		
1	LI Report / Laporan LI (3000 words / 3000 perkataan)	20			15	
2						
3						
4						
5						
					SUB-TOTAL /SUB-JUMLAH SLT:	15
					SLT for Assessment / SLT untuk Penilaian:	39
					GRAND TOTA L/JUMLAH KESELURUHAN SLT:	240
A	% SLT for F2F Physical Component: [Total F2F Physical /(Total F2F Physical + Total F2F Online + Total Independent Learning) x 100)]					21.25
B	% SLT for Online & Independent Learning Component: [(Total F2F Online + Total Independent Learning) /(Total F2F Physical + Total F2F Online + Total Independent Learning) x 100]					78.75
C	% SLT for All Practical Component: [% F2F Physical Practical + % F2F Online Practical]					19.58
C1	% SLT for F2F Physical Practical Component [Total F2F Physical Practical /(Total F2F Physical + Total F2F Online + Total Independent Learning) x 100)]					19.58
C2	% SLT for F2F Online Practical Component [Total F2F Online Practical / (Total F2F Physical + Total F2F Online + Total Independent Learning) x 100]					0.00

Please tick (v) if this course is Industrial Training/ Clinical Placement/ Practicum using 50% of Effective Learning Time (ELT) / Tandakan (v) jika kursus ini merupakan kursus Latihan Industri/Penempatan Klinikal/ Praktikum yang menggunakan 50% Masa Pembelajaran Efektif (ELT).

Note:

* Indicate the CLO based on the CLO's numbering in Item 8
** For ODL programme: Courses with mandatory practical requiremnets imposed by the programme standards or any related standards can be exempted from complying to the minimum 80% ODL delivery rule in the SLT.

11	Identify special requirement or resources to deliver the course (e.g., software, nursery, computer lab, simulation room etc) / Kenal pasti keperluan atau sumber khas untuk menyampaikan kursus (cth., perisian, taska, makmal komputer, bilik simulasi dll)	None/ Tiada				
12	References (include required and further readings, and should be the most current) / Rujukan (termasuk bacaan yang diperlukan dan bacaan lanjut, dan hendaklah yang paling terkini)	Dasar Latihan Industri dan Komuniti Universiti Kebangsaan Malaysia. 2010. Diakses daripada http://www.ukm.my/ctlt/wpcontent/media/Dasar/09_Dasar_Latihan_Industri_dan_Komuniti_di_UKM %20_LPU.pdf Dasar Latihan Industri Institusi Pengajian Tinggi. 2010. Kuala Lumpur: Kementerian Pendidikan Tinggi Malaysia. Halimah Abdul Manaf dan Rozita Abdul Mutalib. 2019. Transformasi Sumber Manusia dalam Sektor Awam . Sintok: Penerbit UUM. Mohd Puad, M. H., & Mad Nawe, N. S. 2021. Pengaruh Motivasi Pelajar Dalam Program Latihan Kebolehpasaran Di Era Revolusi Industri 4.0: The Influence of Student Motivation in Employability Training Program in the Industrial Revolution 4.0 Era. Sains Insani 6 (1): 185-193. Zehr, S.M. and Korte, R. 2020. Student internship experiences: learning about the workplace. Education + Training 62 (3): 311-324.				
13	Mapping to Future Ready Curiculum Element / Pemetaan kepada Kurikulum Sedia Masa Hadapan			Mapping to EXCEL Framework / Pemetaan kepada Kerangka EXCEL	IDEAL (Industry Driven Experiential Learning)	
14	Mapping to Sustainable Development Goals (SDGs) / Pemetaan Kepada Matlamat Pembangunan Mampan	SDG4: Quality Education/Pendidikan Berkualiti		SDG8: Decent Work and Economic Growth/Pekerjaan Baik dan Kemajuan Ekonomi	Artificial Intelligence (AI) Element / Elemen Kecerdasan Buatan (AI)	No/Tiada
15	Latest Approval Date / Tarikh Kelulusan Terkini	Faculty /Fakulti		Senate / Senat		