

GUIDELINES FOR IMAC2021 EXTENDED ABSTRACT SUBMISSION

General Format:

- The extended abstract shall be around 1,000 words only.
- Abstract can be no longer than 2 pages, single spaced, Times New Roman 10 pt. font, with 1-inch margins (sides and top/bottom).
- Submit the document as either word document (.doc) or .pdf file.

Abstract Title:

- Title should be concise and clearly identify the nature of the study.
- The title should be in ALL CAPS, using Times New Roman 10 pt. font. Center the title on the page.

Authors:

- List all authors two lines below title (still centered), in normal 10 pt. Times New Roman font. Numbers in superscript should follow each author's name indicating their institutional or organizational affiliations. On a new line, after the last author's name, list the affiliation by number for each of the authors. Affiliations need to be listed only once. Please see the example page below for clarification.

Text:

- Text should start on the left-hand side of the page two lines below the author's names/affiliations.
- Please format your extended abstract to include a brief introduction, followed by methods and finally the results/discussion.

Figures/Tables:

- Authors can include figures and/or tables; however, they must be contained within the 2-page limit. A 8 pt. font should be used for table or figure descriptions. Use the word wrap function so that text flows around the inserts to maximize text space within the two pages.

References and Citations:

- References should be included as footnotes, using a 8 pt. Times New Roman font with citations being listed as numbers within the text.
- The following are examples of footnote citations and how to reference different types of sources
 - This is an example of a citation for a standard journal using the numbering format with the reference listed as a footnote at the bottom of the page¹.
 - For an unpublished manuscript, an example of how to list the reference is below².
 - A personal communication reference should follow this format³.
 - A reference from a book should be listed in this way⁴, while a chapter within a book is slightly different and should be referenced like this⁵.

¹ Guzmán, O., F. Plaza, and G. Poblete. 2013. An example of how the references should be listed. *Journal of Extended Abstracts*, 1:1311-1313.

² Unpublished manuscript. On file at IFOP, 832 Blanco St., Valparaíso, Chile.

³ Personal communication. Peter Niptik, P.O. Box 337, Barrow, AK, 99785.

⁴ Wilson, O.N. 2001. *Fishing for haddock*. Shribner Press, Boston, 377p.

⁵ Johnson, E. F. 2007. Counting fish in a net. In: *Ways to count fish* (A. W. Olson, editor), p 37-44. University Press. Miami.

- Technical reports follow this format⁶, and last but not least, in-press publications that have not yet been assigned a year, volume number and page range are referenced the way shown below⁷.

Guidelines for Extended Abstract Submission

(EXAMPLE OF ABSTRACT FORMAT): INSTRUCTIONS TO IMAC2021 PANELISTS ON EXTENDED ABSTRACTS

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1.0 Introduction

This section is a brief general overview of the study, the questions trying to be answered, or problems to be solved, etc.

2.0 Methods

This section gives an overview as to the steps taken to reach the results and conclusions.

3.0 Results/Discussion

The results and discussion portion summarizes the findings and general conclusions being presented at the meeting.

3.1 Theoretical and/or Practical Contribution

If there are multiple supporting discussions for the results, please use concise headers for those sections.

⁶ Baker, W.A. 2002. Landings of haddock in Portsmouth, New Hampshire. NOAA Technical Report. NMFS-NEFSC-337, 44p.

⁷ Jones. In press. Surveys for right whales in 2007. Marine Mammology.