

	Doc. No.: RTPC2/BM2.3/F01	Edition/Revision: 1/0	Effective date: March 2013
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PERSONAL DETAILS	
Name	
Position/Status	
Staff/Student ID	
Supervisor/Manager	
Faculty/Institute	

QUALIFICATIONS AND EXPERIENCE - <i>in particular include experience relevant to work with pathogens and genetically modified micro-organisms. Continue on separate sheet where necessary</i>

TRAINING COURSES ATTENDED	Date Attended
An Introduction to Biosafety	
i. OGTR Guidelines <ul style="list-style-type: none"> - Guidelines for Certification of a Physical Containment Level 2 Plant Facility; Behavioural Requirement - Guidelines for the Transport, Storage and Disposal of GMOs 	
ii. Malaysian Biosafety Act & Guideline	
iii. GM-biosafety training	
iv. Risk Assessment	
Other courses - <i>list any other biosafety related courses attended or to be attended and indicate who provides the course. Continue on separate sheet where necessary.</i>	

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ADDITIONAL READING/INFORMATION	Date Read
RTPC2 Regulation	
Risk assessments relating to work to be undertaken	
Standard Operating Procedures and Protocols	
Hazard grouping and containment requirements	

<p>ONE TO ONE INSTRUCTION/TRAINING & ASSESSMENT OF COMPETENCE FOR WORK AT RTPC2 - <i>as a minimum to include familiarisation with local rules and working practices, use of personal protective equipment (lab coat, gloves, eye protection), disinfection procedures, waste disposal procedures, accident and emergency procedures and discussion of relevant risk assessments.</i></p>				
Provision of instruction and training in RTPC2 procedures	Provider/trainer (name and signature)			
	Start Date			
	Completed			
<p>This person has satisfactorily completed preliminary instruction and training in the correct procedures for work at RTPC2 and is judged competent to work at this level.</p>				
Approved by Supervisor/Manager	Name and signature		Date	

DECLARATION			
<p>I have read and understood the various documents listed above. I believe I have been given adequate information, instruction and training for me to be able to carry out my work safely. I will at all times follow the appropriate safety instructions outlined and adopt the safe working practices I have been shown. In the event of any situation arising where I am not sure about the appropriate control measures to take I will seek advice before proceeding. I will bring to the attention of my supervisor any concerns I have about safety related matters.</p>			
Signed		Date	