

BIOSAFETY MANUAL



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		1 of 1
Inventory of GM Plant(s)		Effective Date: March 2013 Date of Revision: NA
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<u>Purpose of procedure</u> This procedure has been developed to ensure that all GM plant(s) material located in the RTPC2 facility are recorded and updated at all times		
<u>Scope</u> This procedure only applied to facility manager, all authorised users and visitors of the RTPC2 facility		
<u>Responsibilities</u> The facility manager to ensure that every GM plant(s) in the greenhouse is recorded and any changes and other relevant data is recorded and updated frequently		
<u>Steps</u> <ol style="list-style-type: none"> 1. Facility Manager should keep a record of all GM Plant(s) in the greenhouse 2. Data should include the following: <ul style="list-style-type: none"> • Project code • Plant Common Name • Plant Scientific Name • Project title • Starting Date • User Name • Location • Quantity of plant(s) in greenhouse (updated after each transportation in/out during the research period) 3. This record should be updated immediately should any changes occur to any of the listed data 4. Record should be recorded (Appendix 5.3 and 5.9) 		
<u>Training required</u> NA		
<u>Location</u> RTPC2 facility		