

ARTICLE SUBMISSION

Step 1:

Before submitting the manuscript, the author should understand and comply to:

- the journal's submission rules, and
- articles should be written according to the JKUKM style.

The template of the manuscript can be downloaded from this link:

http://www.ukm.my/jkukm/?page_id=20

OR just select Author Guidelines: Templates of manuscript



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Step 2:

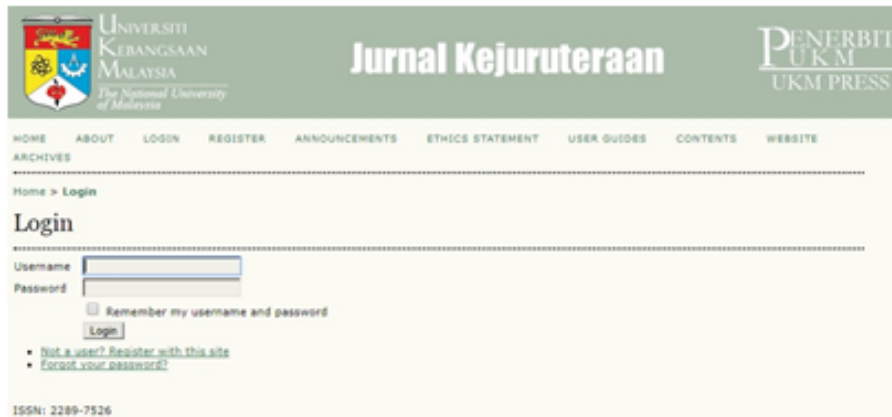
- To make a submission, select the (Submit a Manuscript: Online Submission) to proceed to the first step of the submission process.



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Step 3:

- If you are already a user to the JKUKM site, please login to the site. If you are not a user yet, please register with this site.



The screenshot shows the login page of the Jurnal Kejuruteraan website. At the top, there is a header with the logo of Universiti Kebangsaan Malaysia (UKM) and the text 'PENERBIT UKM UKM PRESS'. Below the header is a navigation menu with links: HOME, ABOUT, LOGIN, REGISTER, ANNOUNCEMENTS, ETHICS STATEMENT, USER GUIDES, CONTENTS, WEBSITE. The main content area is titled 'Login' and contains a form with fields for 'Username' and 'Password'. There is a checkbox for 'Remember my username and password' and a 'Login' button. Below the form, there are links for 'Not a user? Register with this site' and 'Forgot your password?'. The ISSN number 2289-7526 is displayed at the bottom left.

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Step 4:

- If you are login to the site, you will see the figure as shown below. To submit the manuscript, please click the (New Submission)



The screenshot shows the user home page of the Jurnal Kejuruteraan website. At the top, there is a header with the logo of Universiti Kebangsaan Malaysia (UKM) and the text 'PENERBIT UKM UKM PRESS'. Below the header is a navigation menu with links: HOME, ABOUT, USER HOME, ANNOUNCEMENTS, ETHICS STATEMENT, USER GUIDES, CONTENTS, WEBSITE. The main content area is titled 'User Home' and contains a section for 'Jurnal Kejuruteraan (Journal of Engineering)' with a 'New Submission' button. Below this, there is a 'My Account' section with links for 'Show My Journals', 'Edit My Profile', 'Change My Password', and 'Logout'. The ISSN number 2289-7526 is displayed at the bottom left. On the right side, there is a sidebar with sections: 'Jurnal Info', 'USER' (You are logged in as...), 'NOTIFICATIONS', 'FONT SIZE', and 'INFORMATION'.

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Step 5:

- Please tick the submission checklist and follow all steps required as below:

HOME ABOUT USER HOME ANNOUNCEMENTS ETHICS STATEMENT USER GUIDES CONTENTS WEBSITE

ARCHIVES

HOME » User » Author » Submissions » New Submission

Step 1. Starting the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

Encountering difficulties? Contact [Tobid Susan \(tuban\)](#) for assistance.

Submission Checklist

Indicate that this submission is ready to be considered by this journal by checking off the following (comments to the editor can be added below).

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
- Where available, URLs for the references have been provided.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the [Author Guidelines](#), which is found in About the Journal.
- If submitting to a peer-reviewed section of the journal, the instructions in [Creating a Word Backup](#) have been followed.

[Journal's Privacy Statement](#)

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Step 6:

- Upload the manuscript into the site. Please ensure the manuscript in the OpenOffice, Microsoft Word, RTF or WordPerfect document file format.

HOME » User » Author » Submissions » New Submission

Step 2. Uploading the Submission

1. START 2. **UPLOAD SUBMISSION** 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a manuscript to this journal, complete the following steps:

1. On this page, click **Browse** (or **Choose File**) which opens a **Choose File** window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click **Open** on the **Choose File** window, which places the name of the file on this page.
4. Click **Upload** on this page, which uploads the file from the computer to the journal's web site and renames it following the journal's conventions.
5. Once the submission is uploaded, click **Save and Continue** at the bottom of this page.

Encountering difficulties? Contact [Tobid Susan \(tuban\)](#) for assistance.

Submission File

No submission file uploaded.

Upload submission file No file chosen

File Name	20275-58137-1-014.doc
Original file name	2KE2-Khama.doc
File Size	818KB
Date uploaded	2017-09-06 10:40 AM

Replace submission file No file chosen

After uploading the manuscript...

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Step 7:

- Please fill in the information regarding authors (Add authors), Title and Abstract, Indexing and Contributors and Supporting Agencies (if any).



The screenshot shows a web form for entering submission metadata. The page title is "Step 3. Entering the Submission's Metadata". The form is divided into several sections: "Title and Abstract" with fields for "Title" and "Abstract"; "Indexing" with a "Language" dropdown menu; and "Contributors and Supporting Agencies" with a text area for identifying agencies. A progress bar at the top indicates the current step is "3. ENTER METADATA".

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Step 8:

- If there is any supplementary files, please upload here. Example: Reviewers Nomination file



The screenshot shows a web form for uploading supplementary files. The page title is "Step 4. Uploading Supplementary Files". The form includes a table with columns for "ID", "TITLE", "ORIGINAL FILE NAME", "DATE UPLOADED", and "ACTION". Below the table, there is a text area for uploading files, a "Choose File" button, and an "Upload" button. A progress bar at the top indicates the current step is "4. UPLOAD SUPPLEMENTARY FILES".

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Step 9:

- Confirming the submission by clicking on the finish submission.



The screenshot shows a web interface for a journal submission system. At the top, there is a navigation menu with links: HOME, ABOUT, USER HOME, ANNOUNCEMENTS, ETHICS STATEMENT, USER GUIDES, CONTENTS, and WEBSITE. Below the menu, the breadcrumb trail reads: Home > User > Author > Submissions > New Submission. The main heading is "Step 5. Confirming the Submission". Below this, there is a progress indicator with steps: 1. START, 2. UPLOAD SUBMISSION, 3. ENTER METADATA, 4. UPLOAD SUPPLEMENTARY FILE, and 5. CONFIRMATION. A paragraph of text explains that clicking "Finish Submission" will result in an email acknowledgement and allow the author to track progress. Below the text is a "File Summary" table with columns: ID, ORIGINAL FILE NAME, TYPE, FILE SIZE, and DATE UPLOADED. The table contains one entry with ID 58137, ORIGINAL FILE NAME JKE1-000001.DOC, TYPE Submission File, FILE SIZE 515KB, and DATE UPLOADED 09-06. At the bottom of the table are two buttons: "Finish Submission" and "Cancel". On the right side of the page, there is a sidebar with sections: "JKEJ SYSTEMS", "USER" (showing the user is logged in as skhams), "NOTIFICATIONS" (with links for View and Manage), "FONT SIZE" (with icons for A, A, and A), and "INFORMATION" (with links for For Authors, For Reviewers, and For Librarians).

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Step 10:

SUBMISSION COMPLETE.

You will get submission acknowledgement through the email from JKEJ committee.

Thank you for your interest in publishing with Jurnal Kejuruteraan (Journal of Engineering).

Additional note:

- With the online journal management system that we are using, you will be able to track its progress through the editorial process by logging in to the journal web site.
- After receiving an initial evaluation from the Editor and comments from two reviewers, the author should amend/improve the articles and provide the Table of Correction based on the comments.

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