

**KALENDAR AKADEMIK PASCASISWAZAH
SEMESTER 2 SESI AKADEMIK 2024/2025 (MAC 2025)**

BIL.	PERKARA	TARIKH	TEMPOH
1.	Pendaftaran A. Pelajar Lama (Semua Fakulti dan Institut) (i) Pendaftaran awal kursus/tesis/disertasi melalui SMPWeb (http://smplucee.ukm.my/smpweb). WAJIB BAYAR yuran/denda sebelum pendaftaran awal Denda Lewat Mendaftar berjumlah RM50.00 (ii) Pelajar akan diberhentikan kerana tidak mendaftar B. Pelajar Baharu Pendaftaran melalui JOIN UKM (https://join.ukm.my)	6 Januari - 2 Februari 2025 14 April 2025 28 Februari - 13 Mac 2025	4 minggu 2 minggu
2.	** Permohonan Penangguhan/Tarik Diri Yuran akan dikenakan selepas 14 April 2025	Sebelum 14 April 2025	-
3.	Sesi Pembelajaran	17 Mac - 27 April 2025	6 minggu
4.	Penambahan dan Pengguguran Kursus	17 Mac - 13 April 2025	4 minggu
5.	Tarik Diri Pendaftaran Kursus	14 April - 25 Mei 2025	6 minggu
6.	Cuti Pertengahan Semester	28 April - 4 Mei 2025	1 minggu
7.	Sesi Pembelajaran	5 Mei - 22 Jun 2025	7 minggu
8.	Pengisian Sistem Penilaian Pengajaran dan Penyeliaan (SPPP) - Penilaian Kerja Kursus - Penilaian Penyeliaan	9 - 29 Jun 2025	3 minggu
9.	Minggu Ulangkaji	23 - 29 Jun 2025	1 minggu
10.	Peperiksaan	30 Jun - 20 Julai 2025	3 minggu
11.	Serah Tesis/Disertasi Yuran pengajian Semester 1 2025/2026 tidak dicaj	Sebelum atau pada 29 Ogos 2025	-
12.	Cuti Semester	21 Julai - 28 September 2025	10 minggu

****** Tertakluk kepada perubahan



NO.	ITEM	DATES	DURATION
1.	Registration A. Returning Students (All Faculties and Institutes) (i) Early course/ thesis/ dissertation registration via SMPWeb (http://smplucee.ukm.my/smpweb) • PLEASE PAY fees/penalty before early registration • Late Registration fee RM50.00 (ii) Student will be terminated if fail to register B. New Students Register via JOIN UKM (https://join.ukm.my)	6th January - 2nd February 2025 14th April 2025 28th February - 13th March 2025	4 weeks 2 weeks
2.	** Application for deferment/withdraw • Fees will be charge after 14 April 2025	Before 14 th April 2025	-
3.	Lectures	17 th March - 27 th April 2025	6 weeks
4.	Add and Drop Courses	17 th March - 13 th April 2025	4 weeks
5.	Withdrawal from the Courses	14 th April - 25 th May 2025	6 weeks
6.	Mid Semester	28 th April - 4 th May 2025	1 week
7.	Lectures	5 th May - 22 nd June 2025	7 weeks
8.	Filing the Teaching and Supervision Evaluation System • Coursework Evaluation • Supervision Evaluation	9 th - 29 th June 2025	3 weeks
9.	Revision Week	23 rd - 29 th June 2025	1 week
10.	Examination	30 th June - 20 th July 2025	3 weeks
11.	Thesis/Dissertation Submission • Tuition fees for Semester 1 2025/2026 will not be charge	Before or by 29 th August 2025	-
12.	Semester Break	21 st July - 28 th September 2025	10 weeks

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MAKLUMAT UNTUK DIRUJUK

BIL.	PERKARA	INFORMASI
PELAJAR BAHARU		
1.	Pendaftaran	Daftar melalui Join UKM (https://join.ukm.my) pada tarikh yang dinyatakan dalam surat tawaran selepas pengesahan penerimaan tawaran dan keperluan pendaftaran dilengkapkan.
2.	Taklimat oleh Fakulti/Institut	Semua pelajar baharu dikehendaki menghadiri taklimat oleh Fakulti/Institut pada tarikh yang ditetapkan tertakluk kepada jadual taklimat.
3.	Yuran	(a) Yuran program adalah termasuk yuran pendaftaran, yuran pengajian dan yuran perkhidmatan. (b) Yuran perlu dibayar sepenuhnya melalui JOIN UKM. (c) Pelajar yang memohon tangguh/tarik diri pengajian selepas empat (4) minggu daripada semester/sesi bermula akan dikenakan yuran penuh. **Pemulangan yuran (jika ada) akan dibayar ke akaun pelajar/penaja/pemberi bantuan (d) Penangguhan Tiada pemulangan bagi yuran pengajian dan yuran perkhidmatan dan yuran ini akan diselaraskan kepada semester seterusnya.
PELAJAR LAMA		
1.	Pendaftaran Awal Kursus/Tesis/Disertasi	(a) Semua pelajar dikehendaki membuat pendaftaran awal kursus/tesis/disertasi di SMPWeb (http://smplucee.ukm.my/smpweb) mengikut tempoh yang ditetapkan. Yuran/denda perlu dibayar sebelum semester semasa berakhir. Kegagalan berbuat demikian akan menyebabkan proses pendaftaran semester hadapan akan terganggu. (b) Pelajar yang tidak membuat pendaftaran awal akan dikenakan denda lewat mendaftar sebanyak RM50.00, sila bayar di Portal eKewangan (https://ekewangan.ukm.my). (c) Bagi pelajar yang gagal membuat pendaftaran awal, pelajar perlu membayar yuran pengajian Semester 2 Sesi Akademik 2024/2025 sebelum dibenarkan membuat pendaftaran
2.	Tamat Tempoh Pengajian	Pelajar yang telah tamat tempoh pengajian pada Semester 1 Sesi Akademik 2024/2025 (Oktober - Mac 2025) dan belum menyerahkan tesis/projek penyelidikan hendaklah membuat permohonan tambah masa pengajian di Fakulti/Institut masing-masing, selewat-lewatnya empat (4) minggu dari tarikh sesi pembelajaran bermula.
3.	Diberhentikan Sebab Tidak Mendaftar	Pelajar akan diberikan status "DIBERHENTIKAN SEBAB TIDAK MENDAFTAR" jika tidak membuat pendaftaran sehingga selewat-lewatnya pada 13 April 2025 .

4.	Yuran	(a) Yuran/penalti perlu dibayar sebelum tempoh pendaftaran awal kursus/tesis/disertasi di SMPWeb. Sila bayar di Portal eKewangan (https://ekewangan.ukm.my). Bagi pelajar yang mendapat tajaan/ bantuan, sila muat naik surat tajaan/ bantuan di SMPWeb. (b) Pelajar yang memohon tangguh/ tarik diri pengajian selepas empat (4) minggu daripada semester/sesi bermula akan dikenakan yuran penuh <i>**Pemulangan yuran (jika ada) akan dibayar ke akaun pelajar/penaja/pemberi bantuan.</i> (c) Penangguhan Tiada pemulangan bagi yuran pengajian dan yuran perkhidmatan dan yuran ini akan diselaraskan kepada semester seterusnya. (d) Rayuan meneruskan semula pengajian setelah “Diberhentikan Sebab Tidak Mendaftar” Pelajar yang “Diberhentikan Sebab Tidak Mendaftar” boleh membuat rayuan untuk meneruskan semula pengajian dengan syarat tidak melebihi dua (2) semester berturut-turut dan dikenakan bayaran proses permohonan (RM200) dan bayaran denda lewat mendaftar (RM50).
5.	Serah Tesis/Disertasi Untuk Pemeriksaan Selepas 29 Ogos 2025	Pelajar yang serah tesis/disertasi untuk pemeriksaan SELEPAS 29 Ogos 2025 dikehendaki mendaftar pada Semester 1 Sesi Akademik 2025/2026 dan yuran penuh akan dikenakan tanpa pengecualian.

INFORMATION FOR REFERENCE

NO.	ITEMS	INFORMATION
NEW STUDENTS		
1.	Registration	Register via Join UKM (https://join.ukm.my) according to the instructions in the offer letter after completing the offer acceptance and registration requirements.
2.	Briefing Session by Faculty/Institute	New students are required to attend the Faculty/Institute briefing session as stated in the briefing schedule.
3.	Fees	(a) Program fees included registration fees, tuition fees and service fees (b) Fees must be paid in full via Join UKM (c) Students who apply for deferment or withdraw from studies after 4 weeks from the start of the semester/ session will be charged full fees **Payment of tuition fees (if any) will be made to the student's account or sponsor. (d) Deferment No refund; tuition and service fees will be carried over to the next semester.
RETURNING STUDENTS		
1.	Early Registration for Course/Thesis/ Dissertation	(a) All students must make an early registration course/thesis/dissertation via SMPWeb (http://smplucee.ukm.my/smpweb) within the specified period. Fees/ penalties must be paid before the end of the current semester. Failure to do so will disrupt the registration process for the following semester. (b) Students who fail to register early will be fined a late registration fee of RM50.00, which will be charged to the student's account. Payment must be made via eKewangan Portal (https://ekewangan.ukm.my).
2.	Students Who Exceed the Maximum Duration of Studies	Students who have exceeded the maximum duration of studies in Semester 1 of the 2024/2025 Academic Session (October - March 2025) and have not submitted their thesis/project paper in the current semester are required to apply for an extension of the duration of their studies from the Faculty/ Institute at least 4 weeks from the start of the learning session.
3.	Dismissed Due to Failure to Register	Students will be given the status "DISMISSED DUE TO FAILURE TO REGISTER" if failed to register by 13th April 2025 .

4.	Fees	(a) Fees/penalties must be paid before the early registration period for courses/thesis/dissertation via SMPWeb. Payment should be made through the eKewangan Portal (https://ekewangan.ukm.my). Students who receive sponsorship should upload the sponsorship/assistance letter to SMPWeb. (b) Students who apply for deferment/withdrawal from study after 4 weeks from the commencement of the semester/session will be charged the full fees. **Payment of tuition fees (if applicable) will be made to the student's account or sponsor. (c) Deferment No refund; tuition and service fees will be carried over to the next semester. (d) Appeal for Continuation of study due to "Dismissed for Failure to Register" A student who has been "Dismissed for Failure to Register" can appeal to continue their studies within two (2) consecutive semesters. A processing fee (RM200) and late registration fine (RM50) will be charged.
5.	Thesis Submission after 29th August 2025	Students who submit their thesis/ dissertation AFTER 29th August 2025 are required to register for Semester 1 Academic Session 2025/2026 and full fees will be charged without any waiver.

Centre for Academic Management (AKADEMIK UKM)
January 2025