

Date: Thursday, 15 October 2026

Time: 10.00 a.m. – 12.00 noon

Venue: KITA Meeting Room and online

The session aims to provide guidance and clarification on academic requirements, study procedures, research ethics and other important matters that you need to understand and observe throughout your postgraduate studies at KITA.

Topics will include publication requirements for graduation, thesis submission procedures, GayaUKM thesis formatting, the KITA Postgraduate Colloquium, postgraduate courses, communication with the Postgraduate Secretariat, and student engagement opportunities related to UNESCO.

PROGRAMME: KITA POSTGRADUATE STUDENT BRIEFING AND DEVELOPMENT SESSION

Time	Programme	Coordinator/Presenter
10.00–10.05 a.m.	Welcome remarks and introduction	Prof. Shamsul Amri (Founding Director of KITA)
10.05–10.15 a.m.	Introduction to KITA and essential information for postgraduate students	<ul style="list-style-type: none">• Dr. Zaini Othman (Chair, Coordinator, KITA Graduate Studies Program) and• Dr. Shazlin Amir (Coordinator, KITA Graduate Studies Program)
10.15–10.25 a.m.	Research ethics and research ethics approval requirements	<ul style="list-style-type: none">• Dr. Mohd. Sobhi Ishak (Chair, KITA Ethics Approval Committee) and• Dr. Pue Giok Hun (Webmaster and Research Ethics Secretariat Committee, UKM)
10.25–10.35 a.m.	Postgraduate student conduct and ethics, including the ethics of gift-giving	Puan Nor Eloni (KITA Graduate Studies Secretariat)
10.35–10.45 a.m.	Publication requirements for graduation and introduction to JOEDS	Dr. Chan Suet Kay (Chairperson of the KITA Publications Committee)
10.45–10.55 a.m.	Thesis submission procedures and important considerations	Puan Aimuni (KITA Graduate Studies Secretariat)
10.55–11.05 a.m.	KITA Postgraduate Colloquium: participation requirements and procedures	Dr. Noor Atika Shafinaz (Coordinator, KITA Graduate Studies Colloquium)
11.05–11.15 a.m.	GayaUKM and thesis formatting	Dr. Pue Giok Hun (Postgraduate Thesis Format Verifier)
11.15–11.25 a.m.	KITA postgraduate courses: RERE6012, RERE6014 and RERE6022	Relevant course coordinators
11.25–11.35 a.m.	Procedures for communicating with the Postgraduate Secretariat	Puan Nor Eloni (KITA Graduate Studies Secretariat)
11.35–11.45 a.m.	UNESCO and student engagement opportunities	Dr. Nurul Akqmie (UNESCO Chair Manager)
11.45–11.55 a.m.	Question-and-answer session	All participants
11.55 a.m.–12.00 noon	Summary and closing remarks	Dr. Zaini Othman (Chair, Coordinator, KITA Graduate Studies Program)

Tarikh: Khamis, 15 Oktober 2026

Masa: 10.00 pagi – 12.00 tengah hari

Tempat: Bilik Mesyuarat KITA dan secara dalam talian

Sesi ini bertujuan memberikan panduan dan peringatan kepada pelajar siswazah baharu dan sedia ada mengenai keperluan akademik, prosedur pengajian, etika penyelidikan, penerbitan, penyerahan tesis serta perkara-perkara penting sepanjang pengajian mereka di KITA.

ATUR CARA SESI TAKLIMAT DAN PENGUKUHAN PELAJAR SISWAZAH KITA

Masa	Pengisian	Penyelaras/Penyampai
10.00 – 10.05 pagi	Ucapan alu-aluan dan pengenalan sesi	Prof. Shamsul Amri (Pengarah Pengasas KITA)
10.05 – 10.15 pagi	Pengenalan KITA dan perkara penting yang perlu diketahui oleh pelajar siswazah	<ul style="list-style-type: none">• Dr. Zaini Othman (Pengerusi Jawatankuasa Siswazah KITA)• Dr. Shazlin Amir (Penyelaras Program Siswazah KITA)
10.15 – 10.25 pagi	Etika penyelidikan dan keperluan mendapatkan kelulusan etika penyelidikan	<ul style="list-style-type: none">• Dr. Mohd. Sobhi Ishak Pengerusi (JEPKITA/Ahli JK SEPUKM)• Dr. Pue Giok Hun (Webmaster KITA /Ahli JK SEPUKM).
10.25 – 10.35 pagi	Tatakelakuan dan etika pelajar siswazah (Do's and Don'ts), termasuk etika pemberian hadiah/cenderamata	Puan Nor Eloni (Sekretariat Siswazah KITA)
10.35 – 10.45 pagi	Keperluan penerbitan untuk bergraduat dan pengenalan kepada JOEDS	Dr. Chan Suet Kay (Pengerusi Jawatankuasa Penerbitan KITA)
10.45 – 10.55 pagi	Prosedur penyerahan tesis dan perkara yang perlu diberi perhatian	Puan Aimuni (Sekretariat Siswazah KITA)
10.55 – 11.05 pagi	Kolokium Siswazah KITA: keperluan penyertaan dan tatacara berkaitan	Dr. Noor Atika Shafinaz (Penyelaras Kolokium Siswazah KITA)
11.05 – 11.15 pagi	GayaUKM dan format tesis	Dr. Pue Giok Hun (Pemeriksa Format Tesis Pascasiswazah)
11.15 – 11.25 pagi	Kursus siswazah KITA: RERE6012, RERE6014 dan RERE6022	Penyelaras kursus berkaitan
11.25 – 11.35 pagi	Tatacara berurusan dengan Sekretariat Siswazah	Puan Nor Eloni (Sekretariat Siswazah KITA)
11.35 – 11.45 pagi	UNESCO dan peluang penglibatan pelajar	Dr. Nurul Akqmie (Pengurus Kursi UNESCO)
11.45 – 11.55 pagi	Sesi soal jawab	
11.55 pagi – 12.00 tengah hari	Rumusan dan penutup	Dr. Zaini Othman (Pengerusi Jawatankuasa Siswazah KITA)