Universiti Kebangsaan Malaysia
The National University of Malaysia

GRADUAND GOWN COLLECTION PROCEDURE
54TH UKM CONVOCATION CEREMONY

1

CONFIRMATION OF ACADEMIC GOWN COLLECTION

Graduands must ensure they complete the Gown Collection Confirmation via the UKM Convocation System starting from 4 November 2026, starting 10:00 a.m. (*subject to change*).

2

BRING THE REQUIRED DOCUMENTS

Graduands are required to bring the following documents:

- Gown Collection Confirmation Slip (*printed copy*);
- Graduate Tracer Study System [SKPG] Slip (*printed or digital copy*); and
- Identity Card/ Passport/ Student Card (*original document or digital copy*).

3

REGISTRATION COUNTER

Graduands/ their representatives must report to the correct gown collection location **according to the designated date and time** and proceed directly to the registration counter at Seminar Room, Tun Fatimah Hashim Building (*for all graduands **except** DPLI/ DPP graduands*) **OR** UKMShape Ballroom (*for DPLI/ DPP graduands only*).

4

GRADUANDS/ REPRESENTATIVES RESPONSIBILITIES DURING GOWN COLLECTION

Graduands and their representatives are responsible for ensuring that all items received are complete and correct. The items to be received are as follows:

- Graduand's Gown;
- Mortarboard or Bonnet;
- Guest Invitation Card for the 54th UKM Convocation Ceremony; and
- Convocation Card (*MIFARE Card*).

5

GOWN COLLECTION CONFIRMATION

Graduands/their representatives are required to complete the **Gown Collection Confirmation Form** after completing the gown collection process. Any exchange of items after collection is not permitted.

6

LIMITATIONS AND PROCEDURES FOR GOWN COLLECTION BY REPRESENTATIVES

Gown collection by a representative is permitted. However, each representative is limited to collecting **a maximum of THREE (3) gowns** only (*including graduand own gown, if applicable*). Graduands must ensure that their representatives bring all the documents specified under **ITEM 2** when collecting the gowns.