

Rujukan : UKM.AKA.100-1/3/4
Tarikh : 11 September 2025

PEKELILING AKADEMIK BIL. 32/2025

Dekan/Pengarah
Fakulti/Institut/Pusat
Universiti Kebangsaan Malaysia

Timbalan Dekan/Timbalan Pengarah (Pengajian Pascasiswazah)
Fakulti/Institut/Pusat
Universiti Kebangsaan Malaysia

Pegawai Tadbir (Pengajian Pascasiswazah)
Fakulti/Institut/Pusat
Universiti Kebangsaan Malaysia

YBhg. Prof. Ulung/Prof./Datuk/Dato'/Datin/Tuan/Puan,

**KALENDAR AKADEMIK PROGRAM PASCASISWAZAH
SEMESTER 1 SESI AKADEMIK 2025/2026**

Dengan hormatnya izinkan saya merujuk kepada perkara di atas.

2. Bersama ini disertakan Kalendar Akademik Program Pascasiswazah Semester 1 Sesi Akademik 2025/2026 yang mengandungi tarikh pendaftaran, pemberhentian pelajar, tambah, gugur dan tarik diri kursus, serta tarikh akhir penyerahan disertasi/tesis untuk makluman dan perhatian YBhg. Prof. Ulung/Prof./Datuk/Dato'/Datin/Tuan/Puan.

Sekian, terima kasih.

Yang benar,


PROFESOR MADYA DR. IRMAN ABDUL RAHMAN
Pengarah
Pusat Pengurusan Akademik

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- s.k.
- Timbalan Naib Canselor
(Hal Ehwal Akademik dan Antarabangsa)
 - Pengarah
Pusat Pembentukan Pendidikan Lanjutan & Professional (UKMShape)
 - Pengarah
Pusat Pengajaran dan Pembangunan Kurikulum (Pengajaran-UKM)
 - Pengarah
Pusat Hubungan Antarabangsa (UKM Global)
 - Pengarah
Pusat Teknologi Maklumat
 - Timbalan Pengarah (Governans Akademik)
Pusat Pengurusan Akademik
 - Ketua Unit Kewangan Pelajar
Jabatan Bendahari
 - Yang Dipertua
Kesatuan Mahasiswa Universiti Kebangsaan Malaysia (KMUKM)

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**PEJABAT TIMBALAN PENGARAH (GOVERNANS AKADEMIK)
PUSAT PENGURUSAN AKADEMIK (AKADEMIK UKM)**

Universiti Kebangsaan Malaysia, 43600 UKM Bangi, Selangor Darul Ehsan Malaysia
Tel.: +603-89118024/8025 E-mel: tpakad@ukm.edu.my Web: www.ukm.my/akademik

**KALENDAR AKADEMIK PROGRAM PASCASISWAZAH
SEMESTER 1 SESI AKADEMIK 2025/2026 (OKTOBER 2025)**

BIL.	PERKARA	TARIKH	TEMPOH
1.	Pendaftaran A. Pelajar Lama (Semua Fakulti dan Institut) (i) Pendaftaran awal kursus/tesis/disertasi melalui SMPWeb (http://smplucee.ukm.my/smpweb). WAJIB BAYAR yuran/denda sebelum pendaftaran awal Denda Lewat Mendaftar berjumlah RM50.00 (ii) Pelajar akan diberhentikan kerana tidak mendaftar B. Pelajar Baharu Pendaftaran melalui Sistem JOIN UKM (https://join.ukm.my)	9 Jun - 6 Julai 2025 3 November 2025 19 September - 5 Oktober 2025	4 minggu 2 minggu
2.	** Permohonan Penangguhan/Tarik Diri Yuran akan dikenakan selepas 3 November 2025	Sebelum 3 November 2025	-
3.	Sesi Pembelajaran	6 Oktober - 16 November 2025	6 minggu
4.	Penambahan dan Pengguguran Kursus	6 Oktober - 2 November 2025	4 minggu
5.	Tarik Diri Pendaftaran Kursus	3 November - 14 Disember 2025	6 minggu
6.	Cuti Pertengahan Semester	17 - 23 November 2025	1 minggu
7.	Sesi Pembelajaran	24 November 2025 – 18 Januari 2026	8 minggu
8.	Pengisian Sistem Penilaian Pengajaran dan Penyeliaan (SPPP) - Penilaian Kerja Kursus - Penilaian Penyeliaan	5 - 25 Januari 2026	3 minggu
9.	Minggu Ulangkaji	19 - 25 Januari 2026	1 minggu
10.	Peperiksaan	26 Januari - 15 Februari 2026	3 minggu
11.	Serah Tesis/Disertasi Yuran pengajian Semester 2, Sesi Akademik 2025/2026 tidak dicaj	Sebelum atau pada 23 Februari 2026	-
12.	Cuti Semester	16 Februari - 8 Mac 2026	3 minggu

** Tertakluk kepada perubahan



NO.	ITEM	DATES	DURATION
1.	Registration A. Returning Students (All Faculties and Institutes) (i) Early course/ thesis/ dissertation registration via SMPWeb (http://smplucee.ukm.my/smpweb) - PLEASE PAY fees/penalty before early registration - Late Registration fee RM50.00 (ii) Student will be terminated if fail to register B. New Students Register via JOIN UKM System (https://join.ukm.my)	9th June - 6th July 2025 3rd November 2025 19th September - 5th October 2025	4 weeks 2 weeks
2.	** Application for deferment/withdraw Fees will be charge after 3rd November 2025	Before 3 rd November 2025	-
3.	Lectures	6 th October - 16 th November 2025	6 weeks
4.	Add and Drop Courses	6 th October - 2 nd November 2025	4 weeks
5.	Withdrawal from the Courses	3 rd November – 14 th December 2025	6 weeks
6.	Mid Semester	17 th - 23 rd November 2025	1 week
7.	Lectures	24 th November 2025 – 18 th January 2026	8 weeks
8.	Filing the Teaching and Supervision Evaluation System - Coursework Evaluation - Supervision Evaluation	5 th - 25 th January 2026	3 weeks
9.	Revision Week	19 th - 25 th January 2026	1 week
10.	Examination	26 th January - 15 th February 2026	3 weeks
11.	Thesis/Dissertation Submission Tuition fees for Semester 2, Academic Session 2025/2026 will not be charge	Before or by 23 rd February 2026	-
12.	Semester Break	16 th February - 8 th March 2026	3 weeks

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MAKLUMAT UNTUK DIRUJUK

BIL.	PERKARA	INFORMASI
PELAJAR BAHARU		
1.	Pendaftaran	Daftar melalui Sistem JOIN UKM (https://join.ukm.my) pada tarikh yang dinyatakan dalam surat tawaran selepas pengesahan penerimaan tawaran dan keperluan pendaftaran dilengkapkan.
2.	Taklimat oleh Fakulti/Institut	Semua pelajar baharu dikehendaki menghadiri taklimat oleh Fakulti/Institut pada tarikh yang ditetapkan tertakluk kepada jadual taklimat.
3.	Yuran	(a) Yuran program termasuk yuran pendaftaran, yuran pengajian dan yuran perkhidmatan. (b) Pembayaran yuran hendaklah dibuat sepenuhnya melalui Sistem JOIN UKM (c) Pelajar yang memohon penangguhan atau menarik diri daripada pengajian selepas empat (4) minggu dari tarikh bermulanya semester/sesi akan dikenakan bayaran yuran penuh. (d) Tiada pemulangan yuran pengajian dan perkhidmatan bagi penangguhan pengajian; yuran akan diselaraskan dengan semester berikutnya.
PELAJAR LAMA		
1.	Pendaftaran Awal Kursus/Tesis/Disertasi	(a) Semua pelajar dikehendaki membuat pendaftaran awal kursus/tesis/disertasi di SMPWeb (http://smpplucee.ukm.my/smpweb) mengikut tempoh yang ditetapkan. Yuran atau denda perlu dijelaskan bagi memastikan kelancaran proses pendaftaran semester berikutnya. (b) Bagi pelajar yang gagal membuat pendaftaran awal, pelajar perlu membayar yuran pengajian Semester 1 Sesi 2025/2026 beserta caj denda lewat sebanyak RM50 sebelum dibenarkan mendaftar. Bayaran hendaklah dibuat melalui Portal eKewangan (https://ekewangan.ukm.my).
2.	Tamat Tempoh Pengajian	Pelajar yang telah tamat tempoh pengajian pada Semester 2 Sesi Akademik 2024/2025 (Mac-September 2025) dan belum menyerahkan tesis/projek penyelidikan hendaklah membuat permohonan tambah masa pengajian di Fakulti/Institut masing-masing, selewat-lewatnya empat (4) minggu dari tarikh sesi pembelajaran bermula.
3.	Diberhentikan Sebab Tidak Mendaftar	Pelajar akan diberikan status "DIBERHENTIKAN SEBAB TIDAK MENDAFTAR" jika tidak membuat pendaftaran sehingga selewat-lewatnya pada 2 November 2025 .
4.	Yuran	(a) Yuran atau denda perlu dijelaskan sebelum tempoh pendaftaran awal kursus/tesis/disertasi di SMPWeb. Bayaran hendaklah dibuat melalui Portal eKewangan (https://ekewangan.ukm.my). Bagi pelajar yang menerima tajaan atau bantuan, sila memuat naik surat tajaan atau bantuan di SMPWeb. (b) Pelajar yang memohon penangguhan atau menarik diri daripada pengajian selepas empat (4)

		minggu dari tarikh bermulanya semester/sesi akan dikenakan bayaran yuran penuh. **Sekiranya terdapat pemulangan yuran, bayaran akan dikreditkan ke akaun pelajar/penaja. (c) Tiada pemulangan yuran pengajian dan perkhidmatan bagi penangguhan pengajian; yuran akan diselaraskan dengan semester berikutnya. (d) Rayuan meneruskan semula pengajian setelah "Diberhentikan Sebab Tidak Mendaftar" Pelajar yang "Diberhentikan Sebab Tidak Mendaftar" boleh membuat rayuan untuk meneruskan semula pengajian dengan syarat tidak melebihi dua (2) semester berturut-turut dan dikenakan bayaran proses permohonan (RM200) dan bayaran denda lewat mendaftar (RM50).
5.	Serah Tesis/Disertasi Untuk Pemeriksaan Selepas 23 Februari 2026	Pelajar yang serah tesis/disertasi untuk pemeriksaan SELEPAS 23 Februari 2026 dikehendaki mendaftar pada Semester 2 Sesi Akademik 2025/2026 dan yuran penuh akan dikenakan tanpa pengecualian.

Pusat Pengurusan Akademik (AKADEMIK UKM)
September 2025

INFORMATION FOR REFERENCE

NO.	ITEMS	INFORMATION
NEW STUDENTS		
1.	Registration	Register via JOIN UKM System (https://join.ukm.my) according to the instructions in the offer letter after completing the offer acceptance and registration requirements.
2.	Briefing Session by Faculty/Institute	New students are required to attend the Faculty/Institute briefing session as stated in the briefing schedule.
3.	Fees	(a) The program fees include registration fees, tuition fees and services fees. (b) Fee payment must be in full via JOIN UKM System. (c) Students who apply for deferment or withdrawal from studies after four (4) weeks from the commencement date of the semester/session will be charged full fees. If there is any refund the amount will be credited to the account of the student/sponsor. (d) There will be no refund of tuition and services fees for deferment of studies, instead the fees will be carried forward to the following semester.
RETURNING STUDENTS		
1.	Early Registration for Course/Thesis/ Dissertation	(a) All students must make an early registration course/thesis/dissertation via SMPWeb (http://smplucee.ukm.my/smpweb) within the specified period. Fees or penalties must be settled to ensure the smooth registration process for the following semester. (b) Students who fail to complete early registration are required to pay the tuition fees for Semester 1 Session 2025/2026 together with a late registration penalty of RM50 before being allowed to register. Payment must be made through the eKewangan Portal (https://ekewangan.ukm.my).
2.	Students Who Exceed the Maximum Duration of Studies	Students who have exceeded the maximum duration of studies in Semester 2 of the 2024/2025 Academic Session (March - September 2025) and have not submitted their thesis/project paper in the current semester are required to apply for an extension of the duration of their studies from the Faculty/ Institute at least 4 weeks from the start of the learning session.
3.	Dismissed Due to Failure to Register	Students will be given the status "DISMISSED DUE TO FAILURE TO REGISTER" if failed to register by 2nd November 2025 .
4.	Fees	(a) Fees/penalties must be settled before the early registration period for courses/thesis/dissertation in SMPWeb. Payment must be made through the eKewangan Portal (https://ekewangan.ukm.my). Students who received sponsorship are required to upload the sponsorship letter in SMPWeb. (b) Students who apply for deferment or withdrawal from studies after four (4) weeks from the commencement date of the semester/session will be charged full fees. If there is any refund the amount will be credited to the account of the student/sponsor.

		(c) There will be no refund of tuition and services fees for deferment of studies; instead the fees will be carried forward to the following semester. (d) Appeal for Continuation of study due to “Dismissed for Failure to Register” A student who has been “Dismissed for Failure to Register” can appeal to continue their studies within two (2) consecutive semesters. A processing fee (RM200) and late registration fine (RM50) will be charged.
5.	Thesis Submission after 23 rd February 2026	Students who submit their thesis/ dissertation AFTER 23rd February 2026 are required to register for Semester 2 Academic Session 2025/2026 and full fees will be charged without any waiver.

Centre for Academic Management (AKADEMIK UKM)
September 2025