



**PUSAT PERUMAHAN PELAJAR • STUDENT HOUSING CENTRE**

Rujukan : UKM.PPP.100-1/3/1  
Tarikh : 30 Januari 2023

**ALL UNDERGRADUATE & POSTGRADUATE STUDENTS,  
BANGI AND KUALA LUMPUR CAMPUSES,  
UNIVERSITI KEBANGSAAN MALAYSIA  
(EXCEPT FOR TUN DR. ISMAIL RESIDENTIAL COLLEGE)**

Dear students,

**STUDENTS HOUSING CENTRE'S CIRCULAR NO 1/2023**

With reference to the above matters, the semester breaks for Semester 1, session 2022/2023 will commence on 27<sup>th</sup> February 2023.

**1.0 A) ACCOMADATION'S CONFIRMATION FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS AT RESIDENTIAL COLLEGES FOR SEMESTER 2 SESSION 2022/2023.**

Students who have successfully obtained accommodation for semester 1 2022/2023 are required to respond the accomodation's confirmation for the semester 2 2022/2023 session as per details below:

Date	URL
6 <sup>th</sup> – 12 <sup>th</sup> February 2023	<a href="https://appsmu.ukm.my/ekolej">https://appsmu.ukm.my/ekolej</a>

\* Students who do not respond to the accommodation's application for Semester 2 Session 2022/2023 are deemed not interested in staying in the college and the room will be open to appeal students and new application.

\*Students are not allowed to leave their belongings in the room during the semester break since the accommodation will be used for the university's program. However, students can store their belongings in a storage facility provided by the college administration.

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Universiti Kebangsaan Malaysia, 43600 UKM Bangi, Selangor Darul Ehsan Malaysia  
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**B) ACCOMMODATION APPLICATION FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS AT RESIDENTIAL COLLEGES FOR SEMESTER 2 SESSION 2022/2023.**

For undergraduate students who are not successful in securing accommodation for Semester 1 2022/2023 session and new postgraduate students for the 2022/2023 session, accommodation applications can be made on the following date:

Tarikh	URL
13 <sup>th</sup> - 17 <sup>th</sup> February 2023	<a href="https://appsmu.ukm.my/ekolej">https://appsmu.ukm.my/ekolej</a>

\*All college accommodation applications are subject to vacancy and college's approval.

For those that fail to get college accommodations offer, appeal for accommodation can be made as follows:

Date	URL
27 <sup>th</sup> February – 3 <sup>th</sup> March 2023	<a href="https://appsmu.ukm.my/kolej">https://appsmu.ukm.my/kolej</a>

\*Only students who apply for accommodations are eligible to apply for appeal. The result of the appeal application is subject to the college vacancy.

**2.0 CHECK-OUT FROM ACCOMMODATION, VACATING ROOM AND STORAGE DURING SEMESTER 2, SESSION 2022/2023**

Students are required to checkout from the residential college for Semester 1 2022/2023 before **26<sup>th</sup> February 2023**.

Detail	Date
Checkout from the residential college for Semester 1, Session 2022/2023	<b>Before</b> or on 26 <sup>th</sup> February 2023

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2.1 The following rules of vacating rooms and storage of belongings should be complied:

2.1.1 Last date for returning room keys:

Date	Time
26 <sup>th</sup> February 2023	9.00 am – 12.30 pm 2.30 pm – 4.30 pm

2.1.2 Loss of rooms keys will be penalised for RM 20.00

2.1.3 Make sure the room is clean and in a good condition. Lock the room and do not leave any personal belongings.

2.1.4 Penalty will be imposed to the untidy room and those who left their personal belongings in the room after checkout.

2.1.5 Any loss/damages to any furniture/utensils in the room will be penalised accordingly.

2.1.6 The college administration will provide a space for students to store their belongings during the semester break.

2.1.7 Detail for storing personal belongings are below:

Date	Time
14 <sup>th</sup> – 25 <sup>th</sup> February 2023	9.00 am – 12.00 pm

2.1.8 All valuable belongings and important documents such as certificates, identification card and residential college cards are **NOT ALLOWED** to be kept in the store.

2.1.9 The college administration will not be responsible for the safety of all belongings stored.

2.1.10 Students are prohibited to store their belongings in any other places except the specific space provided by the residential college administration.

2.1.11 Any special request to open the store during semester break will not be entertained. The store will only be opened as per schedule below:

Date	Time
25 <sup>th</sup> Mac – 7 <sup>th</sup> April 2023	9.00 am – 12.30 pm 2.30 pm – 4.30 pm

2.1.12 Any belongings that are not collected after the given date will be assumed unwanted and will be cleared from the store.

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### 3.0 APPLICATION FOR OFF-CAMPUS ACCOMMODATION FOR SEMESTER 2 SESSION 2022/2023

Students who wish to reside at Residential College during the semester break are required to submit their application via online as per details given below:

Date	URL
13 <sup>th</sup> - 17 <sup>th</sup> February 2023	<a href="https://appsmu.ukm.my/ekolej">https://appsmu.ukm.my/ekolej</a>

Registration for off-campus details are as follow:

Detail	Date	Time
Check-In	27 <sup>th</sup> February– 1 <sup>st</sup> March 2023	8.30 am – 12.30 pm 2.30 pm – 4.30 pm
Check-out	26 <sup>th</sup> March 2023	Before 12.00 pm

### 4.0 CHECK-IN ACCOMODATION FOR SEMESTER 2, SESSION 2022/2023

Students who had confirmed for accommodation for Semester 2, session 2022/2023 are required to check-in at the registration counter as follow:

Date	Time
25 <sup>th</sup> – 27 <sup>th</sup> March 2023	9.00 am– 12.00 pm 2.30 pm – 4.30 pm

Should you fail to register within the time given for any reason, the college administration has the right to reject the offer and would be replaced with other applications.

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*The National University of Malaysia*

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Your cooperation is very much appreciated.

Thank You

Yours Sincerely,

**MOHD FIRDAUS YAHAYA**

Deputy Director

Carrying out the duties of the Director

Student Housing Centre

- s.k.
- Deputy Vice-Chancellor, Students Affair and Alumni
  - Head of Students Affair and Alumni
  - Principal Residential College
  - Head of Administration of Residential College

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