



**PUSAT PERUMAHAN PELAJAR • STUDENT HOUSING CENTRE**

Rujukan : UKM.PPP.100-1/3/1  
Tarikh : 30 Januari 2023

**ALL UNDERGRADUATE & POSTGRADUATE STUDENTS,  
CHERAS CAMPUS,  
UNIVERSITI KEBANGSAAN MALAYSIA  
(TUN DR. ISMAIL RESIDENTIAL COLLEGE, HCTM)**

Dear Students,

**STUDENTS HOUSING CENTRE'S CIRCULAR NO 1/2023**

With reference to the above matters, the semester break for Semester 1, session 2022/2023 will commence on 27<sup>th</sup> February 2023.

**1.0 A) ACCOMADATION'S CONFIRMATION FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS AT RESIDENTIAL COLLEGES FOR SEMESTER 2 SESSION 2022/2023.**

Students who have successfully obtained accommodation for semester 1 2022/2023 are required to respond the accomodation's confirmation for the semester 2 2022/2023 session as per details below:

Date	URL
27 <sup>th</sup> February – 5 <sup>th</sup> March 2023	<a href="https://appsmu.ukm.my/ekolej">https://appsmu.ukm.my/ekolej</a>

\* Students who do not respond to the accomodation's application for Semester 2 Session 2022/2023 are deemed not interested in staying in the college and the room will be open to appeal and new application students.

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### B) ACCOMMODATION APPLICATION FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS AT RESIDENTIAL COLLEGES FOR SEMESTER 2 SESSION 2022/2023.

For undergraduate students who are not successful in securing accommodation for Semester 1 2022/2023 session and new postgraduate students for the 2022/2023 session, accommodation applications can be made on the following date:

Date	URL
13 <sup>th</sup> - 17 <sup>th</sup> February 2023	<a href="https://apps.mu.ukm.my/ekolej">https://apps.mu.ukm.my/ekolej</a>

\*All college accommodation applications are subject to vacancy and college's approval.

For those that fail to get college accommodations offer, appeal for accommodation can be made as follows:

Date	URL
6 <sup>th</sup> – 13 <sup>th</sup> March 2023	<a href="https://apps.mu.ukm.my/kolej">https://apps.mu.ukm.my/kolej</a>

\*Only students who apply for accommodations are eligible to apply for appeal. The result of the appeal application is subject to the college vacancy.

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### 2.0 CHECK-OUT FROM ACCOMMODATION, VACATING ROOM AND STORAGE DURING SEMESTER 2, SESSION 2022/2023

Students are required to checkout from the residential college for Semester 1 2022/2023 before 26<sup>th</sup> February 2023.

Bil	Detail	Date	Time
1	Year 1 Medicine	26 <sup>th</sup> Mac 2023	Monday to Friday 8.30 am - 12.30 pm 2.30 pm - 4.30 pm
2	Year 2 Medicine	26 <sup>th</sup> February 2023	
3	Year 3 Medicine	29 <sup>th</sup> January 2023	
4	Year 4 Medicine	26 <sup>th</sup> February 2023	
5	Year 5 Medicine	19 <sup>th</sup> Mac 2023	
6	Year 1 Nursing	26 <sup>th</sup> Mac 2023	
7	Year 2 and 3 Nursing	5 <sup>th</sup> Mac 2023	
8	Year 4 Nursing	26 <sup>th</sup> February 2023	
9	Year 2 and 4 Emergency Medicine	26 <sup>th</sup> Mac 2023	
10	Year 1 Medicine Postgraduate	10 <sup>th</sup> Mac 2023	

2.1 The following rules of vacating rooms and storage of belongings should be complied:

2.1.1 Last date for returning room keys:

Date	Time
26 <sup>th</sup> Mac 2023	9.00 am – 12.30 pm 2.30 pm – 4.30 pm

2.1.2 Lost of rooms keys will be penalised for RM 20.00

2.1.3 Make sure the room is clean and in a good condition. Lock the room and do not leave any personal belongings.

2.1.4 Penalty will be imposed to the untidy room and those who left their personal belongings in the room after checkout.

2.1.5 Any loss/damages to any furniture/utensils in the room will be penalised accordingly.

2.1.6 The college administration will provide a space for students to store their belongings during the semester break.

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2.1.7 Detail for storing personal belongings are below:

Date	Time
24 <sup>th</sup> February – 26 <sup>th</sup> Mac 2023 (subject to room emptying date according to program and year of study)	Monday to Friday 9.00 am - 12.00 pm

2.1.8 All valuable belongings and important documents such as certificates, identification cards and residential college cards are **NOT ALLOWED** to be kept in the store.

2.1.9 The college administration will not be responsible for the safety of all belongings stored.

2.1.10 Students are prohibited to store their belongings in any other places except the specific space provided by the residential college administration.

2.1.11 Any special request to open the store during semester break will not be entertained. The store will only be opened as per schedule below:

Date	Time
25 <sup>th</sup> Mac – 7 <sup>th</sup> April 2023	9.00 am – 12.30 pm 2.30 pm – 4.30 pm

2.1.12 Any belongings that are not collected after the given date will be assumed unwanted and will be cleared from the store.

### 3.0 CHECK-IN ACCOMODATION FOR SEMESTER 2, SESSION 2022/2023

Students who had confirmed for accommodation for Semester 2, session 2022/2023 are required to check-in at the registration counter as follow:

Bil	Perkara	Tarikh	Masa
1	1 <sup>st</sup> Year Medical Student	27 <sup>th</sup> March 2023	Monday to Friday 8.30 am - 12.30 pm 2.30 pm - 4.30 pm
2	2 <sup>nd</sup> Year Medical Student	27 <sup>th</sup> February 2023	
3	3 <sup>rd</sup> Year Medical Student	30 <sup>th</sup> January 2023	
4	4 <sup>th</sup> Year Medical Student	27 <sup>th</sup> February 2023	
5	5 <sup>th</sup> Year Medical Student	27 <sup>th</sup> March 2023	
6	1 <sup>st</sup> Year Nursing Student	27 <sup>th</sup> March 2023	
7	2 <sup>nd</sup> and 3 <sup>rd</sup> Year Nursing Student	6 <sup>th</sup> March 2023	

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8	4 <sup>th</sup> Year Nursing Student	27 <sup>th</sup> February 2023	
9	2 <sup>nd</sup> and 4 <sup>th</sup> Year Emergency Medical Student	27 <sup>th</sup> March 2023	
1 0	1 <sup>st</sup> Year Postgraduate Medical Student	10 <sup>th</sup> March 2023	

Should you fail to register within the time given for any reason, the college administration has the right to reject the offer and would be replaced with other applications.

Your cooperation is very much appreciated.

Thank You

Yours Sincerely,

**MOHD FIRDAUS YAHAYA**  
Deputy Director  
Carrying out the duties of the Director  
Student Housing Center

- s.k.
- Deputy Vice-Chancellor, Students Affair and Alumni
  - Head of Students Affair and Alumni
  - Principal Residential College
  - Head of Administration of Residential College

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