



**BORANG PERMOHONAN TENAGA PENGAJAR
SAMBILAN (PENSYARAH / TUTOR / DEMONSTRATOR
SAMBILAN)
FAKULTI SAINS DAN TEKNOLOGI**
PART-TIME TEACHING PERSONNEL (PART-TIME LECTURER / TUTOR /
DEMONSTRATOR) APPLICATION FORM
FACULTY OF SCIENCE AND TECHNOLOGY

MAKLUMAN KEPADA PEMOHON [NOTE TO APPLICANT]:

- Sila lengkapkan Bahagian I hingga III borang ini dan kembalikan ke Pusat Pengajian yang berkaitan.
Please complete Section I to III of this form and return it back to the relevant School.
- Semua permohonan baru hendaklah disertakan dokumen berikut:
All new application shall be supplemented with the following documents:

DOKUMEN DOCUMENT	PEMOHON, TANDAKAN (√) JIKA LENGKAP APPLICANT, PLEASE TICK (√) IF COMPLETED	UNTUK KEGUNAAN PEJABAT DEKAN FST (TANDAKAN √ JIKA LENGKAP) FOR DEAN'S OFFICE USE (PLEASE √ IF COMPLETED)				
A. BORANG PERMOHONAN TENAGA PENGAJAR SAMBILAN (PENSYARAH / TUTOR / DEMONSTRATOR SAMBILAN) PART-TIME TEACHING PERSONNEL (PART-TIME LECTURER / TUTOR / DEMONSTRATOR) APPLICATION FORM		Bahagian [Section]				
B. SALINAN KAD PENGENALAN / PASPORT PEMOHON A COPY OF APPLICANT'S IDENTIFICATION CARD / PASSPORT		I	II	III	IV	V
C. SALINAN SIJIL / TRANSKRIP KELAYAKAN AKADEMIK PEMOHON YANG TELAH DISAHKAN COPIES OF CERTIFIED CERTIFICATES / TRANSCRIPTS AS PER APPLICANT'S ACADEMIC QUALIFICATIONS						
D. GAMBAR PEMOHON (SAIZ PASPORT) APPLICANT'S PHOTOGRAPH (PASSPORT SIZE)						
E. BORANG ARAHAN BAYARAN SYARAHAN, TUTORIAL DAN DEMONSTRATOR SAMBILAN KE AKAUN BANK						
F. SALINAN BUKU BANK / PENYATA AKAUN PEMOHON YANG TERCETAK NO. AKAUN A COPY OF APPLICANT'S BANK ACCOUNT BOOK / STATEMENT WITH PRINTED ACCOUNT NUMBER						
		Tarikh Terima : Date Received				

- Bagi permohonan lanjutan / lantikan semula, dokumen B hingga F tidak perlu dilampirkan.
For subsequent application / reappointment, documents B to F are not required.

MAKLUMAN KEPADA PUSAT PENGAJIAN [NOTE TO SCHOOL]:

1. Borang yang telah lengkap dan telah disahkan oleh Ketua Program / Penyelaras Program dan disokong oleh Pengerusi Pusat Pengajian hendaklah dihantar ke:

The duly completed form which has been approved by the Program Head / Coordinator as well as the School Chairman shall be submitted to:

PEJABAT DEKAN
 FAKULTI SAINS DAN TEKNOLOGI UNIVERSITI
 KEBANGSAAN MALAYSIA
 43600 UKM BANGI
 SELANGOR
 (U.P.: Ketua Penolong Pendaftar Kanan)

Bahagian I: Maklumat Permohonan

Section I: Details of Application

Jenis permohonan: <Sila ✓ >

Type of application: <Please ✓ >

Baru
 New Lanjutan / Lantikan Semula
 Subsequent / Reappointment

<Sila lekatkan gambar berukuran pasport di sini>
 <Please affix passport size photograph here>

Jawatan yang dipohon: <Sila ✓ >

Position applied: <Please ✓ >

Pensyarah Sambilan (RM100.00 / Jam)
 Part-time Lecturer (RM100.00 / Hour)

Tutor Sambilan (RM50.00 / Jam)
 Part-time Tutor (RM50.00 / Hour)

Demonstrator Sambilan (RM25.00 / Jam)
 Part-time Demonstrator (RM25.00 / Hour)

Permohonan adalah bagi:

Application is for:

Semester	Sesi Akademik
Semester	Academic Session
	/

Bahagian II: Maklumat Diri Pemohon

Section II: Details of Applicant

Nama [Name] : _____

Alamat Surat Menyurat : _____

Mailing Address : _____

Alamat E-mel : _____

No. Telefon : _____

Telephone No. : _____

No. KWSP : _____

EPF No. : _____

No. Cukai Pendapatan : _____

Income Tax No. : _____

Warganegara : _____

Nationality : _____

No. Kad Pengenalan / Pasport : _____

Identification Card / Passport No. : _____

No. Pas Penggajian : _____

Employment Pass No. : _____

Kelayakan Akademik [Academic Qualifications]:

Kelulusan Qualification	Bidang Area	Sekolah / Institusi School / Institution	Tahun dikurnia Year Obtained
SPM			
Ijazah Degree			
Sarjana Masters			
PhD			

Jawatan Semasa : _____ Bidang : _____
 Current Position : _____ Area : _____
 Majikan Semasa : _____
 Current Employer : _____

Saya mengaku bahawa segala maklumat yang diberikan bagi tujuan permohonan di atas adalah benar.
 I hereby certify that all the information provided for the above mentioned application is true.

 Tandatangan Pemohon
 Signature of Applicant

 Tarikh
 Date

Bahagian III: Pengesahan Majikan Semasa

Section III: Approval of Current Employer

*Potong yang tidak berkenaan

*Please cross-out whichever not applicable

Saya bersetuju / tidak bersetuju * untuk pemohon menjalankan tugas sambilan di FST, UKM.

I hereby approve / disapprove * the applicant to undertake the part-time job as mentioned above at FST, UKM.

 Tandatangan, Nama & Cop Majikan Semasa
 Signature, Name & Stamp of Current Employer

 Tarikh
 Date

Bahagian IV: Pengesahan Penyelaras Kursus

Section IV: Approval of Course Coordinator

Kod Kursus : _____ Tajuk Kursus : _____
 Course Code : _____ Course Title : _____
 Pusat Pengajian : _____ Bil. Pelajar : _____
 School : _____ No. of Students : _____

Tenaga Pengajar Diperlukan Teaching Personnel Needed		Aktiviti yang akan Dijalankan oleh Pemohon Activities to be Carried Out by Applicant	
Jawatan Position	Bilangan No.	Tugas Task	Jam Seminggu Hours per Week
Pensyarah Sambilan [Part-time Lecturer]		Syarahhan [Lecture]	
Tutor Sambilan [Part-time Tutor]		Tutorial [Tutorial]	
Demonstrator Sambilan [Part-time Demonstrator]		Amali [Practical]	

<Sila lampirkan jadual waktu aktiviti pengajaran yang akan dilaksanakan oleh Pemohon.>

<Please attach a schedule of teaching activities to be undertaken by the Applicant.>

Pensyarah terlibat dalam kursus yang dikendalikan pemohon: <Sila buat lampiran jika ruangan tidak cukup>

Lecturer(s) involved in the course to be conducted by the Applicant: <Please attach separate sheet if not enough space>

Bil. No.	Nama Pensyarah Name of Lecturer(s)	Beban (Unit / Pelajar / Semester) Load (Unit / Student / Semester)		
		Jumlah Unit Total Unit	Jumlah Pelajar Total No. of Students	Semester Semester

Perlantikan ini amat diperlukan kerana [This appointment is needed because]:

_____ Tandatangani, Nama dan Cop Penyelaras Kursus Signature, Name and Stamp of Course Coordinator	_____ Tarikh Date
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Bahagian V: Perakuan Ketua Program

Section V: Approval of the Head of Program

Permohonan ini disokong / tidak disokong * [This application is approved / not approved *].

_____ Tandatangani, Nama dan Cop Ketua Program Signature, Name and Stamp of the Head of Program	_____ Tarikh Date
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Bahagian VI: Ulasan Pentadbiran

Section VI: Administrative Review

Peruntukan diluluskan (Tahun _____)
 Provisions approved (Year _____) : RM _____

Baki peruntukan (sehingga _____)
 Remaining allocation (until _____) : RM _____

Bahagian VII: Kelulusan Dekan

Section VII: Approval of the Dean

Permohonan ini diluluskan / tidak diluluskan * [This application is approved / not approved *].

_____ Tandatangani, Nama dan Cop Dekan Signature, Name and Stamp of the Dean	_____ Tarikh Date
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