



Ref. : UKM.AKA.100-1/3/5
Date : 18th December 2023

ADDITIONAL INFORMATION : ACADEMIC CIRCULAR NO. 40a/2023

All Undergraduate Students

Dear Mr./Ms.,

COURSES VERIFICATION AND THE DRAFT OF THE FINAL EXAMINATION TIMETABLE FOR SEMESTER 1 ACADEMIC SESSION 2023/2024

Kindly refer to this office's letter in the same reference dated 30 November 2023 regarding the above matter.

2. If the student fails to confirm within the stipulated period on SMPWEB which is from 4th – 10th December 2023, a fine of **RM15.00** must be made when the student wants to print the Entrance Card for the Examination Schedule (KMJP) through SMPWEB form **1st January 2024 until the end of the final exam.**

Thank you.

Yours sincerely,

ASSOCIATE PROFESSOR DR. IRMAN BIN ABDUL RAHMAN
Director
Centre for Academic Management

- c.c. - Deputy Vice-Chancellor
(Academic and International)
- Dean/Director
Faculty/Centre
- Director
Shaping Advanced and Professional Education Center (UKMShape)



CERTIFIED TO ISO 9001:2015

CERT. NO. QMS 01100

CERTIFIED TO ISO/IEC 27001:2013

CERT. NO. ISMS 00249

CENTRE FOR ACADEMIC MANAGEMENT (ACADEMIC UKM)

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- Director
Centre for Quality Assurance (UKM-Quality)
- Director
Centre for Teaching & Curriculum Development (*Pengajaran-UKM*)
- Director
Centre for Information Technology
- Head
Student Finance Unit, Bursar's Office
- Deputy Director (Academic Governans)
Centre for Academic Management
- Head of Administration
Faculty/Institue/Centre
- The President
Kesatuan Mahasiswa Universiti Kebangsaan Malaysia (KMUKM)



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