

RESEARCH ASSISTANT PROGRESS REPORT

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This report must be completed by the research assistant and supervisor. Please submit to SPI for every six (6) months and within one (1) month before the extension period, if necessary.

| PART A: DETAILS OF RESEARCH ASSISTANT | | | | | | | | |
|--|---|-----------------|----|----|----|----|---------------|--|
| Name of candidate | : | | | | | | | |
| Name of Supervisor | : | | | | | | | |
| Department/ Center | : | | | | | | | |
| Date of Appointment | : | | | | | | | |
| Date of Completion | : | | | | | | | |
| Report for the period of (eg: Jan-Jun/ May-Oct) | : | | | | | | | |
| Project Title (if any) | : | | | | | | | |
| PART B: ACTIVITY | | | | | | | | |
| Brief description of activity: | | | | | | | | |
| | | | | | | | | |
| PART C: SPECIFIC OUTPUTS | | | | | | | | |
| C1 | List of publications in citation-indexed journal (ISI Web of Science/Scopus). (Kindly enclose the front page of publication) | | | | | | | |
| | Publications (Title, Author, Journal & Year) | Please Tick (√) | | | | | Impact Factor | |
| | | Scopus | Q1 | Q2 | Q3 | Q4 | ESCI | |
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |

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|------------|---|-------------------------|--|--|---------------|--|--|--|
| 4 | | | | | | | | |
| C2 | List of publications submitted / under review. (Kindly enclose letter of acceptance for publication in press). | | | | | | | |
| No. | Publications (Title, Author, Journal & Year) | ISI WoS / Scopus | | | Others | | | |
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| C3 | Other publications (e.g. books, chapter in books, proceedings, etc.) | | | | | | | |
| No. | Publications (Title, Author, Journal & Year) | Year | | | | | | |
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| C4 | Other research outputs (e.g. products, patent, networking, etc.) | | | | | | | |
| No. | Outputs | Year | | | | | | |
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |

PART D: COMMENT BY SUPERVISOR

Please indicate your satisfaction / dissatisfaction with the candidate with respect to the followings:

| No | Item | Please indicate using an <input type="radio"/> | | | | |
|----|---------------------------------|--|--------------|-----------|---|---|
| | | Unsatisfactory | Satisfactory | Excellent | | |
| 1 | Attendance | 1 | 2 | 3 | 4 | 5 |
| 2 | Progress on research targets | 1 | 2 | 3 | 4 | 5 |
| 3 | Progress on publication targets | 1 | 2 | 3 | 4 | 5 |
| 4 | Quality of work | 1 | 2 | 3 | 4 | 5 |
| 5 | Overall satisfaction | 1 | 2 | 3 | 4 | 5 |

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General Comments on candidate:

Signature :

Date :

Official Stamp (Name and Position) :