



UNIVERSITI KEBANGSAAN MALAYSIA
JALAN YAACOB LATIF, BANDAR TUN RAZAK
56000 CHERAS, KUALA LUMPUR, MALAYSIA
TEL : +603-9145 5029 FAX : +603-9145 6655

Photo

APPLICATION FOR ELECTIVE POSTING

A. PARTICULARS OF APPLICANT

Name : Mr/Mrs/Miss
(In BLOCK LETTERS as written in passport)

Other Name :
(If any, including maiden name)

Age : Sex : Citizenship :

Type of Passport : Passport No :

Postal Address :
.....
.....

Tel. No : Fax No : E-mail :

Next of Kin :

Address of Next of Kin :
.....
.....

Tel : Fax :

Expected date of arrival :

B. BACKGROUND OF MEDICAL EDUCATION

Name and address of parent medical school :
.....
.....

Year of study :

Expected date of graduation :

Indicate briefly your clinical experience to date (if any) :
.....
.....
.....

(If space is insufficient, please write on a different sheet)

C. PARTICULARS OF ELECTIVE POSTING REQUESTED

Overall period of attendance as elective posting:

From : To : (..... weeks)

(Total length of the posting **must not exceed 8 weeks**. Minimum time spent in a particular department should be **at least 2 weeks** and **not more than 2 departments**)

Preferred Postings :

Posting (e.g. Internal Medicine, Surgery, O&G, A&E etc)

..... (..... weeks) from : to :

.....(..... weeks) from : to :

Have you been in contact with any staff member at this University?
(If so, please state name)

.....

Date :

Signature of applicant :

(Copies of document with your **Certifying Letter, Transcript of Examination & Course of Study** and **Curriculum Vitae** to be attached with application form)

D. SUPPORTING STATEMENT FROM DEAN OF PARENT MEDICAL SCHOOL

I confirm the standing of the applicant in our school/college and that the proposed attachment is considered suitable.

Additional remarks :

.....
.....
.....

Date :

.....
Signature of Dean

.....
Official Stamp

This form should be returned to:

Undergraduate Studies,
Senior Executive (Administration),
Universiti Kebangsaan Malaysia,
Jalan Yaacob Latif, Bandar Tun Razak,
56000 Cheras, Kuala Lumpur, MALAYSIA.

PERATURAN & CARA MEMOHON
POSTING ELEKTIF DI FAKULTI PERUBATAN
UNIVERSITI KEBANGSAAN MALAYSIA

(RULES & REGULATIONS FOR ELECTIVE POSTING)

1. PEMOHON ADALAH PELAJAR PERUBATAN TAHUN KLINIKAL DAN TELAH MENGIKUTI KURSUS JABATAN YANG DI POHON.

*(The applicant should be in a **clinical medical year** and should have completed the course in the discipline applied for)*

2. PERMOHONAN LENGKAP DENGAN SURAT PENGESAHAN TEMPAT BELAJAR, KEPUTUSAN PEPERIKSAAN & NAMA KURSUS SERTA BIODATA PELAJAR HENDAKLAH DITERIMA 3 BULAN SEBELUM TARIKH POSTING YANG DI POHON.

*(We should receive the **completed application form**, with your **Certifying Letter**, **Transcript of Examination Result & Courses of Study** and **Curriculum Vitae**, 3 months before the commencing date of elective posting)*

3. JUMLAH MASA POSTING HENDAKLAH TIDAK MELEBIHI LAPAN (8) MINGGU SERTA TIDAK LEBIH DUA (2) JABATAN. TEMPOH MINIMA ADALAH DUA (2) MINGGU DI SETIAP JABATAN.

*(The total length of the posting must **not exceed 8 weeks** in not more than two departments. The **minimum time** spent in a particular department should be at least **2 weeks**)*

4. PERMOHONAN POSTING TIDAK DITERIMA SEKIRANYA JATUH PADA TARIKH PEPERIKSAAN IKHTISAS DALAM BULAN OGOS DAN MAC.

*(The posting must **not coincide** with the dates of Professional Examinations, which are usually held in the months of **August** and **March**)*

5. YURAN PENDAFTARAN KURSUS HENDAKLAH DIBAYAR SECARA TRANSKASI ATAS TALIAN / ATM KAD SETELAH PERMOHONAN DILULUSKAN DAN HENDAKLAH DIBAYAR KETIKA HARI PERTAMA PENDAFTARAN. SILA RUJUK JADUAL PEMBAYARAN SEPerti DI BAWAH :

*(A **processing fee** in Online Transaction / Card ATM is chargeable upon acceptance and to be paid on the 1st day of reporting). Please refer to the table :*

	Warganegara Malaysia/ Malaysian Citizen	Bukan Warganegara/ Non Citizen
Posting elektif tidak melebihi 8 minggu (<i>Elective posting not more than 8 weeks</i>)	RM750	RM1500
Posting elektif tidak melebihi 16 minggu (<i>Elective posting not more than 16 weeks</i>)	RM1500	RM3000
Posting elektif tidak melebihi 24 minggu (<i>Elective posting not more than 24 weeks</i>)	RM2250	RM4500

6. **SILA PENUHKAN BORANG PERMOHONAN ELEKTIF DENGAN TELITI DAN LENGKAP BERSERTA TANDATANGAN DEKAN ATAU PEGAWAI TEMPAT BELAJAR BESERTA COP MOHOR ATAU COP TANDANAMA JAWATAN PEGAWAI DI TEMPAT BELAJAR DAN KEMBALIKAN SECEPAT MUNGKIN KEPADA :**

(Please complete the application form carefully, which must be signed by your Dean and accompanied by the official stamp of your Faculty and return it to us as soon as possible)

Sekretariat Prasiswazah /Undergraduate Studies
Eksekutif Kanan (Pentadbiran) /Senior Executive (Administration)
Fakulti Perubatan/Faculty of Medicine, UKM
Jalan Yaacob Lariff,
Bandar Tun Razak,
56000 Cheras, Kuala Lumpur, MALAYSIA.

Tel : +603-9145 5029 Fax : +603-9145 6655

Web site : <http://www.ppukm.ukm.my/sppa/>
Email : mohdiqbal@ppukm.ukm.edu.my

7. Sekiranya memerlukan penginapan, sila tulis surat permohonan kepada :

*If in need of **accommodation**, please write to :*

Pengetua/Principal
Kolej Tun Dr. Ismail/Tun Dr. Ismail College, UKM
Fakulti Perubatan/Faculty of Medicine, UKM
Jalan Yaacob Latiff,
Bandar Tun Razak,
56000 Cheras, Kuala Lumpur, MALAYSIA.

Tel : +603-9145 6302 / 6270 Fax : +603-9173 5231

Email : amawi_8@ukm.edu.my