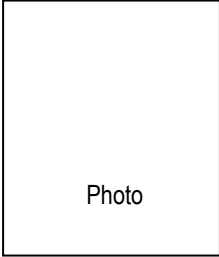




UNIVERSITI KEBANGSAAN MALAYSIA
JALAN YAACOB LATIF, BANDAR TUN RAZAK
56000 CHERAS, KUALA LUMPUR, MALAYSIA
TEL : +603-9145 5029 FAX : +603-9145 6655



APPLICATION FOR INDUSTRIAL TRAINING

A. PARTICULARS OF APPLICANT

Name : Mr/Mrs/Miss
(In BLOCK LETTERS as written in passport)

Other Name :
(If any, including maiden name)

Age : Sex : Citizenship :

Type of Passport : Passport No :

Postal Address :

.....

.....

Tel. No : Fax No : E-mail :

Next of Kin :

Address of Next of Kin :

.....

.....

Tel : Fax :

Expected date of arrival :

B. BACKGROUND OF MEDICAL EDUCATION

Name and address of parent medical school :

.....

.....

Year of study :

Expected date of graduation :

Indicate briefly your clinical experience to date (if any) :

.....

.....

.....

(If space is insufficient, please write on a different sheet)

C. PARTICULARS OF INDUSTRIAL TRAINING REQUESTED

Overall period of attendance as industrial training:

From : To : (weeks)

(Total length of the posting **must not exceed 8 weeks**. Minimum time spent in a particular department should be **at least 2 weeks and not more than 2 departments**)

Preferred Industrial Training : (e.g. Department/Centre)

..... (weeks) from : to :

.....(weeks) from : to :

Have you been in contact with any staff member at this University?
(If so, please state name)

.....

Date :

Signature of applicant :

(Copies of document with your **Certifying Letter, Transcript of Examination & Course of Study** and **Curriculum Vitae** to be attached with application form)

D. SUPPORTING STATEMENT FROM DEAN OF PARENT MEDICAL SCHOOL

I confirm the standing of the applicant in our school/college and that the proposed attachment is considered suitable.

Additional remarks :

.....
.....
.....

Date :

.....

Signature of Dean

.....

Official Stamp

This form should be returned to:

Secretariat of Undergraduate Studies,
Universiti Kebangsaan Malaysia,
Jalan Yaacob Latif, Bandar Tun Razak,
56000 Cheras, Kuala Lumpur, MALAYSIA.

**PERATURAN & CARA MEMOHON UNTUK MENJALANKAN LATIHAN INDUSTRI (LI)/
SANGKUTAN/ PROJEK TAHUN AKHIR (RULES AND REGULATIONS FOR INDUSTRIAL
TRAINING/ INTERNSHIP/ FINAL YEAR PROJECT) SYARAT PERMOHONAN /
TERMS OF APPLICATIONS**

1. Pemohon adalah pelajar yang sedang mengikuti program pengajian diploma / ijazah sarjanamuda samada di institusi pengajian tinggi awam (IPTA)/swasta (IPTS) di dalam / luar negara. (Applicant is a student pursuing a diploma / bachelor's degree program at a public institution of higher learning (IPTA)/ private (IPTS) local / abroad.)
2. Tempoh minima latihan adalah lapan (8) minggu. (The minimum duration of training is eight (8) weeks.)
3. Tiada bayaran khusus honorarium / emolumen yang akan diberikan kepada pelajar yang terpilih untuk mengikuti LI. (No special fees for honorariums / emoluments will be given to students selected to attend LI.)

GARIS PANDUAN PERMOHONAN / Application Guidelines:

1. Permohonan lengkap hendaklah di terima tiga (3) bulan sebelum tarikh latihan yang di pohon. Dokumen lengkap seperti berikut; (A Complete application must be received three (3) months prior to training date. Complete documents are as follows;)
 - a. Transkrip keputusan terkini (latest transkrip)
 - b. surat pengesahan menjalankan LI dari pegawai / pensyarah program (lengkap dengan tempoh latihan (tarikh mula dan akhir)) (A confirmation letter for LI from a program officer / lecturer (complete with training period (start and end dates))
 - c. biodata pelajar (student biodata
2. Borang yang lengkap dengan tandatangan dekan / koordinator program tempat belajar pemohon beserta cop mohor / cop tandanama jawatan pegawai berkenaan perlu di email kepada (mohdiqbal@ppukm.ukm.edu.my) untuk di proses. (A complete form with the signature of the dean / programme coordinator of the applicant's study institute and the stamp of the officer in-charge should be emailed to (mohdiqbal@ppukm.ukm.edu.my) for processing.)
3. Jika bersetuju, seorang pensyarah akan di lantik sebagai penyelia pelajar tersebut dan memaklumkan pelajar melalui surat tawaran untuk tindakan lanjut. (If approved, a lecturer will be appointed as the supervisor of the student and inform the student through an offer letter for further actions.

- Pelajar digalakkan untuk menghantar permohonan sekurang-kurangnya tiga (3) bulan sebelum tarikh latihan industri bermula. Ini adalah untuk memastikan segala permohonan dapat diproses dalam tempoh yang ditetapkan.
- (Students are encouraged to submit an application at least three (3) months before the commencement date of the industry training. This is to ensure that all applications are processed within a specified time.)