



Authorisation Form

Finance Division

Centre for Educational Extension
2nd Floor, Bangunan Wawasan
Universiti Kebangsaan Malaysia
43600 UKM Bangi Selangor

Dear Sir/Madam,

REFUND REQUEST : AUTHORISATION TO RECEIVE ON BEHALF OF APPLICANT

I hereby submit a refund request with my personal details as below :

APPLICANT DETAILS
Name (as shown in passport) :
Email : Matric No. :
Phone No. : Passport No. :
Nationality :

Due to not having a Malaysian bank account, I would like to nominate and authorise a representative to receive a refund on my behalf, with his/her information as below :

REPRESENTATIVE DETAILS
Name (as shown in passport) :
Passport No. : Nationality :
Relationship :

CREDIT PAYMENT TO BANK ACCOUNT
Bank Name :
Account No. :
Account Holder's Address :
Reason :
I do not have a local bank account
Others :

Required Documents :
1. Scanned passport copy of account holder (in colour):
a. Front page of passport
2. Local bank account statement (must show name, address and account details - account transactions can be redacted/censored)

Thank you.

Name :
Date :