

CHECKLIST ON ENTRY OF INTERNATIONAL STUDENTS TO MALAYSIA (NEW PKP UKM STUDENTS)

ITEM / DETAILS	REMARKS
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1 VAL APPLICATION

Refer to your application at <https://visa.educationmalaysia.gov.my/emgs/application/searchForm/>

Click on the red bar -

Application Progress History

Application Issues

☐ Check application issues

Are there any issues with your VAL application? If yes, please resolve the issues by submitting the required documents.

2a IDENTIFY YOUR CATEGORY : VAL EXPIRED

Students who have obtained the eVAL but expired due to MCO will show this in the Application Progress History:

Date	Status	Remark
11/01/2021	Application Completed	Your application has been completed due to lack of required action(s) from your institution. To find out more about the reason(s), please contact your institution.
17/03/2020	Pending Submission of the Student's Passport	EMGS is awaiting the submission of your passport to process your Student Pass.

Please submit the eVAL extension request at <http://bit.ly/HESAeVALextension>, only if you:

- intend to start your VAL approval process immediately
- plan to travel to Malaysia within the approved VAL 6-month validity period (passport must be submitted before VAL expiry date). Earliest date of entry date to Malaysia is 14 days before date of registration (reporting date)
- have a passport that has at least 18 months validity upon arrival in Malaysia.

☐ Fill in VAL extension request

☐ Passport validity 18 months

☐ Monitor application issues

If you plan to remain in your home country, kindly confirm with your Faculty on whether your classes will be conducted fully online or requires face-to-face sessions. If your classes are online, you may delay the submission and submit it at least 3 months before you plan to travel to Malaysia.

Note : Please monitor your application status, because EMGS may also request for additional documents such as declarations (see item 2b below).

2b IDENTIFY YOUR CATEGORY : PENDING VAL APPROVAL

Students who have submitted application for eVAL but is yet to be approved will show this in the Application Issues:

Issue	Status	Remark
 Supporting Document	Open	1) Please note that the institute is required to submit a declaration to EMGS stating that the student has started his/her course through online classes or submit a new offer letter if the student has not started his/her course through online classes in order for us to proceed with the submission of this application to the Immigration Department for their approval. The declaration template is available for download through STARS. 2) Please note that the institute is required to submit a declaration to EMGS stating the student's accommodation address after completing his/her mandatory quarantine period in order for us to proceed with the submission of this application to the Immigration Department for their approval. The declaration template is available for download through STARS.

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Please submit both declarations only if you :

- intend to start your VAL approval process immediately
- plan to travel to Malaysia within the approved VAL validity period (passport must be submitted before VAL expiry date). Earliest date of entry date to Malaysia is 14 days before date of registration (reporting date).
- have a passport that has at least 18 months validity upon arrival in Malaysia

If your answer is yes to all of the above, please submit the 2 declarations as follows:

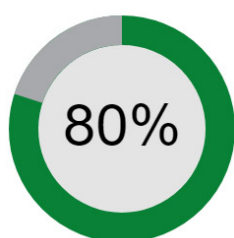
- **'Declaration of Accommodation'** <https://bit.ly/HESADeclareAccommodation> (Any declarations with incomplete address or address in home country will not be accepted)
- **'Declaration for Commencement of Online Classes'** <http://bit.ly/HESADeclareOnlineClasses> (New students for year 2021 intake may select "Will register in Semester 2 / 20202021 (Semester 2/20202021 intake)" in this form)

- ☐ Fill in 2 Declarations – Accommodation and online class
- ☐ Passport validity 18 months
- ☐ Monitor application issues

If you plan to remain in your home country, kindly confirm with your Faculty on whether your classes will be conducted fully online or requires face-to-face sessions. If your classes are online, you may delay the submission and submit it at least 3 months before you plan to travel to Malaysia. Ensure ample time is given as we may need to reopen your EMGS application, just in case it is closed due to non-submission of declaration (subject to EMGS' discretion).

3 VAL APPROVAL

Once the VAL is approved, the application will show the information below:



Summary

Full Name: YOUR NAME

Travel Document Number: YOUR PASSPORT NUMBER

Application Number: E70XXXXXXX / 70XXXXXXX

Application Type: New

Application Status: Pending Submission of the Student's Passport

Travel Authorisation Letter: [Download](#) Approval to travel to Malaysia

EMGS Approval Letter: [Download](#) Approval to register for online classes

eVAL: [Download](#) Approval for Student Pass issuance

Arrival Guide to Malaysia: [Download](#)

Note: Currently, the International Student Arrival Centre (ISAC) is only available at the Kuala Lumpur International Airport (KLIA).

Date	Status	Remark
11/01/2021	Pending Submission of the Student's Passport	EMGS is awaiting the submission of your passport to process your Student Pass.

Download all approvals, and we recommend you to print a few copies for verification purposes at the Embassy / Airport / Quarantine Station / PKP UKM etc.

Note on yellow labels :

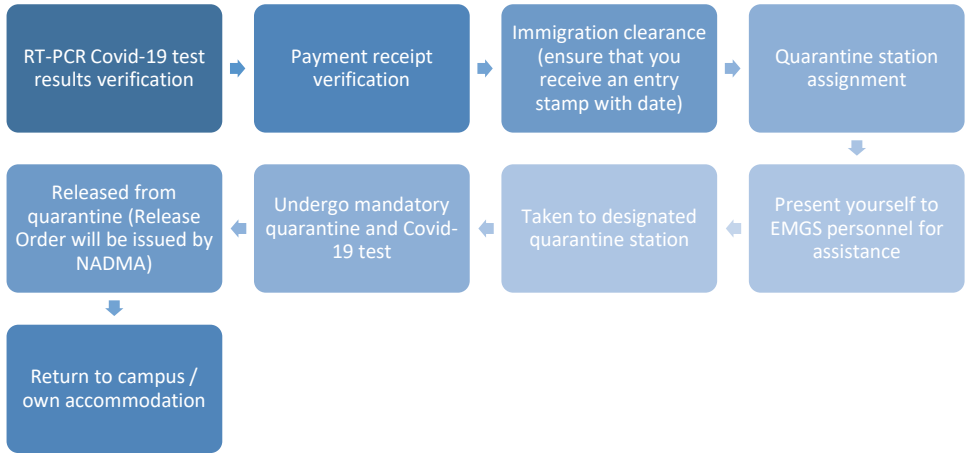
- Travel Authorisation Letter – issued by Department of Immigration Malaysia
- EMGS Approval Letter – issued by EMGS
- eVAL – issued by Department of Immigration Malaysia

- ☐ Download all approvals issued in EMGS website

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4	SELECTING DATES TO TRAVEL TO MALAYSIA Depending on your registration status, you may book your flight as below :	
Student status is active and registered in UKM system	May proceed to book flight and travel to Malaysia starting 1 March 2021, with conditions below : • Accommodation is finalized • Flight date within VAL, Malaysian Embassy Travel Notice and SEV validity • Take into consideration the processing time for Malaysian Embassy Travel Notice application (see checklist item 4), SEV (see checklist item 5) and pre-arrival COVID-19 test	☐ Book flight
Not registered as UKM student	May proceed to book flight earliest 14 days before reporting date, for example : • Reporting date 22 March 2021, earliest to arrive in Malaysia is 8 March 2021. • Reporting date 1 June 2021, earliest to arrive in Malaysia is 18 May 2021. Please do not book earlier flights because this may affect your student pass issuance and renewal in your final year.	
5	OBTAIN TRAVEL NOTICE FROM MALAYSIAN EMBASSY Download, fill and sign the Letter of Undertaking and Indemnity (LOU) and obtain the travel notice from the nearest Malaysian Mission office. This form is available for download on the following link below:- https://visa.educationmalaysia.gov.my/guidelines/travel-authorisation-form-base.html (Please refer to Question 6 – Point 1). <i>[Note : Dependent pass holders are still not allowed to enter Malaysia, therefore you are not required to fill in the 'Child' section. Please check EMGS website regularly for further updates.]</i> List of Malaysian missions abroad can be found at https://www.kln.gov.my/web/guest/malaysian-mission Once the Malaysian Mission has approved your application to travel, you will receive a Letter of Approval / Permission to Perform Journey to Malaysia , which must be brought along when you depart to Malaysia. Ensure your flight date is within the period stated by the Embassy.	☐ Submit LOU to Malaysian Embassy ☐ Obtain approval from Malaysian Embassy
6	Students from countries that requires Single-Entry Visa (SEV) to enter Malaysia are required to submit their SEV application to the nearest Malaysian Mission office.	☐ Obtain SEV from Malaysian Embassy (if applicable)
7	Undergo the RT-PCR Covid-19 Test three (3) days before travelling to Malaysia . The RT-PCR Covid-19 test result must be translated in <u>ENGLISH</u> so that the respective authorities in Malaysia can inspect it.	☐ Undergo RT-PCR Covid-19 test
8	Students to complete the online payment for the quarantine and the COVID-19 Screening Test through MySafeTravel (www.safetravel.myeg.com.my) / MyQr application by MyEG (www.myeg.gov.my) and provide the payment slip at the international entry point upon arrival.	☐ Online payment for quarantine costs

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9	 Students are required to download the MySejahtera app from the iOS App Store, Google Play Store or Huawei AppGallery and complete all the required information three (3) days prior to the arrival date.	☐ Install MySejahtera app
10	Travel to Malaysia on flight date. We highly recommend students to seek more information on quarantine tips such as the Malaysian Quarantine Support Group (MQSG) Facebook page.	☐ Travel day
11	ARRIVAL & QUARANTINE PROCESS	
	Prepare all documents for verification at the entry point / quarantine station: 1. eVAL 2. SEV (if applicable) 3. Travel Authorisation 4. Letter of Undertaking and Indemnity (LOU) 5. Travel Notice 6. Pre-arrival RT-PCR Covid-19 test results 7. Payment receipt for quarantine cost and post-arrival Covid-19 Screening Test	☐ ☐ ☐ ☐ ☐ ☐ ☐
12	The flow of arrival process is as below (subject to change): 	
	During your quarantine period, you will undergo a Covid-19 test. If your result shows as negative, you will be given a release order and PKP will arrange for transportation arrangements. However, if your result is positive, Ministry of Health (MOH) guidelines will apply.	After completing mandatory quarantine, students are required to self-quarantine until day 14
13	Once you arrive in your Quarantine Station, please update hesapkp@ukm.edu.my on your quarantine information by completing an online form at http://bit.ly/QuarantineInformation. If your result is positive, please update us on your health condition, quarantine / hospital location and your expected release date once you have recovered.	☐ Provide quarantine details to HESA

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POST - QUARANTINE AND STUDENT PASS STICKER ISSUANCE		
14	Proceed to hostel / own accommodation as submitted in Declaration of Accommodation	☐
15	Undergo medical screening at UKM Health Centre.	☐ Medical screening
16	Register and activate student status online. Upload your medical report to eSPEED. <i>(please contact admissionpkp@ukm.edu.my for further assistance on registration matters).</i>	☐ Upload medical screening
17	Bring these documents to PKP on your reporting date, no later than 15 days after your arrival:	
	1. Academic documents verification – Admission Unit, Level 2:	
	a) <u>Original</u> certificates and transcripts	☐
	2. Student Pass sticker processing – HESA counter, Level 1 (ground floor):	
	a) Passport	☐
	b) Copy of eVISA (if applicable)	☐
	c) Medical report	☐
	d) Certification by Examining Doctor from UKM Health Centre	☐
	e) Copy of Personal Bond payment receipt (it is important that you keep the original receipt for refund purposes when you cancel your student pass)	☐
18	Receive your passport, iKad and insurance card once process is complete	☐

- end -

Kindly be informed that all information in this checklist is subject to change. Please refer to the websites below for regular updates :

1. <https://www.ukm.my/pkp/visa-and-student-pass/>
2. <https://www.ukm.my/pkp/news/updates-on-international-student-visa-student-pass-during-movement-control-order-mco-period/>
3. <https://educationmalaysia.gov.my/>