



PUSAT KEMBANGAN PENDIDIKAN • CENTRE FOR EDUCATIONAL EXTENSION

Ref : UKM KPD.BPA.600-4/4/2

Date : 15 February 2021

All Students
Postgraduate Programme
Faculty of Information Science and Technology
Faculty of Engineering and Built Environment &
Faculty of Law
Universiti Kebangsaan Malaysia.

Dear Sir/Madam,

COURSE REGISTRATION FOR SEMESTER 2 ACADEMIC SESSION 2020-2021

The above subject matter refers.

Please be informed that lecture sessions for Semester 2 Academic Session 2020/2021 begin on **22 March 2021**. Accordingly, the following are important related matters for your reference and actions:

MATTERS	DETAIL
COURSE REGISTRATION FOR SEMESTER 2 ACADEMIC SESSION 2020-2021	Students may register during the period of 22 March - 18 April 2021 . Please refer to 'Important Dates' on PKP website for guidelines.
LATE REGISTRATION CHARGE/FINE	Students who fail to register after the last date for 'Add Course' will be fined RM50.00 as stated in PKP General Rules on Student Finance.
TERMINATION OF CANDIDATES DUE TO FAILURE TO REGISTER	A student will be given the status " TERMINATION DUE TO FAILURE TO REGISTER " if he/she fails to register latest by 25 April 2021 .



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LECTURE TIMETABLE	Timetables will be uploaded to PKP website at least a week before the start of lecture sessions. Students are advised to regularly check the timetables for updates.
TUITION FEE PAYMENT	<p>Students must pay all overdue and current fees. Please make a payment of at least 50% of the total fees for the semester latest by 7 March 2021.</p> <p>For sponsored students, please submit a letter from your sponsor to PKP Division of Finance, if you have not submitted before.</p> <p>Students may check your financial statement on Portal E-Kewangan.</p>
STUDENT'S BIODATA ON SMPE	Students are responsible to ensure your biodata on SMPE is updated every semester, if applicable.

Please ignore this letter if you have completed your study in Semester 1 Academic Session 2020-2021.

Thank you.

Yours Sincerely,



NOOR SUZILAWATI BINTI DESA

Head of Division Academic Management
for Deputy Director

- s.k. - Programm Coordinator
 - Assistant Registrar, Unit of Programme Management & Student Record PKP
 - Assistant Bursar, Division of Finance PKP



CERTIFIED TO ISO 9001:2015

Cert. No. QMS 01100

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